



Board of Directors Meeting

Open Session Agenda Package

October 10th, 2025

The Students' Union exists to represent, advocate for, and support the primary stakeholders, the students of Wilfrid Laurier University, and to provide them with a holistic university experience, and an enhanced student life. The costs of these benefits will be justified by the results.

Students will benefit from:

- An organization that advocates for an affordable, accessible, and high quality academic experience.
- A safe, sustainable, and empowering environment.
- Diverse and inclusive social interaction.
- Products and services that cater to the financial needs of students.

Start	Duration	Agenda Item	Type	Presenter	Policy Reference
1:30 PM	1 min	Call to Order	adm	Chair Habtemichael	
1: 31PM	2 mins	Indigenous Land Acknowledgement	adm	Chair Habtemichael	
1:33PM	2 mins	Regrets	adm	Chair Habtemichael	GP #2c.8
1:35pm	1 min	Conflicts of Interest	adm	Chair Habtemichael	GP #2c.2
1:36pm	2 mins	Adoption of Agenda MOTION that the Board of Directors adopt the agenda as presented	D	Chair Habtemichael	
1:38pm	2 mins	Meeting Minutes Approval: September 26th, 2025 MOTION that the board of Directors approve the September 26th, 2025 meeting minutes	D	Chair Habtemichael	GP #2c
1:40pm	3 mins	Comments from the Chair of the Board & CGO	fi	Chair Habtemichael	
1:43pm	4 mins	Comments from the President & CEO	fi	President Jobby	
1:47pm	4 mins	Comments from the Executive Director and COO	fi	ED Champagne	
1:52pm	5 mins	DIC Election EL#2C GP#2G2	D	Chair Habtemichael	
2:02pm	2 mins	Call for Referendum Questions	fi	DPRA Muller	
2:19pm	5 mins	Spring/Summer Financial Report	D	ED Champagne	
2:24pm	30 mins	In-Camera Session	fi		
2:54pm	2 mins	Announcements	fi	Chair Habtemichael	
2:56pm	2 mins	Action Item Summary	adm	Chair Habtemichael	
2:57pm	1 min	Adjournment MOTION that the Board of Directors adjourn the meeting	adm	Chair Habtemichael	
TOTAL	68 mins				

LEGEND

fi, For information

fd, For discussion

D, Decision required

adm, Administrative task



**Wilfrid Laurier University Students' Union
Board of Directors**

DATE: September 26,, 2025

**LOCATION: 2nd Floor, Fred Nichols Campus Centre
75 University Ave. W, Waterloo, N2L 3C5 and Online via Zoom
Board of Directors Meeting**

Board of Directors Present:

Chair of the Board & Chief Governance Officer: Lulia Habtemichael;

Vice Chair of the Board: Corey Ferguson;

Directors: Anas, Zhao, Rutherford; Ward; Chegahno; Murphy, Bilodeau

Gallery Present:

President & CEO: Ryan Jobby

1. Call to Order: Chair Habtemichael

- The meeting was called to order via Zoom on September 26, 2025, at 1:30 PM. We acknowledge that the offices of the Wilfrid Laurier Students' Union are on the traditional territory of the Neutral, Anishinaabe and Haudenosaunee peoples.

2. Regrets: Chair Habtemichael

- Director Di Lollo sent Regrets.

3. Conflict of Interest: Chair Habtemichael

- No conflicts of interest were reported.
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4. Adoption of Agenda: Chair Habtemichael

- **MOTION** (VC Ferguson/Director Anas) that the Board of Directors as presented. **CARRIED.**

5. Adoption of Meeting Minutes – September 8, 2025: Chair Habtemichael

- **MOTION** (Director Murphy/Director Bilodeau) that the board of directors approve the September 8, 2025, meeting minutes. **CARRIED.**

6. Comments from the Chair of the Board & CGO: Chair Habtemichael

- Friday next week the finance committee will convene.

7. Comments from the President & CEO: President Jobby

- VP of internal Operations
 - Weekly meetings with Hiring and Recruitment, ensuring their processes are running smoothly.
- VP: Programing and Services – BRANT
 - Transitioning AVP: PSB duties from a primarily Orientation focused portfolio to a portfolio that supports committees and the department.
- VP: Programing and Services – Waterloo
 - Programming events are running on campus with good participation from the students on campus. With the transitioned AVP overseeing programming committees.

- SU winner of 2025 WLU philanthropy award.
- Off next week from Tuesday to Friday.

8. Comments from the Executive Director and COO: ED Champagne

- New GM for hospitality department.
- Air handling unit will be discussed next meeting.
- Attendance is very important for next meeting.

9. BOD By-Election: Chair Habtemichael

- Board of Governors:
 - Canidate's introduction occurred.
 - Canidates were asked about transferable skills and experiences.
 - Canidates were asked about how they will insure how voices of staff and students will be reflected.
 - **Board of Directors have elected Koltyn to the Board of Governors.**
- Board of Directors:
 - Canidates were asked about Time Management skills.
 - **Board of Directors have elected Kenzy Khattab to the Board of Directors.**

10. Spring/Summer Term Financial Report: ED Champagne

- Chris created financial reports.
- Moved to next meeting, where Chris Turner may present them.

11. Announcements: Chair Habtemichael

- No announcements were stated.

12. Action Item Summary: Chair Habtemichael

- Action item Summary wasn't necessary.

13. Adjournment: Chair Habtemichael

- **MOTION** (Director Murphy/VC Ferguson) to adjourn the September 26, 2025, meeting.
CARRIED

fi, For Information

fd, For Discussion

D, Decision required

adm, Administrative task

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the Students' Union Board of Directors.

Date Signed:

Lulia Habtemichael

Chair of the Board & Chief Governance Officer
2025-2026 Wilfrid Laurier University Students' Union

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Schedule 1- Revenue

04 Periods Ending August 31, 2025

	Actual	Budget	Variance
Fred Nichols' Campus Centre	306,302	251,833	54,469
Health and Dental	9,861	-	9,861
Wilfs	87,493	119,239	(31,746)
Brantford Hospitality	-	-	-
U-Desk	154	-	154
Food Court/Leasing Operations	14,468	13,332	1,136
Services and programming	3,330	-	3,330
Governance and Student Fees	233,507	240,217	(6,710)
Brantford BSC, Admin, Fees	27,224	28,801	(1,577)
Brantford Activities			
Brantford Services			
Total	682,339	653,421	28,917

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Statement of Operations by Department

04 Periods Ending August 31, 2025

	Revenue	Expenses	Profit/Loss
Fred Nichols' Campus Centre	306,302	753,422	-\$447,120
Health and Dental	9,861	939,626	-\$929,765
Wilfs	87,493	165,507	-\$78,014
Brantford Hospitality	0	13,809	-\$13,809
U-Desk	154	5,379	-\$5,225
Food Court/Leasing Operations	14,468	65,287	-\$50,818
Governance and Stakeholder Relations	0	56,930	-\$56,930
Campus Clubs and Faculty Associations	0	1,035	-\$1,035
Services and programming	3,330	366,629	-\$363,300
Finance & Administration	0	10,169	-\$10,169
Governance and Student Fees	233,507	0	\$233,507
President	0	7,932	-\$7,932
Brantford BSC, Admin, Fees	27,224	95,324	-\$68,101
Brantford Activities	0	71,119	-\$71,119
Brantford Services	0	788	-\$788
Brantford Operations	0	0	\$0
Total	682,339	2,552,957	-\$1,870,618

Wilfrid Laurier University Students' Union

Statement of Financial Position

August 31, 2025

Assets

2026--P04

Curent assets	
Cash	\$ 4,957,853.83
Accounts Receivable	372,903.79
Short term Investment	
Due from Wilfrid Laurier University	
Inventories	53,562.92
Prepaid expenses	18,943.37
	5,403,263.91
Property and Equipment	4,210,535.66
Restricted Cash	1,249,933.42
	\$ 10,863,732.99

Liabilities and Fund Balance

Current Liabilities	
Accounts Payables and Accrued Liabilities	740,720.21
Deferred Revenue	1,819,740.04
Due to Campus Clubs	1,682,641.63
Current portion of long-term debt	261,033.75
Due from Wilfrid Laurier University	- 1,594,367.11
	2,909,768.52
Deferred Capital Contributions	904,983.04
Long-term debt	538,320.53
	1,443,303.57
	4,353,072.09
Fund balances	
Internally restricted	1,492,108.46
Unrestricted	5,018,552.44
	6,510,660.90
	10,863,732.99
Assets	10,863,732.99
Liabilities and Fund Balance	10,863,732.99

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Schedule 2- Expenses

04 Periods Ending August 31, 2025

	Actual	Budget	Variance
Fred Nichols' Campus Centre	753,422	1,147,718	394,296
Health and Dental	939,626	1,291,776	352,149
Wilfs	165,507	255,255	89,748
Brantford Hospitality	13,809	12,620	(1,189)
U-Desk	5,379	20,762	15,383
Food Court/Leasing Operations	65,287	77,110	11,823
Governance and Stakeholder Relations	56,930	9,155	(47,775)
Campus Clubs and Faculty Associations	1,035	157,380	156,345
Services and Programming	366,629	520,340	153,711
Finance & Administration	10,169	21,730	11,561
Governance and Student Fees	-	10,588	10,588
President	7,932	39,060	31,128
Brantford BSC, Admin, Fees	95,324	135,051	39,726
Brantford Activities	71,119	145,088	73,968
Brantford Services	788	4,450	3,662
Brantford Operations	-	-	-
Total	2,552,957	3,848,081	1,295,124