

WILFRID LAURIER UNIVERSITY

# STUDENTS' UNION

A stylized blue falcon logo, facing right, with its wings spread and tail feathers visible. The falcon is positioned to the right of the word 'UNION' in the main title.

## **NOMINATION PACKAGE**

### **STUDENTS' UNION**

BOARD OF GOVERNORS  
OR  
SENATE

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## What Position Am I Running For?

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Serving on Laurier's Senate or Board of Governors provides unique learning and leadership opportunities. Through your participation, you will have an impact on strategic decision-making at the University. Students on Senate and Board are full members, and are required to attend meetings, come prepared, participate, and respect confidentiality. If elected, you will be expected to provide a student perspective while making decisions in the best interest of the University. The [Wilfrid Laurier University Act](#) lays out the powers of both governing bodies. The following is a brief overview of the Board of Governors and Senate, and how students are elected to them.

### Senator

The Senate is the highest academic body of WLU and makes decisions on high-level academic issues, such as strategic plans, new program proposals, and curriculum changes. In total, there are seven (7) elected undergraduate positions on Senate with one (1) being dedicated to a student from the Brantford Campus. Senators who are undergraduate students are elected for a two (2) year term, and are expected to serve on at least one of the following committees:

- Academic Planning
- Governance
- Student Appeals
- Executive and Finance
- Teaching and Learning
- Honorary Degree

For a term starting July 1, 2024, there are five (5) undergraduate student vacancies on Senate, each for a two (2) year term. One of these vacancies must be filled by a student from the Brantford campus.

Eligibility: Any Laurier student is eligible to run for Senate; however, they cannot be a member of a student body, faculty, staff, or governing body of an external degree-granting institution throughout the duration of their term. Candidates must be registered students at Laurier at the start of their term (July 1, 2024). Students must attend at least 50% of meetings to maintain their position on the Senate. To preserve the perspective of current students and their needs, candidates are encouraged to consider if they are planning to graduate during their elected term. If so, serving a partial limited-time term is an option.

### Governor

In total, there are two (2) elected undergraduate positions on the Board of Governors, each elected for a two (2) year term. The Board of Governors is empowered to govern

the University, control its property and revenues through matters like the budget, and establish university-wide policies and overall strategic direction. Students are expected to serve on at least one of the following committees:

- Audit, Risk, and Compliance
- Finance, Investment, and Property
- Executive
- Human Resources

For a term starting July 1, 2024, there is one (1) undergraduate student vacancy on the Board of Governors.

Eligibility: Any undergraduate student is eligible to run for the Board of Governors. Candidates must be registered students at Laurier at the start of their two-year term (July 1, 2024). Students must attend at least 50% of meetings to maintain their position on the Board of Governors. To preserve the perspective of current students and their needs, candidates are encouraged to consider if they are planning to graduate during their elected term. If so, serving a partial, limited-time term is an option.

**You are highly encouraged to do your own research before running and ensure you can make the time commitment to serve. For more information on the Board of Governors, Senate, their bylaws, past meeting minutes, and meeting schedules, please refer to the governance page on Laurier's [student website](#). The University Secretariat facilitates the work of the Senate and Board of Governors and can answer questions via email at [lauriersecretariat@wlu.ca](mailto:lauriersecretariat@wlu.ca).**

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## Key Dates:

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- **Nomination Packages due** – January 14, 2024, at 11:59pm
- **All Candidates Meeting** – January 15, 2024, at 7:00pm.
- **Campaign period** – January 22, 2024, at 8:00am to January 30, 2024, at 7:30 am
- **Pre-Campaign Period Marketing Material Approval** – January 17, 2024, to January 21, 2024
- **Voting Days** – January 30, 2024, at 8:00am to February 1, 2024 at 8:00pm.
- **Results Night** – January 26, 2024, at 9:00pm.

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## Expenditures and Reimbursements:

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Candidates for Board of Governors or Senate are limited to expenses, sponsorships, and gifts-in-kind totalling **\$50**.

The Chief Returning Officer or their designate must approve in advance all promotional materials used for campaigning, regardless of the medium.

Candidates will be reimbursed for 100% of approved campaign expenses, unless the maximum allowable limit is surpassed.

Candidates are required to submit receipts in order for campaign materials to be reimbursed.

Candidates who wish to utilize posters on campus for campaigning are limited to a maximum of **50** copies (You are responsible for following Laurier's poster policy and for removing all posters following the election).

All social media platforms (accounts) intended for campaigning and promotional use must be declared, approved, and registered with the Chief Returning Officer, or their designate prior to use.

**\*\*It is your responsibility to review the 2023 Election Policy in detail to understand all campaigning and expenditure guidelines, and the process for demerits and appeals\*\***

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## Required Documents:

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In this package you will find the documents that you are required to complete and submit in order to fulfill your nomination and qualify as a candidate:

- Nomination Form**
- Proof of Registration**
- Proof of Age**
- Signature Page**
- Choice of Agent**

**Proof of Registration – Agent**

**Scrutineer Registration Form (optional)**

In addition, you are required to read the **2024 Elections Policy** and utilize it as your guide for campaigning.



## Nomination Form

Candidate Name: \_\_\_\_\_

Seeking Election for (check applicable)

- Wilfrid Laurier University Board of Governors  
 Wilfrid Laurier University Senate

WLU Student #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Local Phone Number: \_\_\_\_\_

I, \_\_\_\_\_, hereby declare my candidacy for the Wilfrid Laurier University Board of Governors and/or Senate. I understand and will comply with the Election Policy, and all other relevant policies and procedures of the Students' Union and Wilfrid Laurier University. In support of my candidacy, I have completed and submitted the required documents contained in this nomination package. By signing below, I confirm that I will be a registered student at Laurier at the start of my term (July 1, 2024), and if running for Senate, am not a member of the student body, governing body, or Senate of any other degree-granting university, college, or other institution of higher learning.

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

*All Wilfrid Laurier University Board of Governors and/or Senate Nominations must be accompanied by 10 signatures.*

**THIS FORM MUST BE RETURNED IN PERSON TO THE SU DESK AT THE STUDENTS' UNION OFFICE IN BRANTFORD OR WATERLOO (ATTN: CHIEF RETURNING OFFICER) OR BY EMAIL TO [sucro@wlu.ca](mailto:sucro@wlu.ca) AND [suboardchair@wlu.ca](mailto:suboardchair@wlu.ca) BY JANUARY 14, 2024 at 11:59pm.**



## Proof of Registration

Candidate Name: \_\_\_\_\_

WLU Student ID: \_\_\_\_\_

I, \_\_\_\_\_, understand and will comply with the Election Policy and all other relevant policies and procedures of the Students' Union and Wilfrid Laurier University. **By signing this document, I allow the Students' Union to confirm with Wilfrid Laurier University that I am currently a registered undergraduate student at Wilfrid Laurier University and will remain registered for the Winter 2024 academic term.**

Candidate Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***THIS FORM MUST BE RETURNED IN PERSON TO THE SU DESK AT THE STUDENTS' UNION OFFICE IN BRANTFORD OR WATERLOO (ATTN: CHIEF RETURNING OFFICER) OR BY EMAIL TO [sucro@wlu.ca](mailto:sucro@wlu.ca) AND [suboardchair@wlu.ca](mailto:suboardchair@wlu.ca) BY JANUARY 14, 2024 at 11:59pm.***



## Proof of Age

I, \_\_\_\_\_, will be the age of 18 on or before January 30, 2024.

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

*\*This form must be submitted with a copy of government identification bearing the Candidate's name and date of birth.*

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## SIGNATURE PAGE

This form must be endorsed by 10 members of the Students' Union. It is recommended that you get more signatures than required, as some students may not qualify (e.g. Graduate Students).

**We, the undersigned, nominate** \_\_\_\_\_ **(name of the Candidate) for:**

- Wilfrid Laurier University Board of Governors**
- Wilfrid Laurier University Senate**

	Printed Name	Student Number	Signature
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**ALL SIGNATURES MUST BE FROM CURRENT LAURIER UNDERGRADUATE STUDENTS.**



## Choice of Agent

I, \_\_\_\_\_ choose

\_\_\_\_\_ to represent me as my official Agent in the 2024 Students' Union Annual General Meeting. As official Agent, the above person has my permission to act on my behalf if need be. I understand that I am responsible as a Candidate for the actions of my Agent, and will be accountable for their behavior on my behalf during the campaign period.

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

I, \_\_\_\_\_, accept the position of

Official Agent for the campaign of \_\_\_\_\_.

As official Agent, I understand that I am bound by the same rules, regulations, policies and procedures as the above-named Candidate.

Signature of Official Agent: \_\_\_\_\_

WLU Student ID Number: \_\_\_\_\_

Date: \_\_\_\_\_

*Proof of Registration for the official Agent must be submitted with this form. Any incomplete submissions will not be honored.*

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## Proof of Registration - Agent

Agent Name: \_\_\_\_\_

Candidate Name: \_\_\_\_\_

Agent's WLU Student #: \_\_\_\_\_

I, \_\_\_\_\_, understand and will comply with the Election Policy and all other relevant policies and procedures of the Students' Union and Wilfrid Laurier University. **By signing this document, I allow the Students' Union to confirm with Wilfrid Laurier University that I am currently a registered undergraduate student at Wilfrid Laurier University and will remain registered for the Winter 2024 academic term.**

Agent Signature \_\_\_\_\_

Date \_\_\_\_\_

***THIS FORM MUST BE RETURNED IN PERSON TO THE SU DESK AT THE STUDENTS' UNION OFFICE IN BRANTFORD OR WATERLOO (ATTN: CHIEF RETURNING OFFICER) OR BY EMAIL TO [sucro@wlu.ca](mailto:sucro@wlu.ca) AND [suboardchair@wlu.ca](mailto:suboardchair@wlu.ca) BY JANUARY 14, 2024 at 11:59pm.***



## Scrutineer Registration Form (Optional)

\*You are not required to register a Scrutineer\*

Candidates may choose to select up to 10 Scrutineers who are undergraduate students attending Wilfrid Laurier University. All Scrutineers must be registered with the Chief Returning Officer by **January 22, 2024**.

Please be reminded that a candidate is responsible for the actions of their Scrutineer(s), and any violation of the Election Policy by the Scrutineer(s) will result in a violation for the candidate.

**We, the undersigned, understand and will comply with the Election Policy and all other relevant policies and procedures of the Students' Union and Wilfrid Laurier University.**

	Printed Name	Student Number
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The portion below is to be filled out by the candidate.

I, \_\_\_\_\_, hereby submit for approval the application of the above members of the Corporation as **Scrutineers** for my campaign.

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

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**ALL SIGNATURES MUST BE FROM CURRENT LAURIER UNDERGRADUATE STUDENTS.**