



Wilfrid Laurier University Students' Union Meeting of the Board of Directors

Location: Zoom
Date: May 6, 2024
Time: 6:45pm

The Strategic Ends of the Students' Union

The Organization exists to represent, advocate for, and support the primary stakeholders, the students of Wilfrid Laurier University, and to provide them with a holistic university experience and an enhanced student life. The costs of these benefits will be justified by the results.

In no specific order of priority, students will benefit from:

- An affordable, accessible, and high quality academic experience
- A safe, sustainable, and empowering environment
- Diverse inclusive social interaction
- Products and services that cater to the financial needs of students

Land Acknowledgement

We acknowledge the traditional territory of the Neutral, Anishnawbe and Haudenosaunee people

Start	Duration	Agenda Item	Type	Presenter	Policy Reference
6:45pm	30 mins	Introductory Board Training	adm	DPRA Muller	
7:15pm	2 mins	Indigenous land acknowledgement	adm	DPRA Muller	
7:17pm	1 min	Call to Order and Regrets	adm	Chair Russo	GP #2c.8
7:18pm	1 min	Conflicts of Interest	adm	Chair Russo	GP #2c.2
7:19pm	2 mins	Adoption of Agenda	D	Chair Russo	
		MOTION that the Board of Directors adopt the agenda as presented.			
7:21pm	2 mins	<u>Approval of Meeting Minutes</u> March 18, 2024; April 1, 2024; April 23, 2024;	D	Chair Russo	GP #2c
7:23pm	4 mins	Comments from the Chair of the Board & CGO	fi	Chair Russo	
7:27pm	4 mins	Comments from the President & CEO	fi	President Jesseau	
7:31pm	4 mins	Comments from the Executive Director & COO	fi	ED Champagne	
7:35pm	4 mins	Hiring Updates: Governance Coordinator; Board Secretary	fi	DPRA Muller	
7:39pm	6 mins	Brantford U-Pass Agreement	D	ED Champagne	
7:45pm	10 mins	Summer Meeting Schedule	D	Chair Russo	
7:55pm	5 mins	In-Camera Session (Minutes approval)	D	Chair Russo	
		MOTION that the Board of Directors proceed to an in-camera session			
8:00pm	2 mins	Announcements	fi	Chair Russo	
8:02pm	2 mins	Action Items Summary	adm	Chair Russo	
8:04pm	1 min	Adjournment	adm	Chair Russo	
		MOTION that the Board adjourn the			
Total 1hr 19mins					

LEGEND:
fi, For Information
fd, For Discussion
D, Decision required
adm, Administrative task



Wilfrid Laurier University Students' Union
Board of Directors
DATE: March 18th, 2024
Online via Zoom
Board of Directors Meeting

Board Members Present: Mohammad Abu-Rshaid, Daniel Rubinoff, Sebastien Corrie, Patrick Baldinelli, Hailie Ellis, Gabrielle Russo, Alfredo Duncan Spizzirri, Jack Sloan, Josh Hamilton, Colton Phillips, Meron Mehari

Staff Present: President & Chief Executive Officer: Megan Spenler; Executive Director & COO: Phil Champagne; Policy, Research & Advocacy Director: Ian Muller; Governance Coordinator: Orlan Cui

div

1. **Call to Order**, Chair Abu-Rshaid

The meeting was called to order via Zoom on March 18th, 2024, at 8:30 pm. We acknowledge that the offices of the Wilfrid Laurier Students' Union are on the traditional territory of the Neutral, Anishnaabe and Haudenosaunee people.

2. **Regrets**, Chair Abu-Rshaid

- Director Phillips has to leave before 9:00pm
 - NOTE: Director Phillips exits the meeting at 8:55pm
- Director Baldwin is away due to a scheduled conflict.

3. **Conflicts of Interest**, Chair Abu-Rshaid

- There are no conflicts of Interest.

4. **Adoption of Agenda**, Chair Abu-Rshaid

MOTION (Director Corrie/Director Russo) that the Board of Directors adopt the agenda as presented. **CARRIED.**

5. **Adoption of the Consent Agenda**, Chair Abu-Rshaid

MOTION (Director Mehari/Director Phillips) that the Board of Directors adopt the consent agenda as presented. **CARRIED.**

AMENDMENT (Director Corrie/Director Russo) to remove GP reports and BMD reports from the Consent Agenda. **AMENDED.**

MOTION to remove GP and BMD reports from the Consent Agenda. **CARRIED.**

6. **Adoption of the Minutes**, Chair Abu-Rshaid

MOTION (Vice Chair Rubinoff/Director Mehari) that the Board of Directors adopt the Minutes of January 22nd, February 5th, and February 26th, 2024. **CARRIED.**

7. **2024/2025 Board of Directors Chair Election**, Chair Abu-Rshaid

Chair Elections

- Chair Abu-Rshaid explains the election process and asks for nominations.
- Vice Chair Rubinoff and Director Russo stand for Chair elections and give introductory statements.
- Chair Abu-Rshaid facilitates a Q&A Session with the candidates.
- Director elects who attended the meeting in person voted by paper ballot and those who attended online received an online form to vote.
- Director Russo is elected to Chair of the 2024-2025 Board of Directors.

Vice Chair Elections

- Director-Elect St. George and Director-Elect Habtemichael stand for Vice Chair elections and give introductory statements.
- Chair Abu-Rshaid facilitates a Q&A Session with the candidates.
- Director-Elect Habtemichael is elected to Vice Chair of the 2024-2025 Board of Directors.

8. Comments from the Chair of the Board & CGO

- Chair Abu-Rshaid apologizes for not sending out the monitoring reports.

9. Comments from the President & CEO, President Spenler

- President Spenler attended the OUSA General Assembly at McMaster University with the GSR Team.
- The Waterloo and Brantford Open Houses have occurred since the last meeting.
- There are two volunteer appreciation events this week, which everyone is invited to and President Spenler will send RSVP links.
- President Spenler is finishing up on various hiring panels with the University.
- Presenting to the Waterloo Leadership Council this week.

10. Comments from the Executive Director & COO, ED Champagne

- The Centre for Equity, Diversity, and Inclusion has entered their new space.
- Met with the Leaders of the Centre for Equity, Diversity, and Inclusion to discuss a potential model restructure.
- Met with the non-tuition protocol and there was a vote today as there were some new fees that student leaders disagreed with. Will be following-up and will likely submit a statement to the Board of Governors in May.
- Met with some university leaders to discuss superficial renovations to occur this summer.
- The SAAA renegotiation is slow-going with the transition back to David McMurray as the VP of Student Affairs.
- There is an upcoming Student Affairs Leadership Review being implemented by David McMurray that will likely come in late May.
- The OPA discussions have stalled, however there is a meeting on Monday with Facilities and Asset Management to discuss the financial split for the FNCC.

11. Ownership Linkage Committee Bi-Monthly Update, Chair Abu-Rshaid

- Director Corrie states that the report is in the file for Directors to view.
 - Most items on the schedule have already been addressed or are in the process of being addressed.

Questions and Comments

- Chair Abu-Rshaid asks when the Board can expect to hear from the Campus Safety Committee regarding the final report.
 - Director Corrie states that the final report is in the works and will be brought to the Board before the end of the term.

NOTE: Director Mehari leaves the meeting at 9:38.

12. Finance Committee, Chair Abu-Rshaid

- Currently working to have the Finance Committee meet next Monday at 7:30 PM.

13. DIC Reports, Chair Abu-Rshaid

- Currently working to have the Finance Committee meet next Monday at 8:00 PM and 8:30 PM to review the following reports:
 - Executive Succession - EL #2h
 - Board Committee Structure - GP #2g

14. In-Camera Session, Chair Abu-Rshaid

MOTION (Director Russo/Director Corrie) that the Board of Directors enters the In-Camera Session.
CARRIED.

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the Students' Union Board of Directors.

Date Signed:

Gabrielle Russo

Chair of the Board & Chief Governance Officer
Wilfrid Laurier University Students' Union



Wilfrid Laurier University Students' Union
Board of Directors
DATE: April 1st, 2024
Online via Zoom
Board of Directors Meeting

Board Members Present: Mohammad Abu-Rshaid, Daniel Rubinoff, Sebastien Corrie, Patrick Baldinelli, Hailie Ellis, Gabrielle Russo, Alfredo Duncan Spizzirri, Jack Sloan, Josh Hamilton, Mitchell Baldwin, Colton Phillips, Meron Mehari

Staff Present: President & Chief Executive Officer: Megan Spenler; Executive Director & COO: Phil Champagne; Policy, Research & Advocacy Director: Ian Muller; Governance Coordinator: Orlan Cui

Gallery: Leila Felice, Harini Puvaneswaran

1. **Call to Order**, Chair Abu-Rshaid

The meeting was called to order via Zoom on April 1st, 2024, at 8:30 pm. We acknowledge that the offices of the Wilfrid Laurier Students' Union are on the traditional territory of the Neutral, Anishnaabe and Haudenosaunee people.

2. **Regrets**, Chair Abu-Rshaid

- There are no regrets.

3. **Conflicts of Interest**, Chair Abu-Rshaid

- There are no conflicts of Interest.

4. **Adoption of Agenda**, Chair Abu-Rshaid

MOTION (Director Phillips/Director Russo) that the Board of Directors adopt the agenda as presented. **CARRIED.**

5. **Adoption of the Consent Agenda – Monitoring Reports**, Chair Abu-Rshaid

MOTION (Vice Chair Rubinoff/Director Baldinelli) that the Board of Directors adopt the consent agenda as presented. **CARRIED.**

6. **Senate Election**, Chair Abu-Rshaid

- Candidates give opening statements, answer questions, and give closing statements.

MOTION (Chair Abu-Rshaid/Director Ellis) that the Board of Directors appoint Leila Felice to the WLU senate. **CARRIED**

7. **Comments from the Chair of the Board & CGO**, Chair Abu-Rshaid

- Chair Abu-Rshaid has been working with the Chair Elect to prepare them for next year.
- Attended a variety of ownership and linkage events across both campuses.

8. **Comments from the President & CEO**, President Spenler

- Started consultations with Bettering; will potentially launch a student survey this month.

- Continuing transition work with the incoming President.
- OUSA's Partner in Higher Education dinner in Toronto next week.
- Will be doing an exam wellness initiative giveaway.

9. **Comments from the Executive Director & COO**, ED Champagne

- Anthony Massi is back from parental leave.
- The compensation review project is in progress.
- Determining how orientation in Milton can be well-done.
- Centre for Student Equity, Diversity, and Inclusion in Waterloo has taken possession of their space in the arts building.
- SAAA and stack Is moving ahead steadily.
- OPA – no significant update, the project manager has taken leave.
- Hoping to review the split request regarding the chillers and air handling projects at the upcoming Facility and Asset Management meeting.

10. **Finance Committee**, Chair Abu-Rshaid

MOTION (Chair Abu-Rshaid/Director Mehari) that the Board of Directors approve the Finance Committee's Midterm and Final Reports.

11. **DIC Reports**, Chair Abu-Rshaid

- Executive Succession
- Board Committee Structure

MOTION (Chair Abu-Rshaid/Director Mehari) that the Board of Directors approve the DIC reports for EL#2h and GP#2g.

12. **2024 Elections Report**, Governance Coordinator Cui

- Elections went well and there is a report for Directors to review.

Questions and Comments

- Director Corrie asks if Governance Coordinator Cui believes that the transportation fund of \$300 is sufficient.
 - Governance Coordinator Cui plans to have the foot patrol van to transport students, however it will depend on the number of students running.

13. **Student Life Levy Waterloo Endorsement Letter**, ED Champagne

- Ultimately, the last iteration of the Waterloo Student Life Levy voted unanimously to make a contribution. The recommendation is to repay the fund that covered the donation for Alumni Field.

MOTION (Director Corrie/Director Russo) that the Board of Directors endorse the letter affirming the reallocation of the \$945 634.01 for the Alumni Field Project that is directly directed by the Waterloo Student Life Levy Committee. **CARRIED.**

14. **2024-2025 Governance & Elections Budgets**, Chair Abu-Rshaid

Governance Budget

- The budget has been proposed by operations.
- Chair Abu-Rshaid has talked to the Chair-Elect and she thinks that the Director Volunteer Appreciation gift should not be reduced.
- Chair Abu-Rshaid states that the Board Secretary Honorarium should be raised.

- DPRA Muller states that the maximum honorarium compensation package that can be offered is \$500 per term. Conversations can be had regarding changing the employment structure.

MOTION (Director Baldwin/Director Phillips) that the Board of Directors approve the Governance Budget as proposed. **CARRIED.**

Elections Budget

- Increased food incentives for Waterloo and Brantford for voting days.
- Allocated food incentives for days prior to voting.
- Added campaign transportation.
 - The reimbursement is based on a flat rate basis of 55 cents per kilometer.

MOTION (Director Corrie/Director Mehari) that the Board of Directors approve the Elections 2024-2025 Budget proposal. **CARRIED**

15. In-Camera Session. Chair Abu-Rshaid

MOTION (Director Ellis/Director Baldwin) that the Board enter into an in-camera session. **CARRIED.**

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the Students' Union Board of Directors.

Date Signed:

Gabrielle Russo

Chair of the Board & Chief Governance Officer
Wilfrid Laurier University Students' Union



**Wilfrid Laurier University Students' Union
Board of Directors
DATE: April 23rd, 2024
Online via Zoom
Board of Directors Meeting**

Board Members Present: Mohammad Abu-Rshaid, Daniel Rubinoff, Sebastien Corrie, Patrick Baldinelli, Hailie Ellis, Gabrielle Russo, Alfredo Duncan Spizzirri, Jack Sloan, Josh Hamilton, Mitchell Baldwin, Colton Phillips

Staff Present: President & Chief Executive Officer: Megan Spenler; Executive Director & COO: Phil Champagne; Policy, Research & Advocacy Director: Ian Muller; Governance Coordinator: Orlan Cui

1. Call to Order, Chair Abu-Rshaid

The meeting was called to order via Zoom on April 23rd, 2024, at 8:30 pm. We acknowledge that the offices of the Wilfrid Laurier Students' Union are on the traditional territory of the Neutral, Anishnaabe and Haudenosaunee people.

2. Regrets, Chair Abu-Rshaid

- Director Mehari sent her regrets.

3. Conflicts of Interest, Chair Abu-Rshaid

- Director Corrie states that he has a conflict of interest with the operating budget.

4. Adoption of Agenda, Chair Abu-Rshaid

MOTION (Director Spizzirri/Director Ellis) that the Board of Directors adopt the agenda as presented.
CARRIED.

5. Adoption of Minutes, Chair Abu-Rshaid

MOTION (Director Ellis/Director Spizzirri) that the Board of Directors adopt the minutes of March 4th, 2024. **CARRIED.**

6. Comments from the Chair of the Board & CGO, Chair Abu-Rshaid

- Chair Abu-Rshaid thanks the Directors for attending.

7. Comments from the Executive Director & COO, ED Champagne

- ED Champagne thanks the Board for the work they have done this year.
- Working with Facilities and Asset Management to determine what to do with the air handling project and the chillers.
- Have received the amount of money from the Student Affairs Reserve for the first leg of the project, which has been declined as they would like all of the money,
- Upcoming meeting with David McMurray to bring him up to speed.

8. Ownership Linkage Committee and Safety Committee Final Summary Report, Chair Abu-Rshaid

MOTION (Director Spizzirri/Director Ellis) that the Board of Directors approve the Ownership Linkage Committee Final Summary Report and the Safety Committee Final Report. **CARRIED.**

9. Comments from the President & CEO, President Spenler

- Continuing to transition Ben Jesseau into the President position.
- MSA has revoked their ask for a donation.

10. Budget Approval, DFA Turner

- Budget Summary by Category
 - Revenue: \$13,032,000
 - Expenses: \$12,715,000
 - Operating Surplus: \$316,428
 - Will be used to make loan principal repayments.
 - This summary was prepared and distributed to the Board prior to the provincial government announcing a minimum wage increase. **Impact:** Need to add another \$21,500 to the salary budget and will take it from the Health and Dental budget.
- The Governance and Elections budgets that were approved in the last meeting are included in the overall budget.
- The Students' Union has a balanced budget.
- The surplus will go towards FNCC renovations, a major capital redevelopment project for Wilf's, Alumni grants and bursaries, and debt repayment.

MOTION (Director Spizzirri/Director Sloan) that the Board of Directors approve the 2024-2025 Budget and \$10,000 report as presented. **CARRIED.**

11. In-Camera Session, Chair Abu-Rshaid

MOTION (Director Ellis/Director Phillips) that the Board enter into an in-camera session. **CARRIED.**

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the Students' Union Board of Directors.

Date Signed:

Gabrielle Russo

Chair of the Board & Chief Governance Officer

Wilfrid Laurier University Students' Union