



Wilfrid Laurier University Students' Union Meeting of the Board of Directors

Location: Students' Centre Boardroom, Brantford
Date: January 26th, 2018, 6:00 PM

The Strategic Ends of the Students' Union

The Organization exists to represent, advocate for, and support the primary stakeholders, the students of Wilfrid Laurier University, and to provide them with a holistic university experience and an enhanced student life. The costs of these benefits will be justified by the results.

In no specific order of priority, students will benefit from:

- An affordable, accessible, and high quality academic experience
- A safe, sustainable, and empowering environment
- Diverse and inclusive social interaction
- Products and services that cater to the financial needs of students

Start	Duration	Agenda Item	Type	Presenter
6:00 PM	6:00 PM	Call to Order	adm	Vice Chair Del Bono
6:00 PM	6:01 PM	Adoption of Agenda	D	Vice Chair Del Bono
6:01 PM	6:02 PM	Adoption of Minutes: November 21st, 2017	D	Vice Chair Del Bono
6:02 PM	6:03 PM	Regrets	adm	Vice Chair Del Bono
6:03 PM	6:05 PM	Conflicts of Interest	adm	Vice Chair Del Bono
6:05 PM	6:10 PM	Comments from the Interim Chair of the Board & CGO	fi	Vice Chair Del Bono
6:10 PM	6:25 PM	Comments from the President & CEO	fi	President Brar
6:25 PM	6:30 PM	Board Training & Transition Committee Updates	fd	Director Rezkalla
6:30 PM	6:45 PM	Protocol Agreement on Non-Tuition Fees	D	President Brar
6:45 PM	6:50 PM	New Business & Announcements	fd	Vice Chair Del Bono
6:50 PM	6:50 PM	Adjournment	D	Vice Chair Del Bono
Total	0hr50min			

REMINDERS:

- 1) Make sure you promote #LaurierVotes Elections, January 30th, 31st, and February 1st!
- 2) The next Board Meeting is February 9th at 6:00pm on the Waterloo Campus

LEGEND:

- fi, For Information
- fd, For Discussion
- D, Decision required
- adm, Administrative task

Present: Tarique Plummer, Michael Del Bono, Kevin Bonnell, Zemar Hakim, Idris Omar Hassan, Talha Naeem, Joseph Small, Ricky Liu, Klaudia Wojtanowski, Kanwar Brarr, Stephanie Bellotto, Courtney Collard, Ilana Roitman, Emily Rezkalla, Moumita Paul, Phil Champagne,

Regrets:

Guests: Ian Muller, Riley Fletcher

1. Call to Order

Chair Plummer

So, we call this meeting to order at 7:05 pm on November 21th 2017 in the board room of the Fred Nichols campus center and also on the Brantford campus SC board room. We acknowledge that we are on the traditional territory of the Neutral, Anishnaabe, and Haudenosaunee peoples.

2. Adoption of Agenda

Motion 1 (Hassan/Hakim): Motion to adopt the agenda package as amended

Vote: 11-0-0

Result: Motion Pass

Chair Plummer

Can I get a motion to approve the agenda package as amended with the two following amendments to be added: one, items pulled from the consent agenda should be placed just before the Ownership Linkage Committee update and secondly, another policy change to be added immediately after policy change for GP#2d, 4e; which is GP#6.

Director Small

Chair Plummer I would like to move the GP#2d,5 be retracted from the consent agenda please

Chair Plummer

We are still on the agenda Director Small, we've not touched the consent agenda yet

Director Small

Sorry, I missed that

3. Adoption of Consent Agenda

Motion 2: (Hakim/Bonnell): Motion to adopt the consent agenda as presented

Vote: 10-1-0

Result: Motion Pass

Chair Plummer

As it relates to the consent agenda let me just give you an update because I made two errors, one, GP#2d5 says compliant, but it is supposed to say "non-compliant" ...

and secondly, GP#2d.4e should be compliant. So, I am just making those modifications right now because they were errors on my part... Are there any items you wish to pull?

Director Small

If it is time Chair Plummer I would like to pull GP#2d5 from the agenda package

Chair Plummer

GP#2d5 has been pulled. Any more items that you wish to pull?

Director Small

Yup

Director Rezkalla

When you say pull you don't mean... does that completely retract it from the agenda?

Chair Plummer

It means that we take it out of the consent agenda, we have a discussion about it and if the Board sees fit at that particular point then they can send it back and then it will come back to the next Board meeting. We are just taking it out of the consent agenda, we are not approving it, we are going to discuss it later on. We are going to discuss it in the items pulled from the consent agenda section. Any questions?

Director Small

With that in mind Chair Plummer I would also like to pull GP#2d7 from the consent agenda, if you please.

Chair Plummer

So, we are just pulling the entire GP#2d and then we will discuss that later on. Any further questions?

4. Adoption of Minutes: August 12th and 31st Meeting Minutes

Motion 3: (Hakim/Paul): Motion to adopt the meeting minutes for the August 12th and August 31st meetings as presented

Vote: 0-11-0

Result: Motion Fail

Motion 4: (Liu/Bonnell): Motion to reject the August 12th and August 31st meeting minutes provided that the Board receive information about the quote and how long it will take Secretary Harrison to transcribe, and then there will be an email vote on what option the Board prefers

Vote: 11-0-0

Result: Motion Pass

Chair Plummer

Jus for information purposes and I have to check with Robert's Rule for this in particular, now Robert's Rules as it relates to minutes points to ensuring that we have decisions that were made at Board meetings available about when those decisions were. Now, considering the issues that we had during the summer in terms of our Secretary resigning, in terms of the lengths of the meetings, in terms of technical difficulties of the sound equipment as well, we had a great deal of trouble in terms of getting all those details: who said what, when and how? Now, according to Robert's Rules having the decisions that were made at the table which are important things is perfectly acceptable, so only for that particular case of August 12th and August 31st will I ask the

Board to also find this to be acceptable because the content of what was discussed, the minor details are also important; however, if the Board is okay with it and wants to go through the troubles – I can confirm that those minutes, those documents are still available – but we could definitely try, but those won't be available for the Board to approve until January.

Director Rezkalla

Thank you so much for providing information here, it is very structured; however, I find that there are certain aspects of the meeting that need to be highlighted especially if certain statements were meant to be put on record- specific to let's say the CGO putting on record that they are going to run for presidency and that was the day that they made that statement. So, I think those are certain statements that were meant to be put on record.

Chair Plummer

Just a point to note Director Rezkalla – the announcement was made in July about the decision to run.

Director Rezkalla

Okay

Chair Plummer

I hope that changes something. Does that change something?

Director Rezkalla

Yes, okay, sorry. I will correct myself: there were questions that followed because in the July meeting it was stated in record that questions would be answered in the August meeting and that those questions and answers should be put on record for those who may not understand the situation- to gain some clarity on how that decision came to be on the election portfolio.

Director Paul

Just to be clear, if we were to go back and look at all the details of the minutes, they would be ready in January and not right now? One second, let me just confirm with the Board Secretary

Chair Plummer

Secretary Harrison, do you still have the files of the August 12th and August 31st meeting?

Secretary Taylor

Yes

Chair Plummer

How long would it take you to completely finish all those meeting minutes?

Secretary Taylor

I can't give you that answer right now

Chair Plummer

Our Board Secretary has said that he cannot give us an answer right now, implying that it will be a long-time period, and I feel like January would be an accurate estimation of when that will be presented to the Board. Now at the point in time I will take further questions, but I feel like if there are most questions around this we should put forward a vote to reject this and then wait until January for those meeting minutes to be available to us.

President Brar

Just from a legal perspective it is always helpful to a detailed set of minutes just because if we ever get audited, it is supposed to be signed off by the Chair and the Vice Chair for every single meeting from an audits perspective... it helps to have those details on record so that we can say these people said different things and so, from a legal perspective that is very helpful.

ED Champagne

I don't really have any detail to this statement; however, I do know that in theory we could hire, if the Board would like, into the possibility of getting it professionally transcribed so, it would not be up to Harrison to do, or Board Secretary, sorry. I have not idea how much that would cost, it is not something that we have done in my experience but it is something that could be possible.

Chair Plummer

What are the thoughts around having the meeting professionally transcribed?

Director Wojtanowski

Just the cost, whether it is a reasonable amount

ED Champagne

I could commit to getting quotes and finding out and bring that back to the December 7th meeting, so we have a better idea of what that looks like and at that time we can work with CGO Plummer to see how we could pay for it if the Board were to pass that.

Chair Plummer

What are the general thoughts around that?

Director Bonnell

Sorry, would that be just for the August 21th meeting? Or would it be for any of the Summer ones?

Chair Plummer

August 12th and August 31st

Director Hassan

I just want to clarify a couple of things here, how long will it take the current secretary to complete those documents and what are the possibility of us just removing that particular GP and just wait until Secretary... is it urgent for us to hire somebody to get a quote?

Chair Plummer

Nope, it is not urgent for us at all for us at all Director Hassan, if the Board sees fit to withdraw this GP until those minutes are provided then we will proceed in that manner. The Secretary did say that he is unable to give an estimated time and so just to be safe I said they will probably be available in January.

Director Hassan

Just a quick follow-up, I recommend to give him a little extra time... January is not that far, instead of spending more money, this is not an urgent matte. I recommend that we wait and then once we approve that particular item and that particular GP, just wait until the Secretary is able to complete – to come back to the January meeting and we will approve it.

Director Wojtanowski

I think it is worth getting the quote because, as far as I know, Board Secretary Harrison wasn't being paid for the role that he was in during those meetings. During the August 12th and August 31st meetings Secretary Harrison was not hired at the time.

Chair Plummer

So, what has been done as it related to payment wise is the previous Secretary has only been paid for three out of five Board meetings completed. So, if Board Secretary Harrison does go ahead and complete these minutes then he will be compensated appropriately.

Director Wojtanowski

Ok, so it could also relate to that amount of payment and that amount of hours that it would take him to transcribe it because 15 minutes takes like an hour to transcribe. Considering that one of those meetings alone was about 5 hours long, somebody can do the math for that, it is a lot of hours that the Board Secretary would be taking to transcribe it, not including proofreading it. It makes sense to allocate those funds to getting it professionally transcribed if it is within that budget. I think that it is an option

that we can explore since, correct me if I am wrong, but Secretary Harrison isn't going to between now and December 7th be able to invest a lot of time into transcribing.

Chair Plummer

Between now and January

Director Wojtanowski

Yes, I know, but December 7th is when we would get the quote. Or hopefully

ED Champagne

I am sure we could, I am good either way

Director Rezkalla

I totally agree with getting a professional due to the fact that it goes within at least three of our policies and GPs, whether it be providing documents in a current and timely and accurate manner, so I think in the case specially that we should take the contingency plan that Director ED Champagne as offered.

Director Hassan

I agree with Emily in terms that we following both of the procedures and protocols, maintaining legality as the precedent, but somehow I am having a hard time processing, since it is not urgent, since it is not. Why don't we use the individual that we hired, who is paid to do that job? I think it is another opportunity for him to complete this job done and we can ask him how long it is going to take for him and maybe he can repo back to us, but somehow I am still having a hard time justifying spending more money to hire another professional – I consider this young man, our Secretary, a professional. So, looking outside I am just having a hard time processing because I don't have justifications. Maybe Director Emily and Director Klaudia can help me understand a bit more why we need this.

Director Rezkalla

I totally understand, it is not a matter of urgency it is more a matter of process, so even the auditor's statements I am pretty sure can see when minutes were released and just looking at our policies and abiding by them provides a good standard and other President and Boards, so let's say even if the new Board has a long meeting and there are discrepancies and obligations, the logistics of the Secretary, it allows these policies to follow through and I believe these policies are important because there are three GPs that Board resources and documents need to be provided in an accurate and timely manner and current. So, I think we need to do that

Director Wojtanowski

Yes, I also think that those minute would be very important during election season, for those preparing to run for the Board or for anything related to the Students' Union,

those minutes could be very useful to see how the Students' Union operates because further questions could be: how did we go over our solutions; I know personally when I was running for the Board, I went through meeting minutes from the previous year to stay current and know what was going on with the Board of Directors. I also think that would be very important and could be relevant. Just to clarify why I said that technically election season starts at the beginning of January, so having those meeting minutes done by the beginning of January would be very important for those people running for those elections.

Chair Plummer

I am just trying to understand what Director Hassan wanted to know why the Board believes we should go the professional route instead of using our own Board Secretary because we are already on the same page that the notes are very important with regards to having them – that is the consensus that I am seeing here. On the same page?

Vice Chair Del Bono

I agree with points from both sides, but I think we are going to be pretty hard pressed to come to a decision this meeting and I think that it is because of two crucial variables that are missing, I think the first thing that we are missing is the estimated time of when Secretary Harrison is going to be able to finish the minutes and the second crucial variable is what the price would be of hiring a "professional". So, I would say that we hold this conversation until December 7th so that we can have a good coverage before we start to find middle ground or a conclusive decision.

Chair Plummer

Vice Chair Del Bono has made some beautiful points, so far on my speakers list I have ED Champagne, I have Director Hassan, Director Naeem and Director Rezkalla

ED Champagne

All my suggestion was I could look into it, I have no idea how much it costs, I am not necessarily in any hurry to spend any money, but it is completely up to the Board and I am amenable with whatever, but it should be noted for the record that it should be important to get accurate minutes as quickly as possible because of the more time that passes the harder it will be to recall exactly what happened, so that they can get passed. I will see what I can do

Director Hassan

I think that Klaudia made a really good point, in terms that it is important for those minutes to be available before the election and that is really important for those incoming directors to have accurate information of what happened, how it happened – those minutes will be a good thing for those Directors to reflect on; however, Mike also made a good point in terms of how long this will take, so maybe at the December meeting and then maybe... also ED Champagne also made a good point that maybe

we can get the approval to have certain information about how much time this will take, also giving an opportunity for our current Secretary; how long will it take for you as well. Once we have all of this information and we come back to our December meeting we will be able to decide which direction to go, as we will have more information at that point.

ED Champagne

Do we know when the first meeting in January is?

Chair Plummer

At the next Board meeting I will be presenting the Board with January's schedule

Director Naeem

I would like to make the point that the schedule for the Board should be made very soon because. I would suggest delaying it until we have all of the variables that we are looking, but as soon as we have it we should proceed with an email vote because the sooner we have the meeting minutes the better. So, I suggest that we table this discussion, have the email vote because we have already had a competent discussion on the matter; it is just a matter of the cause of it.

Chair Plummer

Perfect, thank you Director Naeem. Here is what we are probably leaning towards, I will ask ED Champagne to get that quote, I will ask Secretary Harrison to do an estimate of how long that will take him, and as soon as that information will become available then I will probably send that information out to the Board, then as Director Naeem suggest we will do an email vote. How does that sound? Does that sound decent? So far we would out forward a motion to retract the minutes, retract the August 12th and August 31st meeting motions and then move forward.

President Brar

Just a point on Robert's Rules, you cannot retract it, you do have to reject it.

Chair Plummer

So, we will do that after the motion fails because we have a motion on the table to approve the minutes as presented. Is there a motion to modify the... we will go through with this motion, hopefully this motion fails and then we will have a new motion on the table for what was recently said.

5. Regrets

No Regrets

6. Conflicts of Interest

No conflicts

7. Comments from the Chair of the Board and CGO

Chair Plummer

A few comments from myself: one-on-one's have been going on thus far and if you have not been contacted don't worry I will be contacting you very soon. The mid-term reviews are still going on by the Cord and in the event that you have not signed up, please feel free to sign up. Also we will be having our Ownership Linkage Motion week, and Director Hakim will be speaking more towards this later on. Are there any questions of myself?

8. Comments from the President and CEO

Motion 5: (Hassan/Naeem): Motion to rescind the passing of the auditor's statement

Vote: 1-7-2

Result: Motion Fail

President Brar

I am happy to report that the fall term events are happening all across the University, we are continuing to work towards our strategic goals like I mentioned at past meetings. We had the Senate meeting yesterday so at the time I couldn't do that, the midterm report commented on our lack of attention by Laurier – the University will be striking a task force to look into that, I do plan on being a representative on the Committee, I do not know what the looks like. Another point that the Senate made was that based on the final enrollment from the registrar's office this group has been approved officially, just for the record and I actually thought of the Monitoring Report as a whole and at past meetings I think it was Director Small who mentioned having online conversations at the Board meetings, so I also think that since the Board has the option to look at Monitoring Reports via Facebook I think that should be avoided as much as possible for corporate governance sake and I know that was done for the Chair GPs, so I just ask that there is a little more consistency on that end. One, the Board not consider having conversations over Facebook and use the official WLU emails, or at least have the same amount of consistency for the President's Monitoring Reports, I feel that my Monitoring Reports are very heavily scrutinized for very good reason that it should be because the Board is holding me accountable, but the same should be done for other officers – so we must communicate over official channels if ever we require records, so that it is official and not on social media.

Chair Plummer

So, President Brar, your recommendation is for in the event that the GPs are being evaluated by the Board that should also be done for your ELs as well? Correct? Just for clarity purposes

President Brar

In the case that those conversations don't take place over Facebook just because it is not an official channel for the Board to use. Again, you are not obligated to follow my advice, but just from a legal perspective it is always good to have a record, considering the last meeting with Director Ian Muller just so it helps for consistency and governance perspective to have that official standing. Happy to take any questions from anything in my report

Chair Plummer

Are there any questions of President Brar? The speakers list thus far is Director Small, we have Director Paul, we have Vice Chair Del Bono, anyone else who wishes to be added to the speakers list or has questions for President Brar?

Vice Chair Del Bono

Just a point of clarification, I did not request to be put on the speakers list just yet

Chair Plummer

Okay. So far, we have Director Small and Director Paul

Director Small

Point of clarification Chair Plummer, would you mind putting my contributions at the back of the speakers list?

Chair Plummer

Sure, Director Small, is there anyone else who wishes to be added?

Director Paul

Thank you, I just have a few questions about the Ottawa trip with University Affairs: can you just give us a little bit of information on what was talked about, what were the three main topics?

President Brar

Yes, so the three main topics with University Affairs were students with disabilities, policy and recommendations; our recommendation for students with disabilities was more funding and being more incorporated, so the funding that increased on that since the more recent federal budget was a commitment of 90 million over two years that was initially promised in the election cycle was 200 million over four years. We have correspondence with Finance Minister Bill Morneau whose goal is to conduct a cyclical recap two weeks into the funding and see what that looks like. So, when we were meeting with the MPs our questions were what does that actually look like, what can students association do to submit more feedback? And what can we do to help in the next federal budget cycle? Experiential Learning: the federal government funds the same program and they invested of 70 million in four years to accomplish this and that is technically for science engineer tech and math, and we ask to incorporate programs that other students are in because we find that they are under funded and our collective reflected that as well. And finally students with disabilities, a primary notion was the federal program which sends students to disabilities – it is only students with permanent disabilities, so we asked that be taken into consideration and I asked each one of them what is temporary disability. So, for example if you are an undergraduate student and are playing on a varsity sports team and you get a concussion, technically you are not eligible for that program because a permanent disability is something that you have been diagnosed with. We do offer accommodations through the accessible and learning center at the University, but more funding from the Federal Perspective would be beneficial, and these meetings involved are parties across Canada.

Vice Chair Del Bono

This question is just in regard to the University Affairs section specifically the Waterloo subsection just saying that you met with counsellor Derrell to discuss plans... no, sorry it was the second point of the Waterloo subsection, I am just looking for more clarification and details on what exactly a University gateway strategy is to revitalize University Avenue. In the context of what the City of Waterloo is trying to do in particular, what does it require?

Absolutely, so when you take Highway 85 to University Avenue, at first you see the A&W, you see the tire shop and a bunch of other things, so the goal of Waterloo is that Waterloo is home to three post-secondary institutions: 2 universities and one college. The goal is to have, when you enter Waterloo to have University Avenue, when you enter it, for it to be more student friendly and oriented on that end. Another proposition is creating a cross walk where people can walk in all ways in an X- so that is one proposition that has been proposed. So, the city values post-secondary institutions and what the students bring as a whole and that is what they are considering with this. So, Kelly is one person who is on this for University Affairs who has provided feedback and the City of Waterloo can provide you more information as well on their website.

Director Hassan

Can you speak to us about any other institutional Presidents that came from other universities or colleges?

President Brar

So, actually we are not a part of a federal institution, so provincially we are a part of OUSA where we lobby together. The organization has decided to against a federal lobbying group because of the costs associated with that, so from our part we had myself, VP Bellotto and the AVP for University Affairs. There were others from our part of the Federal Student Organization, so there were representatives from Western, Waterloo Feds, but none of our meetings were independent of that, which also offered... and had that just for Laurier students.

Director Hassan

I am going to have a quick follow up if possible? There were four of you guys who went, is it important to increase that trip next year to a more exec team or individuals from the Students' Union, maybe the Executive Director? Was it important or not that integral, so that maybe the costs can be less?

President Brar

Basically, our whole University Affairs advocacy department were present, so basically our VP and AVPs. We do offer volunteers within the University Affairs department and we do offer volunteers within the University Affairs department to gain advocacy at the local level, so every week when we advocate at the federal level but we also do institutional advocacy without university partners and that is where we give students the opportunity to do so. There are costs associated with that and the more people which had to do with our higher budget at the beginning of the year, so having the four of us was beneficial; I know it increased last year but that was done in conjunction with McMaster. We still have four students from our school instead of McMaster is that makes sense.

Chair Plummer

Now, so far on the speakers list we just have Director Small who wishes to be the last one with his question forward, alright are there anyone else who wishes to be added to the speakers list? Seeing that there is no one else, Director Small. Alright we will add Director Del Bono. Anyone else? Okay, so Director Wojtanowski. Anyone else wishes be added? Alright Vice Chair Del Bono, you are up

Vice Chair Del Bono

So, this is a question towards programming and services Brantford, at this questions is targeted at another clarification question regarding working with the Dean of Students office and the coordinator team to reach a broader base of students on the Brantford campus, so I am wondering if you are able to elaborate on any details: what are some

of the problems that you guys have discovered, anything that is tangential or that you can speak on?

President Brar

I don't think they classify these things are problems because they are proactively looking at the short policy implementations that we have and we all work together, paired with the Finance Administration we have seen that there is a trend of not having enough volunteers, there are a lot of reasons that and because of that we are looking at revitalizing our volunteer appreciation based on the strapping of the organization-how can we recruit volunteers, but also how can we retain them which is helpful. To this conversation specifically, a lot of the times these events are attended by the same people and so it is beneficial for us to think what can we do differently an example would be that we had our SOL meetings in Waterloo and Brantford, in Brantford there were two applications and we have hired ones. The SOL in Brantford is fairly new, but that would be an example where we get students to be involved in the organization and again that is not a simple answer that I cannot just wing or solve that problem, but we are seeing a decline across all departments, it is not just programming and services, so those are some of the tangential things that we are finding and we find that it is better to be proactive then instead of waiting for something to happen and not have any students come out.

Director Wojtanowski

This is just something that I am following up that I have seen consistently in your notes, like the past couple of weeks you have been mentioning them covering a lot of the things that the Students' Union has been doing, so just a follow-up on the relationship with the Cord and how that has been going since the school semester started – how students have picked up and how that have been receiving the information and how it relates to them because I know that it is very important resource inflection hat the Student's Union has.

President Brar

So, one of the main reasons that I had mentioned these things is the policy EL2n which was approved by the Board a couple of meetings ago, which says that my update to the Board should say potential adversary medio coverage for the whole of the organization. The Cord is a recognized media organization, so that was one of my premises for doing that in the update and this reflects back to the conversation that I had with President of Student Publications and Editor in Chief for both the Cord in Waterloo and Brantford to see how the relationship goes and I, as the President and CEO of the organization, know this so if there is a topic that you would like to address that comes from me and from there, then I can respond to it or delegate to someone else, but as a volunteer within the organization I chose avoid problems and be friendly as much as possible in regards to that I think it is going fairly well

Chair Plummer

Is there anyone else who wishes to speak before I call on Director Small, for the concluding questions?

President Brar

I just want to highlight one thing, I say that towards the end of events that they will come to events and let your networks know because it goes President McClatchy and the Undergraduate Student President, myself and both we talk to student on campus, and essentially we gauge the public events that Debra McClatchy will be engaging with students as a whole, so I think it is beneficial to show up and let your networks know

that if they do have questions or anything else that you want to talk about to be at those at the dates and times that are given.

Director Small

Thank you, Chair Plummer, if you don't mind I have two questions for President Brar? First, I am going to start off with the Executive Summary, I call you attention to page 82: my questions and I am pretty sure I know the answer, what is the University Secretariat search committee for? What are they searching for necessarily?

President Brar

They are searching for a new Secretariat because the former Secretariat resigned as of a few weeks ago, and so John Fraser is acting at the interim secretary for the University and the University based on their policies need to compile a search committee from the Students' Union which is appointed by me- I will be serving on that. It is important that we have the secretariat and the timeline for that is tentatively starting in the next month going into the rest of the year.

Director Small

You will have to forgive me, my initial impression was the John formally assumed the full-time position from Rebecca, so he is just the interim secretariat?

President Brar

Correct

Director Small

Alright, thank you. My second question is a bit of a two-part'er: I bring you attention to the recent controversy with the Laurier T.A, this situation has generated a lot of controversy and attention towards the University, so I would like to know two things: one, does the Students' Union has a reputational stake in these developments and two, do you have an official statement on behalf of the Students' Union?

President Brar

The University reputational question: in any of the media publications we have not been reached out to directly pertaining to that for official comment, but given that it pertains to a graduate T.A – it is primarily the graduate Student Association who I plan on meeting with President of the Graduate Student Association in the coming days to discuss the plan further, but the administration will have to face this including President McClatchy to provide a student perspective on this, so given the University perspective on this scenario I don't foresee much of a reputational risk overall because where I think we play a role is the undergraduate student academic experience because the students being taught are undergrads, so that is where I think it is my responsibility to ensure that their experience is not impacted in any way or addressing that through the proper channels for academic right and freedom of expression which gives academics the right to do that, but also understanding your limitations to that. With regard to an official response, we do not have not officially responded to anything because it is not or place to do so as of now.

Director Small

Would you mind if I provide a brief follow-up, Chair Plummer? From a historical perspective, I understand that surrounding the Veritas Café controversy last year, the Preside took it upon himself to make a statement on behalf of the organization even when they were not involved. So, do you still plan on making a statement of behalf of the organization?

President Brar

So, like I said we not have an official response as of now but I plan on meeting with the S.A President to discuss about the incident, with regards to that situation – that was up to the past President to release that statement; I am not obligated to in anyone just because I have not had any students reach out to me specifically, and I think we have to keep in mind that we are here to represent undergraduate students and together, which again are impacted by this; however, the conversation we want to have with this is the treaty assessment that we want to have with T.As is that is something to be had with task – it was a part of my platform, it is a university strategy and part of many stakeholders as well because once TAs and I are in a better situation for training then (I taught a class) issues like this are in a better position to be solved and addressed directly within the confines of a classroom before getting to imaginative, I think that is what I would like to focus on for our advocacy, working with the GSA and the University all together.

Director Small

Thank you very much

Director Hassan

Just a quick follow up, what are the odds of following up with the graduate student who is part of that discussion instead of waiting for them to come and look for you... is there any way that we can initiate this conversation and try to work with this person and see if their experience, to tell them that we are always here – if they have any questions, anything that they might need to assist them.

President Brar

Yeah, I would agree with that, we are a support for any student who wants to reach out to us. If we look at the year so far, the challenges that have competed this case of this remaining confidential ... **inaudible comment** and have that student comment, something that they are comfortable with, if they want me to speak out then I am very happy to do so, I would like to remain honest

9. Comments from the Chair of the Elections Portfolio

Director Naeem

I have included the elections committee for this meeting, some of them are currently out dated because I prepared them on Saturday. The initial process with the DRO hiring was almost completed, we are going to have our internal training session tomorrow before we have our first session before the upcoming election year, we will do a comprehensive meeting with all of the election committee; the group is 2 or 3 times the size of last year and then our strategy for in session marketing. I am working with the marketing initiatives, we have some of the plans for our marketing initiatives, both that are available in terms of campus posters, passes and I think that is supposed to be out tomorrow or Wednesday.

Chair Plummer

Are there any questions for Director Naeem. So far on the speakers list we have Director Wojtanowski, Vice Chair Del Bono, ED Champagne. Anyone else wish to be added to the speakers list? Director Hassan is also on the speakers list.

Director Wojtanowski

Who are the CRO and DRO and what their experience is?

Director Naeem

I guess Director Wojtanowski is wondering if there is an official announcement for the CRO and DRO and if that was presented to the Board?

Director Wojtanowski

Yes, because as far as I know who is the CRO and why they were hired for that position, and I was hoping that the CRO description of that as well as the DRO description for that?

Chair Plummer

I will direct this to ED Champagne and then Director Naeem

ED Champagne

The Students' Union put out an announcement about the CRO, I cannot speak for the DRO because I have not seen anything. I believe it is on our Facebook – I will look for the link as we speak.

Director Naeem

When the CROs were hired, their proposals were made, the DROs did the same but I just had the picture of the DRO so we are going to meet and that is what I was going to do a formal post in terms of what are their competencies, what to look for in terms of hiring the CRO. Generally speaking I would only give instances where there were specific portions of the interview component because it is confidential. We had three people handle both the CRO and DRO hiring to make it as transparent as possible and we assessed their knowledge of elections process, their experience in leadership, the students system, their ability to prepare and coordinate for the job role and some of their ideas around marketing and getting students and leading the elections period – how they would do it what are some of the areas that they are generally interested in and getting more information in, and those were the four overarching points...

Chair Plummer

Director Naeem I believe that Director Wojtanowski also wanted to know the name of the CRO?

Director Naeem

The CRO is Abigail Barry and the DRO is Georgina Doherty

Vice Chair Del Bono

First thank you for all the updates that you do, for all the work that you have been doing. In the updates it states that the first information session is going to be tomorrow, is there a specific time yet on when it will be? Like 10pm? For example, just to get it on record for those who are watching

Director Naeem

Yeah, so the page around that has already been created on social media and I am trying to get the word out as much as possible and eventually the first one is tomorrow, but just to get the word out the social media page has been created and I should share that with all the directors because you both impose as well and let the word out as much as possible.

Director Hassan

You mentioned that you were planning on doing a little bit bigger than the previous elections, what are some of the things that you had in mind that you think will attract students: the elections process and some of the things like that.

Director Naeem

Generally, we are trying to partner with all of the faculties and all of the professors in our building to create a base link partnership giving us a couple minutes before the classrooms. This will allow us to simultaneously go out to classes, like the foundation class in Brantford and do the presentations over there, like what we are trying to do is create a baseline that all teams can use and go back – that is generally what I had in mind. They will learn, we will get ourselves in line with that, to get information from all the faculty members in our building. That is only one part of, the other thing is that I am planning to do a large thing at both campuses as much as we can if we can get the people, the Outreach Committee will be an essential component as well, on top of that there are strategies that can be used on social media that have not been made, but I would have to check what legal regulations regarding Students' Union around that is and on top of that, generally, we are moving towards formal candidacy this year. Four or five.

Chair Plummer

So far on the speakers list we have Director Rezkalla and Director Bonnell and then will come back to Director Wojtanowski. We will add Director Hakim to that list and Director Small, would you like to be last?

Director Small

If anything, would you mind if I make a very brief interjection?

Chair Plummer

Go ahead Director Small

Director Small

Just a point of clarification Director Naeem, when you were responding to Vice Chair Del Bono's questions there were four upcoming information sessions; this is very much for the benefit of interested individuals, it is my impression that there are six upcoming sessions, so do you mean four this semester?

Director Naeem

If you just spare me a second, I will check

Director Small

If it helps Director Naeem, I could provide you with the dates that I have recorded? They were given to me by CRO Barrett in our correspondence: tomorrow, the 22nd, the 23rd, we have two on December 6th and 7th and then two more on January 10th and 11th. Does that sound accurate?

Director Naeem

That does accurate. I have the calendar right in front of me. It sounds correct, there were four Saturdays, I will just give you the exact dates. So, we do have Wednesday the 22nd, Thursday the November 23rd, then Wednesday December 6th, Thursday December 7th, 12 or 10 pm, and all of them will be home campus and all of them will be in the Students' Union Board Room. These are the two for this semester and there will be two in January same time 10th and 11th.

Director Small

Thank you

Director Hassan

If there is a person in this boardroom who is running for President what are the regulations, will there be more procedures

Director Naeem

Chair Plummer I think that President Brar would like to respond to that question

President Brar

So, it would normally be based on procedure, so what is happening is that we are Board members too so we declared a conflict of interest and then they take leave that lasts two weeks.

Director Hassan

When did they do that?

President Brar

As long as you file your nomination package and that has been submitted and the CRO/DRO has confirmed that you have completed it, then you would have to take a week off.

Chair Plummer

That was well answered thank you President Brar. I already declared my conflict of interest months ago so we are on the same page, I will declare it later on when that time comes.

Director Rezkalla

Chair Plummer can I ask two questions?

Chair Plummer

Feel free to go ahead

Director Rezkalla

Clarify if I am wrong, this may have been mentioned in the last meeting, but in the updates- thank you for that by the way – you mentioned that you would be providing the nominations packages to Dawn and I just want an update on that, is that finalized?

Director Naeem

Nominations packages are now on the way, they are printed and they are on the U-Desk for the Waterloo campus and I just have to double check if they were printed for the Brantford campus, I hope they were but if not they will be printed for early morning – that is one of the first things that I will be doing. Now in terms of Residences I will be sending nomination packages especially out to Residences; this is something that we were planning for: basically, placing nominations packages in Residences, I have no idea how that can be done. If that is something that can be done then that will be fine, I will check in Residences. Is there somewhere we can place the nomination packages?

President Brar

I would speak to the Department of Residence because they deal in the specific area and handle those issues.

Chair Plummer

I will allow ED Champagne to make a comment here

ED Champagne

So, what we may be able to do is get a poster designed that has a very clear link to all of nominations packages on the website because we can definitely get posters into residence, getting the nominations packages in any sufficient quantity is probably going to be a little bit difficult, but advertising where they can find those packages online is easy to do.

Chair Plummer

Director Hakim, are you making an interjection or do you want to be added to the speakers list?

Director Hakim

Can I make an interjection?

Chair Plummer

Go ahead

Director Hakim

Just to Director Rezkalla, I think that have a... I am in contact with Melissa Pratt the RA Head of Residences and she is more than happy to send out electronic nomination packages to all the Ras. Now, like ED Champagne said if we want to make a poster then I can send that to her; she seemed pretty interested last October.

Director Rezkalla

Thank you for answering that questions, I guess it was directed as Director Hakim because he clarified who said it I know it was mentioned. My second question is you mentioned that you wanted to hire more volunteers for the elections committee outside the outreach committee, which I can totally see why this would be a good outcome for this election as they start coming quickly and we might be predicting more people to be running; however, I just want to know how those volunteers will be hired, will it be through the STARR process and how in advance will they be hired and if so, is there training provided on the elections process or is it purely for...

Chair Plummer

Promote the vote

Director Rezklla

Or is purely for just making everything happen?

Director Naeem

So, that application process is a STARR application process which it is like with all volunteers.

President Brar

We are in contact with some of that directly from the Finance and Administration department, VP Collard, the hiring committee we will be hiring for the remained of the year as of now and that might be something the CRO would like to work towards, it is just that that was a decision that was made by our Vice President and that is the goal to have outreach volunteers that come every Fall because from an administration point of view it didn't make sense to re-open a whole hiring cycle and interviews just to hire those volunteers just for two to three weeks and then they don't do anything. But, interviews are taking place within the administration and the CRO and Director Naeem – it just makes more sense to have current volunteers help.

Director Rezkalla

Just a point of clarification for the elections portfolio as the coordinator for outreach, just to give you a number it is eighteen volunteers with us and if there is any help that is needed for that you can always reach out to me.

Director Bonnell

I wanted to ask a questions about the information session, is it a formal presentation or a questions and answer session?

Director Naeem

I invite you to attend to see

Director Bonnell

Will there be past Board members there to give insight into the role?

Director Naeem

So, in terms of the Board members it is very crazy because the Board members may be running again or another position; however, we have sent invitations to some of the experienced members just to explain what the role is for example this year's past Board of Governors gave, if they wanted to be a part of it they will explain the inside how Students can visualize a Board of Governors, so that is the only area. Other than that we are planning to do a livestream if that is possible. If a Director comes in a gives a presentation on behalf of us that could give them an upper hand, everybody is invited

Chair Plummer

I do not mean to cut you off but most of the Board members at the table will not be returning and so would be more than happy to share their insight on just their experience on the Board as well. So, just something for clarification. Moving on

President Brar

In the past, Senators, Governors, were not allowed. The reason they were not allowed in session was because, to provide more context, the positions they were not obligated to go either way... **inaudible comment** ... feel free to reach out to us and we will make that happen

Chair Plummer

Okay, before we proceed I just want to give the Board an update on what is left on the agenda package, we still have one item that has been pulled from the consent agenda, we have the ownership linkage committee, we have two policy changes, we have a brief strategic discussion, the general announcements and then we have the in-camera sessions. The reason we I am providing this update is because it is approximately 8:15 pm and I am still conscious that examinations are approaching, people still have mid-terms and assignments due just to let the Board members know to be mindful of time as we proceed. I saw a few hands up, let's save those questions. So, far on my list I have Director Hakim and President Brar. President Brar would you like to make a quick interjection or are you still okay with your spot on the speakers list?

President Brar

I'm good

Chair Plummer

I am going to add Director Small, is there anyone else who wishes to be added?

Director Naeem

We have sent out several invitations of the past members to come and give their input but they have not been selected. For example, for the Board of Governors it was inefficient for the CRO to do that and it was more likely to pick people who would come and prepare for the presentation and be the face of the presentation. But generally, all the Board members are invited only if they plan to run for the approved elections that is when it becomes tricky. If they do declare it then... everyone is welcome to join in, those who are not running for election next year are more than

welcome to encourage students to vote, also I have never saw a Board member in the past who... inaudible comment

Chari Plummer

Based on my recollection I was there last year and there were a few information sessions to answer questions. So, it has been done in the past based on my experience.

Director Hakim

This is directed towards Director Hassan's question...

Conference system goes down, meeting is paused, unimportant dialogue in progress

Chair Plummer

If everyone will now have a seat so that we can continue because we want to finish our conversation by 9:30pm and we still have an hour and 5 minutes and I feel that is more than adequate time because the items on the agenda and the review which we will be doing of ourselves several times per day. Thank you so much for joining us after that brief freezing moment, on our last episode we had Director Hakim who raised his hand to ask a question.

Director Hakim

I was just clarifying with Director Hassan that our promotional week will not occur with elections, and that was all that I said.

President Brar

I just want to clarify that my views are that only the President and AVPs have taken a leave of absence if they are seeking election or re-election, for Board members seeking any candidacy the Director of the Board must declare a conflict of interest during the election period... what I was saying was that Director Hassan asked the question that I said that they must take a leave of absence. A leave of absence is in the policy only if the President is seeking re-election or if any of the VPs or AVPs are seeking election because then they cannot be paid by the Students' Union during the election period. For members of the Board, they must declare a conflict of interest which reframe them from using their position to seek re-election – that would be a conflict of interest.

Director Hassan

Which means that any Director seeking President in the next election can come to all the Board meetings they just have to... one last question: if some of us decided to run for president there are a lot of students that know you personally the Board director has actually responded...

President Brar

I know what you mean, for example you are not allowed to wear your Board member tags. You can't say you can vote for me because I am a Board member. You can use your experience but you don't want anyone to feel obligated to vote for you. We are Directors of the highest governing body, so we need to make the elections process unbiased, so anytime that you feel that something is confusing take the safe route.

Chair Plummer

Do not use your authority to sway any votes, even I am a large elephant in the room; I am very conscious of that moving forward: I will not be using my position as Chair and CGO to get any votes whatsoever. Are there any questions of Director Naeem, this has been a very long section?

10. Items Pulled from the Consent Agenda

Motion 6: (Wojtanowski /Hakim): Motion to change the wording of GP#2d5

Vote: 10-1-0

Result: Motion Pass

Chair Plummer

We have, as expected items GP#2d that has been pulled, I believe that was pulled by Director Small and his concerns were primarily around GP#2d5 and I believe it was GP#2d7?

Director Small

I guess I will get stuck in 2d5 because that was the main one that I wanted to talk about. This section of the consent agenda on page 34 and 35 for reference does not match the most recent interpretation of the CEO which has been approved by the Board...

Chair Plummer

Director Small are you still conscious of the fact that I said GP#2d5 was not compliant? I changed it at the very beginning of the meeting, it was an error on my part, it was not compliant and not-compliant.

Director Small

I am cognizant of that Chair Plummer, I just want to make sure that the Board is aware... I would like one more point of clarification: by non-compliant in the consent agenda that is meant that this this particular interpretation of the policy will not be approved at this meeting and will be tabled until later discussion or approval, once it has been re-evaluated and re-interpreted?

Chair Plummer

This is where I will direct a question towards our policy individual Ian. Now, when I was going through this particular section I could have phrased it in any particular way to make it seem compliant, but I did not want to trick the Board whatsoever so I was just being completely transparent when I said that it was absolutely non-compliant there because the Board voted to make it non-compliant in our August board meeting. Now, Ian would this be I said would this be non-compliant? Can we just pass it and move along or does it have to go back to the drawing board for me and you to use creative words and terminology to phrase it in such a way that it seems compliant to the Board?

Director Policy and Research Ian Muller

I would defer to President Brar

President Brar

To your second point, no you are not supposed to use creative words to – that is not factual, so it is non-compliant. There is a policy in the August meeting that says that if towards the end of the year, if any of your policies are not compliant then that is up to the Board. Again, for example if the President's Monitoring Reports are non-compliant then the Board has recourse actions that it can take, which is take away compensation, write the President up, to terminate a President, so if any of you deem it no-compliant the Board can provide feedback which I believe Director Small is doing to say why this GP is non-compliant. Based on that the Board needs to make a decision, essentially the consequences of being non-compliant make sure that there is consistency on that end.

Chair Plummer

Now, Policy Research Individual Ian Muller and I had a conversation about this before the meeting started about the sanctioning that comes on due to non-compliance.

Director of Policy Research Muller

Yeah, my perspective is that goal would be for the Board to work towards being compliant, the Board can envision a way, should find a way to make some decisions or make some changes that would put things back into compliance that would be most ideal scenario and I think that is generally manageable. Whatever the recourse that is determined... if something has been determined to be compliant what is the plan for getting the Board as a collective back onto compliance given that this is a self-monitoring process. Chair Plummer presents the monitoring report, the Board as a collective need to determine a path back towards compliance

President Brar

The monitoring schedule for both the Chair and the President reports is based on the monitoring schedule that was approved during the summer, but the Board at any time can request for the policies to be re-monitored based on that. So, at this point if the Board turns anything to be non-compliant, provides annual feedback to the Chair, in this case, on Monitoring Reports with Exec limitations then they ask to have the policies re-monitored at any time; the Board makes that decision as a whole and they have the authority to do so.

Chair Plummer

So, I am going to take Director Rezkalla and reiterate the point from Ian about providing feedback so that we can make this compliant or to bring it back to our next Board meeting in December as the Board sees fit so that we can make the policy

compliant. So, I will take Director Rezkalla's point. Let us all be mindful of not repeating too much of what has been said moving forward.

Director Rezkalla

So, regards to GP#2d5 I was one of the Board members who brought on the recommendation to make it compliant and the reason being for that is because the wording is consistent to what we amended it to from the meeting in the summer and there is at least one other Board member that is sufficiently familiar with Board and CGO issues so because this is at least one I do think that it is compliant which includes Vice Chair Del Bono and the Chair of the Elections Portfolio Director Naeem. So, that is just the opinion of myself in terms of why I recommended that it be compliant. If there are opposing views that would be great to

Director Wojtanowski,

Can I just get a clarification for why you thought you were not compliant with the GP#2d5?

Chair Plummer

My primary reason stems from our Board meetings in August surrounding the Vice Chair's responsibilities in everything overall and because of the new addition of a new individual who has responsibilities that the Vice Chair would have it seems to me that this is just a cycle of non-compliance with this particular policy, unless it is modified to reflect the new individual or the new position is incorporated. So that is where I came from

Director Wojtanowski

I understand that, I agree with your non-compliance.

Director Rezkalla

Taking that suggestion that you made about a new position I don't necessarily feel that that might be necessary as to the fact that this year is specific circumstance as to why we delegate the elections portfolio to another person. So, I believe that the wording where it says that procedures to enable to take over with reasonable provisions is in terms censor...

Chair Plummer

Yes

Director Rezkalla

Is aligned with the Elections Portfolio Chair because they are taking the procedures of this specific Elections Portfolio

Chair Plummer

Director Rezkalla, I want to hear if there is anyone else at the Board table that agrees where Director Rezkalla is coming from? Do not raise your hand if you are in disagreement, we will take your points afterwards; I want to see who actually agrees with Director Rezkalla's point about compliance. So, Director Hassan, did you have your hand up?

Director Hassan

No

Chair Plummer

Okay. Anyone else? Seeing that there is nobody else, the majority seems to either be neutral or in agreement that it is non-compliant. This is where you are going to provide me with some feedback and give me three things that I can change or at least modify so that this policy, when brought back to the Board table, hopefully in our next Board meeting can be within the compliance realm. So, now the floor is now open for feedback. So, I will take from Director Small. Your feedback Director Small.

Director Small

Thank you. Alright, my main issue with non-compliance here, with the CGO interpretation provided is that it is inconsistent with those approved by the Board by 8-1-0 on August 31st. This interpretation, the August 31st interpretation, that was approved by the Board states that... essentially what is states is that the Vice Chair will not be the only individual on the Board who would be validly, who would... Let me restate my phrase

Chair Plummer

Director Small can you just tell me specifically what you would like to be changed or modified so that I can have that exact feedback.

Director Small

Okay. I would like this section, your compliance under operational definitions to be modified to reflect the results that the Board approved on August 31st. That being that the Vice Chair is not the only valid member of the Board that is proficient to assume CGO duties.

Chair Plummer

Let us take a quick pause on that one. Are you talking about the operational definition here? Are you saying that you would like the operational definition to be changed?

Director Small

Pardon me, I am talking about the evidence

Chair Plummer

Okay, so you are asking for the evidence to be changed to reflect... Director Wojtanowski you have a quick interjection?

Director Wojtanowski

Yes

Chair Plummer

Go ahead

Director Wojtanowski

So, personally what happened in August when that whole situation was going on due to the lack of familiarity on the Board... with the policy and how to really implement it and with the interpretations and so forth... personally, now the current Chair and CGO interpretation from the last time we looked at this to this time is changing. Personally, this interpretation is the one that I think the Board should be interpreting the policy in the first place, so I think that it is accurate to say that it was non-compliant. The only thing is that now our interpretation is shifting...

Chair Plummer

Yeah, because the Board has to make it compliant and so we cannot just leave it at non-compliant

Director Wojtanowski

Then at that point we would be changing what our interpretation is of the policy

Chair Plummer

Yes. Our interpretation of the policy can be changed in the parameters. We are not changing the policy itself.

Director of Policy and Research Ian Muller

I think that GP#2d5 can still be compliant even with Vice Chair Del Bono not taking on the position because of the unique circumstances. Had there been a circumstance where Vice Chair Del Bono needed to step in, he was equipped to do that per the Monitoring Report prior. Given the uniqueness of the scenario, which opened up the opportunity for more than one Board member to put their name forward to serve in this capacity, then have an election to that effect. I think that is the process which Director Naeem took on that role, but still exists within the framework of being compliant. It is not that not being compliant led to that, it is just that there was more interest, then the Board opened it up to a vote; however, at the time Vice Chair Del Bono was still qualified to fill in according to GP#2d5.

Chair Plummer

Okay, going back to the point: I really don't want us to get too much side tracked because I am looking for specific feedback so that we can move forward. There is still GP#2d7 that we have to look at. So, again, I am going to go back to Director Small who is providing some feedback and then I will take Vice Chair Del Bono and then I will go back to Director Wojtanowski. So, I am looking for specific feedback so that we can move forward. So, again, Director Small tell me exactly what you would like to see in the evidence portion that would make this compliant when brought back to the Board table, hopefully December 7th. Make it very short and to the point.

Director Small

I would like the evidence portion of this meeting of the Monitoring Report provided in this week's agenda package to be changed to be consistent with the evidence that was approved by the Board in the Monitoring Report on August 31st.

Chair Plummer

Okay. Thank you, Director Small

Director Hassan

I agree with Director Small, I would like the interpretation of GP#2d5 to be what we agreed upon on the August meeting which was a little bit different than this. So, I agree with Director Small

Chair Plummer

Thank you, Director Hassan, so right now we are making significant progress. If there are questions or comments that need to be put forward to drive this conversation on, I am going to re-urge you to re-think your question because I am getting really good feedback here and I don't want to go into another cycle. So, Vice Chair Del Bono, do you have a question that contributes to specific feedback about this because right now I believe that I have been given sufficient feedback to produce something that the Board will then approve at our next meeting.

Vice Chair Del Bono

Yes, I would just like to provide direct feedback and perhaps a little bit of insight into the interpretation of the policy.

Chair Plummer

Go ahead Vice Chair Del Bono

Vice Chair Del Bono

My recommendation for the evidence is to provide the inclusion that other Directors aside from the Vice Chair to be sufficiently familiar with Board and CGO issues because of course I would like to believe that I am sufficiently familiar with the Board and CGO issues, but we also have Director Naeem who is familiar and sufficient with Board and

CGO issues and so, include the opportunity for other Board members to have that opportunity in the evidence and I would recommend that because the Chair of the Board and CGO will ensure that at least one, that does not mean that we only have to have one, which would be the Vice Chair, that means at one and so that does not include the opportunity for example Director Naeem to become sufficiently familiar with Board and CGO issues. If that makes sense?

Chair Plummer

That makes perfect sense. I am going to accept Director Wojtanowski as the last comment on this and then we will vote to reject this interpretation and be brought back to the Board table. So, Director Wojtanowski

Director Wojtanowski

I agree with what Ian said with regards to the possibility of this interpretation as being compliant because of the situation that occurred and how it occurred because technically the Board voted on that

Chair Plummer

So, now are you agreeing with Director Rezkalla?

Director Wojtanowski

Kind of. Okay let me clarify, I agree that yes because technically if you are looking at the direct language that it is at least one other Board member

Chair Plummer

It only speaks about one

Director Wojtanowski

It speaks about one, so yes, it is the Vice Chair. What I would personally prefer not to do is change the interpretation because I think that it opens the door for following Chairs in the future to delegate more responsibilities to other members of the Board instead of relying on their Vice Chair which is what the Vice Chair was voted on to do, which is to step into any role that the Chair and the CGO might not be able to fulfill and in this scenario this did not happen but this does not mean that in this specific scenario that the policy is non-compliant.

Chair Plummer

So, Director Wojtanowski made some really good points that is in agreement with Director Rezkalla, saying that the policy speaks to one individual who is sufficiently familiar even though realistically at the Board table we have two, three, maybe four individuals who are sufficiently familiar. The evidence does speak to at least one individual who is sufficiently familiar and therefore going back to Director Rezkalla's point about familiarity and so, even though I have gotten feedback thus far we have

not made a motion yet to reject the policy. Again, I ask the question don't be afraid to speak out if you agree with Director Wojtanowski and Director Rezkalla and Ian when they are saying that the policy is indeed compliant. Is there anyone else who agrees that this policy is in compliance? Director Hakim agrees, okay. Director Hakim, Director Paul, Director Bonnell, Director Liu also agrees. That is three, four, five, six, right there, seven, eight people definitely agree. So, what is going to happen now is that I am just going to verify this... we have to pass a vote that essentially, I have it down here, it is funny because on the document it says compliant but at the very beginning we said it was non-compliant, so we will do a vote right now to say that this policy is compliant and not non-compliant.

Director Wojtanowski

If I could just interject here, I do think that this is compliant as long as, with the note going forward, that as Chair and CGO that you are aware that the first point of connection in the case that you cannot fulfill any of your duties is Vice Chair Del Bono.

Chair Plummer

That is absolutely fair, there are priorities

Director Wojtanowski

Yes, exactly, so that is kind of where my verbal thing...

Chair Plummer

Thank you so much, is there anything else that actually needs to go back to the drawing board and modified; more than just removing an "on" hyphen from the terminology? All the board needs to do at this point in time is put a motion to deem this policy, GP#2d5 as compliant... Now that we have dealt with that policy, the other policy that was brought forward was GP#2d7 and I believe that speaks to the Chair's honorarium. Yes, that one speaks to the Chair's honorarium and Director Small and I had a conversation about this; the major concern that he had was that I said approximately ten thousand dollars and I believe that Director Small just wants me to modify this to reflect the exact figure. Is that correct Director Small?

Director Small

Pretty much, yeah.

Chair Plummer

Very lovely

Director Small

There needs to be more accurate projections, yes

Chair Plummer

Yes, that is absolutely fair, this is not anything major. I will just... Are there any objections to the Chair and CGO modifying the approximate amount put forward to reflect the exact amount which I believe is nine thousand something... I will just go back to that email where I sent the exact amount. Any objections? Seeing that there are no objections, I will just go back to the drawing Board and just modify this so that the document can reflect the exact amount, and that passes unanimously. Perfect! That was a very productive discussion and I must commend Director Rezkalla for all the work that she communicated with me when the GPs were shared, in terms of going through them and asking those questions and making input. She was one of the only individuals who put her opinion forward when no one else would support her and stuck to that and then we arrived at the consensus that essentially spoke to what her stance was initially. So, I would take this as encouragement to the Board that even if you have an opinion that is different from the masses, please stick with your opinion. Please don't succumb to the sheep effect and just follow blindly. If you know that you're not in agreement just say that you are not in agreement. Director Rezkalla, thank you so much on behalf of all the other Director- I am sure that they appreciate that. And Director Wojtanowski thank you so much for coming to that conclusion. Isn't this just lovely? Again, I love to acknowledge the elephant in the room: it just seems like a different approach than what happened in August in terms of non-compliance and I believe that Director Rezkalla who pointed out the inconsistencies in the policy at that time and now this time around she pointed out the inconsistencies in the policy this time, so again I just like seeing things that particular way. Maybe I have a sense of humor

11. Ownership Linkage Committee Midterm Report Delay

Motion 7: (Naeem /Roitman): Motion to delay the mid-term report until the December 7th Board meeting

Vote: 10-0-1

Result: Motion Pass

Director Hakim

Okay, so everything external to the promo week has been done other than me contacting the Dean of Science for our Mock Board Meeting in the Science Atrium and for all the times that you guys can come. In all of our incentives we have focused on incentives and I did briefly talk to Ian... I am also in contact with Matt and Nick who made the survey last year. As far as our budget goes, my estimate for all of this is that it is going to be under a quarter of what I have to spend ownership linkage because my budget is a thousand dollars. So, yeah, it is not a costly week for all of us. I urge you all to come out to as many meetings as possible and please, for the role of the Board; make it look awesome and give students an incentive either to run or be a part of the elections process. That is all I have to say, my next point is to motion to delay my midterm report to the 7th of December meeting

Chair Plummer

So, Director Hakim can you give us a bit of background about the motion and why you believe there should be a motion to delay the midterm report everyone hear will have an idea or know what is happening.

Director Hakim

So, when I was making the week and looking at the policy manual on what the ownership linkage committee does and one of them was to present a mid-term report to the Board by the first of December. Seeing as though the week ends on the first of December, I would like to delay that report to the 7th because I feel like most of the work that we have done is towards this week

Chair Plummer

So, are there any questions of Director Hakim before I put the motion forward to delay the mid-term report until the December 7th Board meeting? Director Naeem, is there anyone else who wishes to be added to the speakers list? Director Naeem, Director Hassan, okay we will continue

Director Naeem

I have a question regarding the update. Is it possible to send out calendar invites or some sort of formal invitation before the different promos that are happening- the details, the headlines and such? That would be good for everyone to take time off.

Director Hakim

Sure, I will put that in the group chat for everyone with a pole.

Director Hassan

I know that we have a couple of different events planned in the next couple of weeks, Do you know who will be in which locations and do we need more people to be at certain locations?

Director Hakim

I will be at all events at all times, and the Directors that are needed logistics will be done by me and anyone else who would like to and also all the times that you guys can come to these things will be posted today or tonight.

Director Wojtanowski

I just have a question with regards to possibly updating the policy if that would at all be possible – to be the first meeting in December instead of December 1st?

Chair Plummer

So, I will table that for discussion for December 7th so we can talk about it then. So, just send me an official email with our official request, with what you want it to look like and I will bring it to the Board table. Perfect, any further questions of Director Hakim?

12. Policy Change: GP#2d.4e

Motion 8: (Rezkalla /Liu): Motion to the policy change: insert “at least 48 hours” into GP#2de

Vote: 8-1-2

Result: Motion Pass

Chair Plummer

So, we have two policy changes that I have brought to the forefront that I hope are relatively straight forward and this probably doesn't need much more discussion because this is in the best interest of the Board and actually cater to one of our concerns. So, Director Hassan communicated to me on numerous occasions or just reminded me about the Board table proceedings and that sending the Board package approximately 48 hours before the Board meeting is not providing adequate time for Directors to review because maybe during that time you have mid-terms you

have tests, you may not get a change to fully go over the agenda package, and so the change that has been proposed, if you will have a look at GP#2d.4e which speaks to the compilation and distribution of all Board relevant material and documents prior to the meetings of the Board. Now historically the interpretation of the Chair of the Board has been approximately 48 hours prior to the Board meeting, but again we have reached a point where we have said that this is not sufficient. So, I am just going to open the floor to see if anyone sees that 48 hours is sufficient because what is proposed is for four working days prior to the meeting. So, it will give adequate time for Board members to look at this; however, this changed will not take effect until next semester because President Brar and I currently have an arrangement that says... it won't typically be effected, but it will just take effect next semester. Is that okay? I think that President Brar hands me the information on Friday, Saturday, Sunday, it goes into the weekend so those won't be considered working days. I will have to adjust that if the Board believes it has to start earlier.

President Brar

I don't mind changing that if that is something that you guys want. I am flexible. Obviously, I will have to talk with my team

Chair Plummer

Okay, how we go about changing this particular policy, there is a next policy that we will have to change and that is GP#2d6 and GP#2d6 says that if you want something changed on the agenda package you must submit it to me three days in advance. So, because we will probably be changing the policy to 4 working days, then we will have to modify that to reflect 6 days in advance. So, now I will take some comments, questions or concerns. Again, if someone says a point and you agree with it, raise your hand and say I agree with that point that Director Wojtanowski and then move on; you do not need to add commentary to that point. I will very much appreciate that

Director Wojtanowski

I very much appreciate that you think people are going to agree with me. I personally think that the 48 hours is sufficient enough time. I think that if we wanted to extend that it is totally possible and I am not against it per say, but I think that the 48 hours is enough, considering how fast turn-around is in the University and the things that we have going- especially if we have meetings going on every other week for example or on a week to week basis, which we have had this semester. That would mean that we have a meeting and then two days later the Chair and CGO would have to go and submit another round of the meetings minutes and also in my opinion would not allow for enough turn over and processing, for example if there had to be corrections made from one monitoring report to the next, that also gives a very short amount of time which accrued from one meeting to the next if that makes any sense because as you mentioned you are also a student.

President Brar

From my perspective a change like this I anticipate on our end will be like seven to eight days because I get it from my team to compile it and then it takes a day to share with the files in it so, we could potentially move towards having this, but I have a feeling that my updates and ED Champagne's will be once a month at that point because once I submit my agenda updates and like seven days go by, a lot happens in seven days, so if the Board is okay with not having access to all the things which have happened and are okay with me verbally saying it. Today for example there was the Senate stuff and the media inquiry stuff, that happened after I submitted my official updates. So, if the Board is okay with not having the official updates ahead of time, that is a Board decision, but I do anticipate the VPs and myself giving monthly update instead of bi-weekly updates based on the time frame and especially from a strategic level the updates how slow things can change; the information.

Director Naeem

Personally, I think the first problem whether it be two, three or four days, working days should not be there because that is the first proceeding that working days should not be there, there should be any day of the week and I think that 48 hours can be less... I believe in certain circumstances that three days is a bit more of an ideal time for the Board moving forward. Sometimes we have meeting seven days after which creates a violation of the policy updates, so I would recommend three days and any day of the week.

Chair Plummer

Just for brevity and just so people understand what is going on, just for this discussion I want to see how it works, as soon as you raise your hand to speak and I acknowledge you, state what your stance is: if you are in agreement of what we are talking about or if you are saying recommendations for three days. Just start off with what your conclusion is and then you can give me your spiel. Good? Is that fair to ask? Just so the conversation can be much more clear, so far on the speakers list I have Director Hassan, Vice Chair Del Bono, Director Wojtanowski and I have Director Rezkalla. Anyone else who wishes to be added? Director Paul. Anyone else?

Director Hassan

I like the idea of having those reports as early as possible, so four days is what is requested and if possible if the Board agrees. One of the main reasons why I am bringing this issue is because big documents that need to be decided, that needs to be approved, such as basic reports of day to day operations of the Students' Union, that is okay, but those are the big issues that I was going for

Vice Chair Del Bono

I will make it quick, I believe that the current policy of 48 hours is a substantial amount of time for Director to review the agenda package, but I am kind of on the same page as Director Wojtanowski that I am open to the discussion of increasing the amount of days and so I would also point to Director Naeem's contribution, something he said before I

had the opportunity: I believe the term working day shouldn't be applied there if it means what I think it means and that is days outside of the weekend. I believe for example that would require our Board, because we have our meetings on Tuesday that would essentially mean six days before, so I would agree with no working days, just a three days prior to the meeting of the Board. Although I think 48 hours is substantial enough time. Of course, there are circumstances that do require maybe enough time, so that is why I am flexible and agree with three days prior

Director Wojtanowski

I understand what Idris is saying... so, I am for staying at the 48 hours that we currently have, that is my personal opinion. Now, the reason that I think the 48 hours should stay is we know when our Board meetings are, so if that means scheduling in advance of when our midterms and assignments are due, two hours or an hour and a half to sit down and review a Board agenda or schedule, I think that is totally reasonable to ask of, but also I think a big thing that will ease that and one of the biggest chunks that comes into our agenda package are Monitoring Reports and because now we are getting Monitoring Reports ahead of time into our email so that we can look at them and provide feedback over a four to six day period. I think that takes away a significant amount of reading that would have to be done after. So, for example today a majority of our agenda package, like 60 to 80 pages was the Monitoring Report and the other 20 pages was actually the other information, so that means that you are only reading 20 pages, most of which were diagrams and that you can infer from. So, I actually think that the new way that we are doing Monitoring Reports it decreases the amount of reading that you have to do within the 48 hours. I am sorry that I talk so much

Chair Plummer

Thank you so much, you started off with the main point that I wanted to know and then gave your supporting points.

Director Rezkalla

My stance is to maintain what it currently is 48 hours; however, I made the suggestion before the meeting that was possibly the recommendation of approximation due to the fact that the 48 hours should be a minimum and if the Chair feels that they can provide that information before the 48 hours, then they can do so. I also don't see it as a timeline or a due date, I see it as a minimum requirement. So, that is just my recommendation, there are so many factors that go into it outside of student time management that includes the Board Secretary as we have seen that takes a lot of hard work and detail orientation, so to provide that with sufficient amount of time, including the student executives that is my stance.

Director Paul

I support Vice Chair Del Bono on this, I think the working part should be removed just because moving forward we will not know when the Board meetings will be scheduled on which day of the week. So, I think the removing the working days is really important

and I also agree with making it three days because if we try to back-end everything else and make President Brar and his team's job a little harder to get things in on time... finally I want the working days removed because... but make the Board three days

Chair Plummer

So, I am going to be a very interesting educator and call on a few people. Director Roitman, what are your thoughts? What is your stance? And then I will go to Director Liu next, because this is something that affects us all

Director Roitman

Absolutely, I believe that we should take out working days- I believe that is a unanimous decision at this point- and I also believe that 48 hours is substantial, it is more than enough time as Klaudia mentioned we are all students and we all have the ability to book mark a few hours to review all of this

Director Liu

Personally, I really like all these opinions, this is a really good conversation here. I do agree with the 72 hours is perfectly enough for at least everyone

Director Bonnell

Yeah, so, I think that if we remove the word working days, then I think that if we have it for two days then it works well and I think it is sufficient for men.

Director Naeem

Just a point of clarification, it never mentioned that it was only two days

Chair Plummer

It is just the interpretation of the Chair and from an operational perspective that is approximately around 48 hours, now what I am putting forward is to have something much more rigid in the policy manual that says this is a minimum and it is not an interpretation any more, it is the law, it is the rule and it has to be governed. So, having that there it would be absolutely amazing from a policy perspective that we can say this is an approximation because the policy says this is the desired time period, but this is the approximation and this is my interpretation of it. So, what I am doing so far, I am just going to do a temperature check of the room, just a check, this is not an official vote of the room; however, it will help me see how I need to structure this motion. It is fails we keep everything as it is, if it does fail then we will just make an official motion. Now, just let me see, all those informally in favor of increasing the time period to three days, not working says just three days instead of what it currently is? Just raise your hand, all those in favor of three days? Okay. All those in favor of four days? All those in favor of keeping it as is and changing nothing?

Director Roitman

Change noting as in...?

Chair Plummer

Change absolutely nothing, we completely throw away the potential policy change now and continue our discussion.

Director Rezkalla

Just a clarification: changing nothing, but also aligning with what you previously just said in terms of making it more rigorous and keeping the approximation out?

Chair Plummer

Again, because there is nothing specific in the policy manual that says 48 days, the approximation will still continue to exist. If the Board at this time wants to put something specific there then I can no longer say an approximation. So, the last option that I said was changing nothing and disregarding the policy changes and my next option was going to be, all those in favor of putting specifically 48 hours minimum in the policy manual show by raise of hands.

Director Hassan

I just want to bring to your attention that there is one Director missing, so I don't know if that would...

Chair Plummer

This is just informally, a temperature check. Again, this is no official vote, this is just to see how I need to structure this motion based on what I am seeing one last time, all those in favor of putting specifically 48 hours please vote informally show by raise of hands. Okay, perfect, all those in favor of putting three days in the policy manuals raise your hand. All those in favor of four days? Perfect, as soon as Director Paul returns

ED Champagne

You have quorum, you can proceed without her. I am still giving them more information. So, what is going to happen is when Director Paul returns I am going to say, all those in favor of putting 48 hours minimum into that particular section GP#2de. I am getting tired, so we are all just going to vote. If we pass it that essentially means that we do not need to do the next policy which is GP#2d6, that can just remain the same.

Director Wojtanowski

I just want to make sure that everyone is aware that we are changing this, everyone is aware, to reinforce that when we are changing this it is for all Chairs going forward- not just our Chair because it is a whole policy change.

Chair Plummer

Yes, the change will be reflected in the manual I think within 5 days, so you will see it up online.

Director Naeem

Just a point of clarification, not to working days- just days?

Chair Plummer

Yup, just days. So, the Chair will definitely have weekends if the Board meeting is on Monday... So, the policy change will be reflected soon and there is no need to speak of policy GP#2d6 because that doesn't really change much.

13. Strategic Discussion: Term in Review

Chair Plummer

Now it is very much important that we can publicly discuss how we have been doing as a Board so far and the things that we can improve on so that individuals in the gallery, individuals who are reading this later on would know that we are conscious of our faults, of our blunders, of our strengths of our weaknesses. Now I am opening the floor for maybe a quick 10-minute conversation, again I am just going to remind the Board that we have had this conversation numerous times, so this conversation should very much be to the point, so let's be mindful of time because we still have an in-camera session to go into and we will probably be doing the same thing. This conversation will go on for ten minutes max. In the event that there are more questions, don't worry about it because in the in-camera it can go on. So, to start off I am taking people for the speakers list. So, Director Hassan, Director Naeem, Director Rezkalla. Who else wishes to be added to the speakers list? Okay, Director Paul, Vice Chair Del Bono. Just a reminder: in the event that you are going to agree with Director Wojtanowski or Director Bonnell don't tell us why you agree just say hey I fully agree with what the Director said. That's it, because I am sure that they fully elaborated on their point and thinks that they are in agreement.

Director Naeem

In terms of performance of the Board this is what I have felt as well, but I would also like to say that we need to do our best to make Board meetings a part of our day and not part our night, so if there is anything that we can do to make that happen instead of going home at 10:30pm and then asleep by 12. I mean I don't think this is a healthy schedule for Board meetings. In terms of scheduling the days of the meetings of the last committee were actually held...

Chair Plummer

Director Naeem, there is nothing to worry about. I will be asking for schedules of the Directors at the table within a couple of days to have something proposed to the Board and hopefully our next Board meeting in the next semester will be during the day period- hopefully and we should have no issues to worry about. To Director Naeem's

point, it was about having Board meetings scheduled during the day time. Thank you Director Naeem

Director Hassan

So, first of all I want to take this time to communicate with the Board members at the table as well as all the students that are watching on this video, I want to apologize very well because for the last little while it seems like I have been a little too harsh or coming across at times as hard to understand or a little bit complicated at times. I have taken some time to reflect about myself, I have been watching the videos, so anybody that took me wrongly I want to make sure that I don't have anybody or any of you guys, the way I was talking, the way I was communicating was not the best and I am taking the best possible steps to ensure that it does not happen again and in the five months that we have I will welcome all your feedback and do everything possible to fix myself in any way possible. So, I want to thank you very much for putting up with me for the whole time and I feel like your guys are a very strong team and I know we're all strong in different areas, but we have to bring together all of our strengths and be the best we can.

Chair Plummer

Perfect. Director Hassan, thank you so much for all of that, I am sure that all the Director appreciate where you are coming from. Director Hassan you are evaluating yourself as a Director for apologizing for the Board on how he may have come off and we very much appreciate that.

Director Rezkalla

I just want to say that I think that as a Board overall we are progressing well and acting as a governance structure especially for a new Board and new individuals and how we bring it to the table and exactly how much work is meant to be put into these positions and really show the process and basically show our stakeholders, which are basically the students, we don't take this lightly and we are students as well and as representatives we are actually working hard to be a better Board and actually doing things more strategically. I actually think that we have done a good job of doing that progressively. The weaknesses that I think we can improve on is our professionalism and I definitely think that comes with comfortability, with strategic discussion and policy based discourse, so that is just a reminder about something that we are working on.

Chair Plummer

And while we are having this conversation let's try our best to make them somewhat based on the policy that we probably need to be more aware of time to the part of our policies. Thank you so much Director Rezkalla

Director Paul

Yeah, I agree with Emily, I believe that things have gotten progressively better. In terms of policy, I think that one thing we can do better is – I know something that we have to

interpret things- but taking that time before the actually meeting to really go through and make sure that you understand and are prepared to ask the appropriate questions that are related to the policy. But otherwise not related to the policy I think the issue with Dawn really helped because even from today I think that we are function so much more appropriately and friendly and I think that is something to commend us for. I think that the communication with Dawn was something that was much needed and appreciated by all of us

Vice Chair Del Bono

I apologize if this feedback does not necessarily pertain to any policy, but I mentioned at the end of our mediation meeting with Dawn that I would like to get on the record – especially for students- to see and interpret. I think that one of our most glaring setbacks during the summer months where I feel that most of our setbacks occurred was in fact our intellectual diversity and the very perspectives that we have as a Board table. We have very different opinions on what is best for the organizational, this diversity at times led to grid lock and at worst times led to internal conflict; however, I truly believe that our intellectual diversity- the most important kind of diversity can be our greatest strength, so long as we are not afraid to speak our opinions at the table and so long as we respect the opinions and speaker list opportunity of our peers.

Chair Plummer

Perfect. So, I will take two more comments and then that will be this particular part of the discussion. Any Directors wish to be added to the speakers list? Director Naeem I will add you. Anybody else? So, I will take Director Naeem and Director Roitman and then that will conclude this discussion.

Director Naeem

Inaudible comment

Chair Plummer

Director Naeem, I have already made note of that from the session that we had recently starting the Winter semester. Hopefully there will be cookies, fruit, and water available at the Brantford campus just like they are available on the Waterloo campus

Vice Chair Del Bono

Director Naeem is requesting to change the food from cookies to veggie sandwiches because they are more healthy

Chair Plummer

I will take Director Naeem's request under advisement and I will get back to you in due time. The committee takes an average of 5 months to meet Director Naeem, and so as soon as we review your request then we will get back to you.

Director Roitman

I am in full support, I definitely think that we should have healthier options table because I think that cookies are very sugar filled and I think that we have all made serious progress and had a bumpy start and I think that has helped us solidify us and get better. So, I am just very proud of us. That is just my final thoughts.

Director Hassan

One last piece that I want to add in the Brantford campus is that at times we have been struggling with rough times, trying to get access to the building, there were times where we had to wait for a little longer, so maybe that can be noted by the Executive Team or President or the Executive Director we really appreciate because at least maybe as CGO providing all the things that we need and then the Executive Team having notes when we have meetings so that we can have access to the building- I would really appreciate that.

President Brar

I do want to apologize for the delay last time. Phil and I and going to work to modify some of the hours of availability for time before meetings...

Chair Plummer

That concludes our discussion, very lovely about the Board in review.

14. General Announcements/Reminders

Motion 9: (Wojtanowski /Bonnell): Motion to go in camera with the Board Secretary and President Brar

Vote: 11-0-0

Result: Motion Pass

Chair Plummer

Are there any reminders or general announcements? Moving forward I just want Director to comment on SOL because as time goes by those Director have become better equipped, better understand, are more knowledgeable about what the committee stands for and are providing some very good feedback on some amazing projects. Hopefully when it comes down to next semester, SOL committee will be something that the Board will be promoting to genera more traction. I believe Director Naeem was the one who put that forward. So, ED Champagne any reminders?

ED Champagne

No, I am good

Director Small

Well, now that we are on it, information sessions for the Board are tomorrow and Thursday

Chair Plummer

Thank you, so much Director Small.

Director Rezkalla

I guess an announcement would be next week the Outreach Committee is running a campaign called Keys to Success. It is branching off of a lot of the people who come to present to the Board, the health and dental as well as OUSA. Talking about Keys to Success whether it be about auxiliary fees, so that would be Tuesday of next week and Thursday of next week just students are aware and get to know the Student's Union services within the fees and auxiliary services

President Brar

I said it in my updates but I will say it again, Shinerama will be holding a Jill and Bill event where I will be present for a couple of hours until 100 dollars is raised for cystic fibrosis. So, come to the concourse. It is very helpful.

Riley Fletcher

Registrations are open for Brantford students...

Chair Plummer

I think that is it, are there any more?

President and CEO

- **Residence Life** held their First Year Leadership Revival Day in early January. The Students' Union did a presentation on getting involved and volunteer, the STARR process and pathways for experiential learning.
- **University Secretary Search Committee** process has begun.
- **Non-Tuition Fee Protocol Agreement** has been completed. See attached the new document with an executive summary.
- **Syrian Steering Committee** continues to meet and get updates on the families. The committee is working hard towards attaining the fundraising goal.
- **Task Force on Freedom of Expression** held its first meeting.
- **Community Planning Emergency Response** committee met and has commenced the planning and communication for St. Patrick's Day.
- **Turret** renovations are expected to begin on May 1st, 2018 with details being finalized in the coming months.

Finance and Administration

- Applications for Vice President positions are due on **February 02, 2018** at noon.
- Applications for Associate Vice President positions are due on **February 09, 2018** at noon.
- Planning for interviews and transition has started.

Programming and Services Brantford

- Snow Week programming in full force from January 15-19th
 - o Registration has remained steady from last year but event attendance has improved from 2016/2017
 - o Next steps are to evaluate the effectiveness of the programming alongside the Snow Week coordinator and VP: PSB in order to provide comprehensive reflection and improvements for next year's team
- Working alongside AVP: Finance & Administration to prepare for Orientation Week hiring and evaluating the Carousel Hiring process
- Working alongside AVP: Finance & Administration to organize Winter Volunteer Appreciation in March

- Continuing to meet regularly with Wellness Education, Athletics & Recreation, and Residence Life to discuss plans for Thrive Week March 12th-16th
 - o Food Bank, Healthy Lifestyles, and Peer Connect will all be participating
- Presenting to youth who have Crown Ward status Monday January 29th alongside President & CEO.
- Preparing reviews and reflections for all Programming & Services committees for incoming VP: PSB

Programming and Services Waterloo

- Winter Carnival ran very successfully and without issues. It was a great experience for participants and volunteers
 - o 500+ participants, 16 teams, 350-400 Mystery Event Night Participants
- Committees are mapping out their Winter Term events and campaigns with focussing on a balance of social and informative programming
- Upcoming Concerts
 - o Lucas DiPasquale: Friday, January 20th in Wilfs
 - o Loud Luxury EDM: Tuesday, February 6th in Turret
 - o Ram Riddlz: Thursday, March 1st in Turret
 - o Daniel Caeser: Wednesday, March 28th in the Theatre Auditorium

Clubs and Associations

- New Clubs Registration has closed for 2017-2018 year. They will re-opened for the next year in the spring.
- Special Events Funding application will be opening Tuesday, January 23 – Friday, February 16, 2018.
- Working with most of the Faculty Associations Presidents with their elections to match up with the Students' Union elections.
- Updated Clubs and Associations Departmental Policy was distributed to all clubs and associations

Brantford:

- Campaigning a referenda question regarding a Faculty Student Association fee. This is chaired by Vice President: Clubs and Associations, Nelly Song.

University Affairs

- Conducted a campaign on Open Educational Resource (OER) with success
 - Average student spent on textbooks was \$500.00
 - Feedback showed that students would instead spend money towards rent or groceries
- Local Advocacy Week took place from January 15 – 19 on both campuses. Few of the highlights include:
 - o Waterloo Municipal/Regional
 - Advocating for the implementation of a stop sign at Regina and Lodge Street
 - The role of the City in rental bylaw enforcement in apartment buildings
 - Discuss region wide snow removal, the implementation of greater rental bylaws in Kitchener, the region and City of Kitchener's strategy to engage students in October's upcoming municipal elections.
 - o Brantford Municipal
 - Advocated for a weekly pickup for garbage collection in the downtown core
 - Asked for elimination of "no re-park bylaw" – to assist in student mobility and to make time limits around the campus buildings consistent to 3 hours
 - Advocated for a city or GO bus connection from Brantford to Cambridge/K-W area for enhanced transportation
- Provincial
 - o Priorities include Open Educational Resources and Mental Health
 - o Engaged with MPP Vernile, MPP Fife and MPP McGarry
- Federal
 - o Priorities include: Indigenous Students (Post-Secondary Student Support Program) and Experiential Learning (Student Work Integrated Learning Program)
 - o Engaged with MP Saini and we will be making a submission the Finance Committee for the federal budget before Jan 26

Waterloo

- Assisted in the Rental Licensing Bylaw review, which was approved by City council to renew the bylaw
 - The renewal of this by law is intended to protect tenants' safety and prevent landlord tenant issues from arising. The Bylaw was renewed by City Council in December.

Brantford

- Working with City of Brantford Committee, Clean Brantford with the goal of minimizing litter and garbage in Brantford.
 - The committee plans to engage more with students for active outreach
 - Process of drafting a proposal for City Council

**Executive Director & COO: Updates
Friday, January 26, 2018**

1. Student Experience

- a. Working on budget reconciliation from fall semester for all Clubs & Associations.
- b. Continuing work on competency model for Students' Union volunteer roles. Assigning job descriptions associated with various competencies. (D,BO)
- c. Working with Bailey Gross in Teaching & Learning to clarify and streamline the CCR validation model for the Students' Union.
- d. Engaging in conversations with various companies around a potential new clubs management software to better support Clubs and Associations and streamline/simplify processes.

2. Policy, Research & Advocacy

- a. Assisted AVP:UA Waterloo and AVP:UA Brantford with policy briefs for Local Advocacy Week (January 15-19);
- b. Continued discussions as part of the sub-committee re-negotiating the Non-Tuition Fee Protocol agreement (Tripartite agreement with the Students' Union, Graduate Student Association, and Wilfrid Laurier University);
- c. Ongoing research and preparation for the Laurier Taskforce on Freedom of Expression;
 - i. First meeting scheduled for January 18, 2018.
- d. Assisted in communications with Laurier ICT to coordinate the technical aspects of the online voting system;
- e. Early planning and preparation for Student Union engagement with the June 2018 provincial election.

3. Hospitality Services

- a. Some new menu pricing in an effort to minimize the negative impact of the minimum wage increase.
- b. President Candidate menu options have been released
- c. Wilf's Express/Café has been cancelled
- d. Product promotions available in Wilf's for a chance to win gift cards
- e. Bud Light will be transforming the back lounge into a gaming haven on the 23rd.
- f. Super Bowl will be aired at Wilf's on February 4th – food specials to be announced closer to game day.

4. Finance & Administration

- a. Winter Opt – in for the Health and Dental program remains open until January 31st. This allows students who are returning for the winter to take advantage of the plan.
- b. Shawna Wey, our Human Resources Generalist, is back in the office on her return to work plan. Shawna will be working four hours per day with the goal to get back to full time employment.
- c. Our funding, in the form of student fees, for the winter term should arrive within the next week. This will include the remainder of the Health and Dental Fees from the fall.
- d. Bill 148 is now in place and we are updating policies and employment manuals to ensure they are compliant with the new requirements. All wages have been adjusted for our minimum wage

employees. The impact on the SU is fairly extensive and we continue to roll out procedures required under the new laws.

5. **Marketing**

- a. We are excited to welcome two students who have been hired to join the Marketing Team as Marketing Associates on a part-time basis from January 18 – April 30, 2018.
- b. The Marketing Department is primarily focused on promoting the Students' Union elections and increasing voter turnout. Please visit lauriervotes.yourstudentsunion.ca for Candidate platforms, Calendar of Events, and all things #LaurierVotes and please encourage people to vote!

January 31: Opt-In Deadline for Health & Dental

benefits.yourstudentsunion.ca

January 30, 31 & February 1 – VOTING DAYS

February 2: 2018 Vice President Applications Due

yourstudentsunion.ca

February 5 – Student Life Levy Applications Due

sll.yourstudentsunion.ca

February 9: 2018 Associate Vice President & Orientation Program

Facilitator Applications Due

yourstudentsunion.ca

6. **Brantford Operations**

- a. Snow Week programming going on this week. Doubled participation from last year with various programs running throughout the week (Headphone Disco, Tubing ad Chicopee, Laser Quest, Iron Chef Comp. etc)
- b. Exploring Competency and Learning Outcomes language for the SU and the volunteer roles. Using models from Ryerson, Guelph Residence Life to better identify core competencies for each level of role within the SU. (DSE)
- c. Exploring updates to the 24 Lounge and Multi-Purpose Room in the Student Centre to better identify feedback from students surrounding access, space, media access etc. (VPPSB)
- d. Exploring resources with Student Affairs surrounding Student Resiliency Programming. Looking at a model used at UCLA - <http://www.resilience.ucla.edu/> Idea is to examine whether practical to implement some internally in SU programming/training or work with Student Affairs to provide. (Ongoing)
- e. Working with the new Wellness Education Coordinator to develop programming such as Thrive Week (week long program dedicated to various wellness initiatives across Athletics, SU, Res Life and Student Affairs) (VPPSB)

****More information related to reports/briefs can be provided at the Board's request****

PROTOCOL AGREEMENT ON NON-TUITION FEES

THIS AGREEMENT made in duplicate, effective the **1st** day of **May 2018**

BETWEEN

WILFRID LAURIER UNIVERSITY

A Corporation incorporated under a Special Act of the Province of Ontario

- and -

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

A Corporation without share capital incorporated under the laws of the Province of Ontario

- and -

WILFRID LAURIER UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

A Corporation without share capital incorporated under the laws of the Province of Ontario

WHEREAS

A. The Ministry of Training, Colleges and University ("MTCU") of the Province of Ontario (now the Ministry of Advanced Education and Skills Development ("MAESD")) established guidelines for the imposition and administration of compulsory ancillary fees by universities in the Tuition Fee Framework and Ancillary Fee Guidelines for Publicly-Assisted Universities 2013-14 to 2016-17 (the "Guidelines") as may be amended from time to time;

B. The parties acknowledge and agree that Compulsory Ancillary Fees and Compulsory Non-Tuition Fees are necessary in the current funding structure for WLU;

C. The Parties wish to have in place a process for dealing with recommendations for any change(s) in such Non-Tuition Fees, and have agreed to enter into this Agreement; and

D. The Parties acknowledge that all terms and conditions in this agreement are subject to review and amendment as may be required in the event of changes to policies, procedures or guidelines as determined by MAESD. The parties agree to engage in a review of this Protocol Agreement within six months of new ancillary fee guidelines being provided by the MAESD.

NOW THEREFORE in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. PARTIES

- 1.1 Wilfrid Laurier University ("WLU") is a provincially assisted eligible university level institution as identified by MAESD.
- 1.2 Wilfrid Laurier University Students' Union ("SU") is the authorized corporate body representing undergraduate students enrolled at WLU.
- 1.3 Wilfrid Laurier University Graduate Students' Association ("GSA") is the authorized corporate body representing graduate students enrolled at WLU.

2. DEFINITIONS

In this Agreement the following words and phrases shall have the meanings as set out below:

- 2.1 "Agreement" shall mean this Protocol Agreement on Non-Tuition Fees.
- 2.2 "Board" shall mean the Board of Governors of WLU.
- 2.3 "Committee" shall mean the committee on Non-Tuition Fees Assessment which shall include designated representatives from WLU, SU, and GSA, as set out in Appendix "A" to this Agreement and includes all advisory committees on compulsory ancillary fees established at WLU.
- 2.4 "Compulsory Ancillary Fee" shall mean a fee imposed or administered by WLU, or one of its constituent parts or its federated or affiliated institutions, in addition to regular tuition fees, which a student is required to pay in order to enroll in, or successfully complete, any for-credit course, or as may be defined by MAESD in the Guidelines.

- 2.5 "Consumer Price Index ("CPI")" shall mean the annual rate of inflation as published in the CPI for Canada (core inflation) compiled by Statistics Canada effective on the 31st day of December preceding the year for which the adjustment is made. This rate shall be interpreted to mean averaging the monthly rates for the previous twelve months.
- 2.6 "Non-Tuition Fee" shall mean the following:
- 2.6.1 "Compulsory Non-Tuition Fee" shall mean a Compulsory Ancillary Fee which is levied in order to cover the costs of items which are not normally paid for out of WLU operating or capital revenue. Such fees are not applied to the costs of instruction in any course or program, but may be applied to the costs of enhancing the cultural or social or recreational life of students or to provide other athletic or non-academic services to students.
- 2.6.2 "Exempted Compulsory Non-Tuition Fee" shall mean a Compulsory Non-Tuition Fee established by a Student Government-Sponsored Referendum or for the reasonable, direct costs for materials and services, as more specifically set out in section four to this Agreement.
- 2.6.3 "Optional Non-Tuition Fee" shall mean an approved and authorized fee that is automatically assessed against Students and collected by WLU on behalf of WLU, SU or GSA. Students may provide instruction to opt out of an Optional Non-Tuition Fee.

Examples of Non-Tuition Fees to which this Agreement applies include student activity fees, athletic fees, housing placement fees, health or insurance fees, transportation or parking fees, and student centre fees.

- 2.7 "Student" shall mean an undergraduate or graduate student enrolled in one or more for-credit course(s) at WLU.
- 2.8 "Student Government(s)" shall mean the SU and the GSA collectively.
- 2.9 "Sponsored Referendum" shall mean a referendum sponsored by a Student Government that is conducted in accordance with the Student Government's policies and procedures governing referenda and section

6 of this Agreement.

3. DURATION OF AGREEMENT

- 3.1 Subject to any right of revision or renewal described in section 5, this agreement will be in force for five (5) years with the term to be based on the fiscal year of the University. The term shall be May 1, 2018 to April 30, 2023.

4. EXEMPTIONS TO THIS AGREEMENT

Exempted Compulsory Non-Tuition Fees are Compulsory Ancillary Fees exempt from the provisions of this Agreement. MAESD Exempted Compulsory Non-Tuition Fees are limited to the following:

- 4.1 "Student Government Fees" shall mean existing and future fees established by the SU or the GSA, including those resulting from referenda sponsored by either the SU or the GSA;
- 4.2 "Student /Administration Referenda Fees" shall mean existing and future fees established through referenda where the sponsor of the referenda was WLU or a combination of WLU and a Student Government.
- 4.3 "System-wide Fees" shall mean existing and future system-wide fees. System-wide fees are those where, through a formal agreement, the students affected at all Ontario Universities pay a comparable fee for a comparable service;
- 4.4 "Materials and Services Fees" shall mean existing and future fees for the materials and services as follows: field trip fees, fees for learning material and clothing retained by the student, fees for material used in the production of items which become the property of the student, fees for materials or services where WLU acts as a broker with a vendor for the student. Examples of Materials and Services Fees include lab clothing and manuals, clickers, fees for transcripts, and for convocation ceremonies including cap and gown rentals;
- 4.5 "Work Placement Fees" shall mean existing and future fees associated with the costs of placing students in jobs for work terms. The placement costs eligible for this fee are all placement-service costs (including salary and non-salary expenses) and maintenance costs for

space used for placement service.

- 4.6 “Digital Learning Materials Fees” shall mean existing and future fees for digital learning materials that are the property of the student and which can include test and assessment tools. All Digital Learning Materials Fees shall be in accordance with the Guidelines and the Wilfrid Laurier University Guidelines for the Use of Online and Digital Resources, as may be amended from time to time.

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5. IMPLEMENTATION OF, OR CHANGES TO FEES

- 5.1 All Compulsory Non-Tuition Fees levied by WLU or one of its constituent parts or its federated or affiliated institutions must meet the following requirements:
 - a) Be non-tuition-related, as defined in 2.5 above;
 - b) Be approved by the Board; and
 - c) Be announced prior to collection through the WLU calendar and/or published fee schedules;
 - d) Be reported annually to MAESD.
- 5.2 All Compulsory Non-Tuition Fees in existence as of September 1, 2012, shall be allowed to automatically increase by the Canadian Consumer Price Index each year.
- 5.3 All proposals to amend or implement a new Compulsory Non-Tuition Fee and/or Optional Non-Tuition Fee by WLU, SU or GSA shall first be brought to the Committee for consideration, discussion and recommendation, except for allowable increases as provided for in this Agreement.
- 5.4 Except for an Exempted Compulsory Non-Tuition Fee, all increases or decreases to, or implementation of a new Compulsory Non-Tuition Fee will not proceed for consideration by the Board without recommendation from the Committee.
- 5.5 While Exempted Compulsory Non-Tuition Fees are exempt from the application of this Agreement, the Parties agree that amendments to an existing, or implementation of a new, Exempted Compulsory Non-tuition Fee will be reviewed by the Committee prior to recommendations to or approval by the Board. The party proposing the change to an Exempted Compulsory Non-Tuition Fee will provide information to the Committee on the purpose of the fee, process used in developing the fee, costs included in calculating the fee, students for whom the fee will be compulsory, and total revenue to be available from the fee.
- 5.6 For an existing Compulsory Non-Tuition Fee, a financial report may be requested by the Committee that outlines the amounts collected and spent from the Fee in each of the previous three years (or as long as the Fee has been in existence if fewer than three years) and any reserves accumulated from collected but unspent fees.

- 5.7 When an amendment to an existing, or implementation of a new, Exempted Compulsory Non-Tuition Fee is proposed that will apply to graduate students, prior to any recommendation or approval from the Committee, the GSA will provide information to the Committee outlining how the fee will be calculated and assessed for full-time and part-time graduate students.
- 5.8 Except for an Exempted Compulsory Non-Tuition Fee, any resolution to implement or increase a Compulsory Non-Tuition Fee that is to be solely levied upon the members of a Student Government must be supported by all voting Committee members of the applicable Student Government who are in attendance at the meeting.
- 5.9 Any Party may request the Committee consider that a decision on a Compulsory Non-Tuition Fee, except for an Exempted Compulsory Non-Tuition Fee, be put to members of a Student Government through a referendum. The Committee will generally refer a decision to a referendum if it includes one or more of the following:
- a) A capital expenditure of greater than \$100,000 in value for a single item by a Party of a non-academic nature (i.e. intended to enhance the cultural or social or recreational life of students or to provide other athletic or non-academic services to students);
 - b) A new project or service that will require a new fee greater than \$5.00 per student annually;
 - c) An annual increase to an existing Fee that, after the application of the Consumer Price Index in section 5.2, is greater than three and a half percent (3.5%) unless the Fee increase has been approved by referenda or consistent with terms of an existing contract that continue in full force and effect.

6. REFERENDA

- 6.1 All proposed referenda related to Compulsory Non-Tuition Fees sponsored to be held by a Student Government or co-sponsored by a Student Government and WLU for the Student Government's members shall be conducted in accordance with the established rules, policies, procedures and/or processes for student referenda as approved by the governing body of the Student Government.

- 6.2 All proposed referenda related to Compulsory Non-Tuition Fees sponsored by a Student Government or co-sponsored by a Student Government and WLU shall be provided in advance to the AVP: Financial Resources and/or the University General Counsel for review and comment.
- 6.3 A new Compulsory Non-Tuition Fee resulting from a referenda sponsored solely by WLU shall be provided to the Committee for review and comment and must be conducted and be in accordance with the terms of this Agreement.

7. REVIEW OF FEES

- 7.1 WLU shall annually provide to the Committee a list outlining all Non-Tuition Fees currently levied against all full and part time graduate and undergraduate students and collected by WLU. This list shall be provided not later than May 1st each year, or as otherwise agreed upon by the Committee.
- 7.2 WLU shall annually provide to the Committee a list of all proposed Non-Tuition Fees to be levied against all full and part-time graduate and undergraduate students and collected by WLU in the next fiscal year. WLU shall use best effort to provide this list by May 1st each year.

8. REVISIONS TO AND RENEWAL OF THIS AGREEMENT

- 8.1 This Agreement shall not be binding until approved by the Board, the GSA Board of Directors ("GSA Board"), the SU Board of Directors ("SU Board"), and the Ministry of Training, Colleges and Universities.
- 8.2 This agreement will be reviewed by the Committee in the case of:
- 8.2.1 New rules and regulations regarding Compulsory Ancillary Fees from the Ministry of Advanced Education and Skills Development;
 - 8.2.2 New legislation affecting Compulsory Ancillary Fees or the function associated with such fees.
 - 8.2.3 Written consent of all Parties prior to the expiration of the Agreement.

8.2.4 Any revisions shall only be effective if, in writing, agreed to by the Parties and, where necessary, approved by MAESD.

SIGNING PAGE FOLLOWS

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IN WITNESS WHEREOF each of the Parties has caused this Agreement to be executed by a duly authorized representative on the dates as noted:

WILFRID LAURIER UNIVERSITY

Per: _____ Date: _____

Per: _____ Date: _____

We have the authority to bind the Corporation

WILFRID LAURIER UNIVERSITY STUDENTS' UNION

Per: _____ Date: _____

Per: _____ Date: _____

We have the authority to bind the Corporation

WILFRID LAURIER UNIVERSITY GRADUATE STUDENTS' ASSOCIATION

Per: _____ Date: _____

Per: _____ Date: _____

We have the authority to bind the Corporation

Appendix A

Committee on Non-Tuition Fee Assessment

Purpose:

The Committee shall review and consider all existing and requested Non-Tuition Fees and shall make recommendations to the Board for the approval of any new or revised Non-Tuition Fee.

Membership:

The Committee shall include reasonable representation from WLU, SU and GSA and shall be composed of at least nine (9) members including:

1. WLU Representatives (4) which shall usually include:
 - Vice-President: Finance and Administration (or designate) who shall serve as Committee Chair;
 - Dean of Students of Waterloo and/or Brantford Campuses
 - Up to two (2) additional representatives as designated by the WLU President
2. SU Representatives (3) which shall usually include:
 - SU President (or designate)
 - Vice-President: University Affairs **or** Chair, SU Board as designated by the SU President
 - One (1) additional representative as designated by the SU President
3. GSA Representatives (2):
 - GSA President (or designate)
 - One (1) additional representative as designated by the GSA President

The following non-voting members shall be available to the Committee as required and shall be entitled to receive all material and information provided to the Committee:

- SU Executive Director and/or designate
- GSA Executive Director

Duties and Responsibilities:

- The Committee shall meet as required to discuss all matters involving Non-Tuition Fees;
- Annually, the Committee will review all existing Non-Tuition Fees to verify compliance with guidelines from the Ministry of Advanced Education and Skills Development;
- Annually review the reports provided by WLU.
- Provide oversight on the implementation of Non-Tuition Fees, including any approved new or amended Non-Tuition Fees.
- Is the official body through which students will be involved in the review and recommendation on increases or amendment to the existing compulsory non-tuition-related ancillary fees or introduction of new fees as prescribed by MAESD.

Procedures:

Quorum

The quorum for a duly called Committee meeting is six (6) voting members of the Committee, including the Chair, which must include at least three (3) members or designates representing WLU and at least three (3) members or designates representing SU or GSA, of which at least one (1) member or designate must be present representing each of SU and GSA.

Meetings

Any or all Committee members may participate in a meeting of the Committee by means of conference telephone or videoconference (as may be available), provided all persons participating in the meeting can hear each other. A Committee member participating in a meeting by means of telephone or videoconference shall be deemed to be present in person at that meeting.

Voting

In all duly called meetings of the Committee at which a quorum is present, all resolutions properly before the Committee shall be adopted on a simple majority of votes cast by members of the Committee in attendance at the meeting as long as any vote is supported by at least one (1) vote of the members representing WLU, SU and GSA.

Frequency of Meetings

The Committee shall meet at least two (2) times at scheduled times during the WLU fiscal year, with additional meetings as may be required at the call of the Chair. Unless otherwise agreed upon by the Committee, there shall be at least one (1) meeting in each of the Fall and Winter academic terms.

Appendix B

Non-Tuition Fees that are administered and covered inside of this agreement as at _____:

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Summary of Revisions to the Protocol Agreement on Non-Tuition Fees

- The new agreement term will be from May 1, 2018 to April 30, 2023. This replaces the current 5-year term ending April 30, 2018.
- Some terminology has been updated:
 - Ministry of Training, Colleges and University (MTCU) of the Province of Ontario has been updated to Ministry of Advanced Education and Skills Development (MAESD).
 - The Ontario Operating Fund Distribution Manual has been updated to Tuition Fee Framework and Ancillary Fee Guidelines for Publicly-Assisted Universities 2013-14 to 2016-17.
- Section D has been amended to specify that the agreement will be reviewed within 6 months of the release of new ancillary fee guidelines from MAESD, which are expected sometime over the next 1-2 years.
- Some fee definitions have been reordered by category instead of alphabetically to improve readability.
- Section 4 on Exempted Compulsory Non-Tuition Fees has been updated to include an exemption for Digital Learning Materials, to align with the MAESD and WLU guidelines.
- Section 5.5 has been amended to specify that Exempted Compulsory Non-Tuition Fees will be reviewed by the Committee prior to approval by the Board.
- Section 5.6 has been added to allow the Committee to request a report outlining spending patterns and accumulated reserves for any Compulsory Non-Tuition Fee.
- Section 5.8 has been updated to require all Student Government voting members to vote in favor of a resolution to implement or increase a Compulsory Non-Tuition Fee that is to be solely levied upon the members of the respective Student Government. The current agreement only requires one committee member from the respective Student Government to vote in favor of such a resolution.
- Section 5.9 has been updated to change the guidelines for when the Committee will generally defer the decision of a Compulsory Non-Tuition Fee to referendum.
 - For fees funding capital expenditures: a minimum of \$100,000 has been set.
 - The threshold for any new fee has been updated from \$50 to \$5.
 - The guidelines for annual fee increases has been updated from 5% to 3.5% after the application of the consumer price index. Also, a change was made to allow fee increases consistent with the terms of an existing contract.
- A new Section 6 has been added to consolidate the parts of the agreement related to fees proposed by or resulting from referenda (previously in Sections 4 and 5).