



Wilfrid Laurier University Students' Union Meeting of the Board of Directors

Location: Students' Union Boardroom, Waterloo
Date: June 10th, 2017, 3:00 PM

The Strategic Ends of the Students' Union

The Organization exists to represent, advocate for, and support the primary stakeholders, the students of Wilfrid Laurier University, and to provide them with a holistic university experience and an enhanced student life. The costs of these benefits will be justified by the results.

In no specific order of priority, students will benefit from:

- An affordable, accessible, and high quality academic experience
- A safe, sustainable, and empowering environment
- Diverse and inclusive social interaction
- Products and services that cater to the financial needs of students

Land Acknowledgement:

We acknowledge the traditional territory of the Neutral, Anishnawbe, and Haudenosaunee People.

Start	Duration	Agenda Item	Type	Presenter
3:00 PM	3:01 PM	Call to Order & Land Acknowledgement	adm	Chair Plummer
3:01 PM	3:01 PM	Adoption of Agenda	D	Chair Plummer
3:02 PM	3:03 PM	Adoption of Minutes: May 13, 2017	D	Chair Plummer
3:03 PM	3:04 PM	Regrets	adm	Chair Plummer
3:04 PM	3:05 PM	Conflicts of Interest	adm	Chair Plummer
3:05 PM	3:07 PM	Comments from the Chair of the Board & CGO	fi	Chair Plummer
3:07PM	3:22PM	Comments from the President & CEO	fi	President Brar
3:22 PM	3:32 PM	Comments from the Executive Director & COO	fi	ED Champagne
3:32PM	3:35PM	Strategic Plan 2015-2020: Customer Experience	fi	Director Rezkella
3:35PM	3:38PM	WLU Students' Union Constitution: Article III	fi	Director Small
3:38 PM	4:08 PM	<u>Committee Elections:</u> Direct Inspection Committee: EL #1 Direct Inspection Committee: GP #2e Direct Inspection Committee: GP #2g2 Ownership Linkage Committee	D	Chair Plummer
4:08 PM	4:10 PM	New Business & Announcements	fd	Chair Plummer
4:10 PM	5:10 PM	Incamera	fd	Chair Plummer
5:10 PM	5:11 PM	Adjournment	D	Chair Plummer
Total	2hr11min			

REMINDER:

1) The next Board Meeting is July 8th at **3:00pm** on the Waterloo Campus

LEGEND:

fi, For Information
fd, For Discussion
D, Decision required
adm, Administrative task
if, If Required

Present: Tarique Plummer, Michael Del Bono, Kevin Bonnell, Zemar Hakim, Idris Omar Hassan, Ricky Liu, Talha Naeem, Emily Rezkalla, Ilana Riotman, Joseph Small, Klaudia Wojtanowski, Kanwar Brar, Shannon Kelly, Phil Champagne, Cassidy Cameron

Regrets: Moutima Paul

Guests: Kaitlin Brown, Nathalie Bouchard, Megan Lacoursiere, Nick DeSumma

1. **Call to Order & Land Acknowledgement**

The meeting is called to order at 3:10pm on Saturday, May 13th, 2017 on the second floor of the Student's Union Board Room, Waterloo.

We acknowledge that we are on the traditional territory of the Neutral, Anishnaabe, and Haudenosaunee peoples.

2. **Adoption of Agenda**

Motion 1 (Bonnell/ Small): **Motion to adopt the Agenda as presented**

Vote: 6-0-4

Result: Motion Passes

3. **Adoption of Consent Agenda**

Motion 2 (Rezkalla/Hakim): **Motion to adopt the consent agenda as presented**

Vote: 6-0-4

Result: Motion Passes

4. **Adoption of Minutes: April 28th, 2017**

Motion 3 (Hakim/ Bonnell): **Motion to approve the minutes from the March 10th Board Meeting Minutes as presented**

Vote: 6-0-4

Result: Motion Passes

5. **Regrets and Absences**

Director Paul has a conflicting work schedule.

6. **Conflict of Interest**

No conflicts of interest to declare

7. **Comments from the President and CEO**

President Brar

Good to be here everyone. Thank you for taking your time out to come on a Saturday, and to the gallery. In regards to my updates, what I'll be doing moving forward this year is, giving my updates to the Chair which are including the agenda package, and for the sense of time, just reading the executive summary, which highlights on the things I've been working on as well as my team, but all the other detailed updates will be in the agenda package. So to start off, this year started off with a productive retreat,

providing an opportunity for the team to understand each other and their own personalities. I have been attending meetings as requested from key stakeholders of the university, and continue some projects from last year. My team will be creating an annual departmental program and this will be done over the summer months in consultation with myself, and relevant to fore staff to their department. The student executive started off strong by having introductory meetings with those they see fit, while tying up loose ends from the previous year.

Chair Plummer

Are there any questions for President Brar?

Director Rezkalla

I just have one general question about the health and dental plan. Because of the new law that's going to come out in terms of the health plan, with the 25 and under: how are we going to, not how, but do you have a plan in terms of letting students know what their options are? Like is the money that they were originally going to pay into that plan going to be allocated to something, or are they just not going to put it at all in the tuition fees?

President Brar

Yep. So that plan is effective as of January 1st, 2018, and we're in consultation with our Campbell & Company which is our insurance broker to find what's best for students because they need details as well, so do we. So once we're getting that info from the government, including from an advocacy side of things we'll make changes accordingly. But as of right now it's very much in the preliminary stages, because there's not much detail to be found.

Director Rezkalla

Okay, thank you.

Chair Plummer

Any more questions for President Brar? Lovely. Seeing there's none, we'll move on to comments and updates from our Executive Director and Chief Operating Officer.

8. Comments from the Executive Director and COO

ED Champagne

Again, very similar to the format that Kanwar has, it is my intention to have updates provided to you as part of your agenda packages so that you don't get bogged down when going through it line by line. Another really extensive overview, Kanwar kinda hit on most of what I was going to talk about with regards to the retreat, that happened on May 1st, 2nd, and 3rd. It was a pretty extensive program and introduction as well, some diverse training for our staff and our student executive.

Some of the stuff that I would like to highlight come from my department update which is Section 7 and that's with regards to some of our partner on campus Aramark and the changes they want to make in the Terrance Food Court. So, starting in the Fall of 2017 Extreme Pita will be replaced with a concept called El-Torito which will serve Tex-Mex style food- tacos, burritos, that type of thing, tacos in a bowl. It's an offering that seems very popular at other campuses, Sheridan College for example. They have a lot of grab meal, type of tacos in a bag which is partnered with a bag of chips. I can give you specific details if you want them.

Also, a big change happening in the Terrance is Smokes Poutinerie and Weinerie, looks like that will be going the way to Buffalo, and Pizza Pizza will go back to a full-size unit within the Terrance Food Court, offering the full Pizza Pizza program. The Union Market program is also going to be expanding their menus and offerings on weekends so that students have more to choose from on weekends. Through extensive surveys and feedback with a lot of student groups the feeling was that the offerings that come from the Union Market specifically on weekends lacked. And so they've committed to enhancing what that menu offering looks like.

Following that line of thinking, they're also in the process of filing a program that mirrors that of the University of Guelph where I believe a Red Seal Chef will be working with the Rabi on Campus to prepare Kosher meals in the Kosher Kitchen, and then brining those meals to Union Market and offering a fully Kosher diet available to those who deserve that diet, available at Union Market.

One of the things Aramark will be looking to do in the Fresh Food Company. So this past year they extended their hours so that students that had night classes had a little bit more access to things a little bit later in the day and the week, and those hours went to 10 o'clock. One of the things that was brought up during surveys and focus groups was that the food offering started to get a lot less as the hours went closer and closer to close. Which is a tendency to happen a lot in retail, but they're committing to trying to have more robust offering as late as possible, so that students that come in after the 9 o'clock hour have more than just scraps that are left over from the day. And that's about it.

Chair Plummer

Thank you ED Champagne. Are there any question? Director Small.

Director Small

Thank you. Director Champagne, has information been released at this point as to how these integrate changes to the food court will affect the both the staffing and operations consisting of services in the food court area?

ED Champagne

So in terms of employment it shouldn't have any impact. It won't be a positive or negative, staff levels will remain the same, the offerings in terms of communicating what goes out that'll be a joint effort between our marketing department and that of Aramark who is Corry Burt if I may.

Vice Chair Del Bono

In regards to the program that is trying to be mirrored more like Guelph's, what kind of standards, and I guess initiatives are we mirroring from Guelph? Like what are we taking from them?

ED Champagne

So it's specifically the kosher offerings; the Red Seal Chefs that operate at the University of Guelph, which is a well-respected food service industry in a post-secondary sector. They have a Red Seal Chef that works with their Rabi and works in a kosher kitchen and prepares a kosher menu. Essentially, we are just trying to pile up the same idea so that students on our campus in Waterloo, that observe kosher diet, have a true kosher choice on campus.

Director Naeem

So I already know that the Food court supplies halal and that kosher will be something on top of that. Now I'm not sure if it's relevant at this point, but something which is discussed over here is, is that equally applicable? Like do you have an ideal for the Brantford campus as well? Do you think Brantford has the certain demands as well?

ED Champagne

So currently the food service offering on the Brantford campus is dramatically different than that on the Waterloo campus. The only owned and operated unit that serves food on Brantford campus by any university partner belongs to us, and that is the Williams Fresh Café. What the OneCard office and our partners in the food services management group are trying to do is establish a OneCard program down in Brantford. It's now going into year either 3 or year 4 and it's a mandatory fee for first year students, and that allows them access to a number of restaurants as well as the full-service grocery store. So, the food service offering down in Brantford- I can't express to you how different it is from here in Waterloo campus. Actually, you're from Brantford campus so you know exactly what I'm talking about.

Vice Chair Del Bono

In the event where our food and services isn't necessarily accessible for someone depending on, maybe their diet wasn't taken into consideration, or it was something that was just obscure from the policy, what's the process of addressing that and coming to make it more accessible to them?

ED Champagne

From an accessibility standpoint there are, and there have been examples over the years of a few exceptions that we haven't been able to accommodate. Our partners at Aramark have a pretty wide variety of staff that are Red Seal qualified, and they encourage all students who have those dietary restrictions, whatever they may be, to come and have those conversations with those chefs and to be able to prepare a menu specifically for that student during the specified times. Aramark is committed to

working with students to try and accommodate all needs, but they also recognize under the very rare exceptions, there are some that just can't be met. The specifics of that I don't actually have details to, I'm sorry.

Vice Chair Del Bono

Thank you.

Chair Plummer

Any further questions for ED Champagne? Director Small.

Director Small

Is there information available at this point to assess the financial impact of these implementations, particularly with regards to how much anticipated expenditure will be divided between the Student Union, Aramark, and potentially the university?

ED Champagne

To do what specifically?

Director Small

So essentially to assess kind of how much it's going to cost to make these changes to bring in the new chef, to replace Extreme Pita with its intended new outlet?

ED Champagne

I don't believe that information is public; however, we can ask. The impact that is, fairly minimal to the Students Union exposure. Essentially everything that El-Torito needs to do to replace Extreme Pita is mostly superficial. And from a capital investment standpoint there is virtually none, it's all signage and then inventory.

With regards to Pizza Pizza, I believe that Aramark is working with their Pizza Pizza partner and they will be taking on most of the initiative, but also maintaining a lot of the existing equipment within that unit. So, what Smoke's has, Pizza Pizza will use, it's again superficial, just making signage consistent throughout, making their space a little bigger. As for staff, there is no additional staff. The Red Seal Chef that will be working in the kosher kitchen, already is on the staff.

Chair Plummer

Director Wojtanowski.

Director Wojtanowski

In regards to when you were talking about the student experience and gendered instances and full disclosure agreements. I was wondering if you could just give a little more detail about what that would look like?

Chair Plummer

Klaudia could you please repeat the question?

ED Champagne

I think I understand. Can you hear me okay? So I'm just going to kind of read back to you what I thinking you're asking for. With regards to the student experience there is some work that Jason has been doing with the Gendered Sexual Violence along with the Director of Brantford Operations as well as former Vice President of finance Administrator Marley Wildish. You're looking to see what is taking place with regards to that in terms of the volunteer contracts, is that correct?

Director Wojtanowski

Yes.

ED Champagne

Okay, so we've been going back and forth with that office trying to cement a procedure that helps inform both their office as well as our own, to try to minimize risk and access to people that are going through the Gendered Sexual Violence Policy at the university. Essentially what the policy will hopefully look like – again it's still only in the draft process- it's basically an exchange of information to make sure that anybody who has official complaints against them is going through that process and isn't necessarily put into a position where they put other students at risk, via the Students Union. For example if an Ice Breaker applicant has an official complaint against them, and is going through that process, the information comes through us, and we would kind of cease that interview process at that point and they would be able to proceed with volunteer opportunities, should they pass through the Gendered Sexual Violence Policy procedure and come on the other side, for the lack of a better term, clean, or innocent. Does that makes any kind of sense?

Director Wojtanowski

Yes.

Chair Plummer

Alright, last question by Vice Chair Del Bono.

Vice Chair Del Bono

It's actually a two-part question if that's okay. The first part: was Wilf's closed at all, at any time last summer?

ED Champagne

Last summer? So I believe Wilf's closed after the last day of classes, possibly in the middle of the exam period during August. And that was simply to prepare and bring staff back for training. The assistant managers usually come back late July or early August to start their training regime, and then the full management team works together to bring in the staff to do full training towards the end of August. But while

classes are in operation, Wilf's is generally speaking open Monday to Friday for the lunch periods, for this particular semester we're in. They originally closed on Fridays last summer because they thought that the number of business students didn't warrant that, but their customers are more than just the business students, so they ended up opening on the Fridays, and they work very closely with an outside partner to do events and things of that nature and their available for bookings and conference meetings, etc.

Vice Chair Del Bono

Okay, and I guess to add on to the second part of the question. In regards to Section B of your hospitality services list, it says that Wilf's summer hours, and sales are comparable to last summer. So in the case the sales decrease, is there a level at which we would decide to close Wilf's because of that? I guess what I'm trying to ask is Wilf's, whether it's opened or closed, how much does that depend on the revenue.

ED Champagne

So being open in the summer, if we take a look at the numbers, which we can provide at another time, because I don't have access to those at the moment. The summer months both on Brantford and Waterloo campus are significantly slower, as we probably all bore witness. And so by not being open in the summer we kind of dig ourselves into a little hole. Now Wilf's specifically, the business that we generate between September and April is pretty extensive, and we are able to climb out of that hole. We would be really hard pressed for business to close down. Business would have to be absolutely dead this summer for us to have to close on any particular day. Because the whole point of business the is consistency; customers may not necessarily be there on a Tuesday, but they need to know that you're open so you're going to be there on a Wednesday.

Vice Chair Del Bono

Thank you.

Chair Plummer

I'll allow one more question, Director Naeem.

Director Naeem

I was just wondering, do you keep Wilf's busy? Do you think there could be some sort of partnership or some sort of awareness between student clubs and other student bodies that are on the campus so that they could do their events and stuff like that to populate Wilf's? Or maybe having a more student conscious strategy of having more customers for the summer, or maybe just opening up to other community members. Is that something you can consider?

ED Champagne

So that's already part of the business module. Our Director of Hospitality Jeyas Balaskanthan is probably one of the best in the business if you want my very biased opinion. At, for lack of better terms, shaking hands and kissing babies with community

partners, with student partners. He works with an untold amount of student groups to try to encourage them to use our facilities, both in the summer and in during our regular school year. He even goes so far as to work with other student groups terms that don't necessarily belong to this institution. So he is a phenomenal asset for the Students Union in terms of reaching out and trying to expand what offering Wilf's has and to whom they offer it.

9. Comments from Chair of the Board and CGO

Chair Plummer

The retreat was a success. I am currently in the process of analyzing the feedback and doing a debrief with Julie so that's lovely. Something else I am working on am: I'm in contact with a few Student Unions, one in particular is Toronto's Student Union at U of T and we are discussing about their retreat, what that looks like, what ours looks like, and just sharing knowledge, and seeing how best we can put forward a pretty decent idea, that whenever we have our next transition, that we'll have something very good of top quality to work with. So that's essentially all about myself.

Now if you look at the agenda package, you'll see that there are two new particular items. One would be Strategic Plan 2015-2020, there is a section dedicated to that, and the other one will be on the Constitution. The main purpose of having these would in essence, to allow directors an opportunity to summarize what the content simply states, and to increase our familiarity with the content. The more we get to know it, the more we hear it, is the more we remember it, and the more we'll be able to apply it when it comes down to asking those critical questions.

And so first up I have director Hakim give his presentation as relates to the missions vision guiding principles on the Strategic Plan.

Director Hakim

I'm just going to summarize everything and what my interpretation is and we can discuss if anyone has any different interpretation of what each principle is. The mission is to provide the best student experience to the undergraduate students, and I believe we do this through our guiding principles. Our vision is what will happen after we provide this experience. So our members are on power to achieve, I believe that's in and outside of Laurier through the services we provide and the opportunities we provide.

Our guiding principles- we have 6 major bolded points as we can see. One of them is to be student driven, and that's to enhance the undergraduate experience here at Laurier. To provide opportunities for growth and personal development, in and out of Laurier, we should encourage our members to join activities that they have fun in because these services we provide should be fun for both the volunteers and the people using them. We have to be accountable, so that makes transparency a fees

and we have to be clear in our decision making, and we should be sure we can justify any decisions the Board makes.

Another one is community consciousness and I feel we do this best to foster our culture that's reflective of responsible society outside of Laurier and the greater KW area. I feel that's what we do best, we have a really good culture here, and that's why we're number one in student satisfaction. People think of Laurier as a fun school to go to because of the culture the Student's Union has fostered.

Another one is to be progressive in the way we deliver our services, and adaptable to blend our services with the times. A lot of students talk about political correctness on campus, and this is a very good example of how we are adaptable to change.

10. WLU Student's Union Constitution: Article I & II

Vice Chair Del Bono

I am going to be summarizing Sections 1 and 2 of the Constitution and essentially what it relates to us and the grand scheme of things. To begin with Article 1, it sets the authority for the entirety of the Constitution. It states that this bylaw, referring to that big document we call the Constitution, replaces and supersedes all other bylaws in the cooperation. So essentially what this means is that Article 1 sets the tone for the Constitution and it is what makes the Constitution the Constitution. Because without the authority it really is just a list of ideals with no authority, and Article 1 addresses that.

Article 2 refers to our membership. I guess to go into that there are 6 different sections. And to start with Sections 1-3 they cover who our members are and what they're entitled to, inherently just for being members, and what's required to be a member. And so Section 1 for example, it limits membership to only undergraduate students, and to those who paid the student administrative council fee. And that fee the SAC fee is \$6.40 for each academic half credit to a maximum of 4 half credits per term. So this fee is outlined in section 3 which I'll address further.

Moving on we have Section 2 which outlines what each undergraduate student is automatically entitled to specifically. There are things like utilizing property owned by the Student's Union in a respectable and reasonable fashion, participating in all public meetings of the cooperation, so those like Board meetings, general meetings, annual general meetings, special general meetings, and members can also nominate a candidate and/or run to be a candidate in the election for the Board of Directors, and they can also participate in any event that's sponsored by the cooperation. Overall Sections 1-3 of Article 2 they set the tone for the constitution in a sense that it all comes back to our members.

Going on finally to Section 4-6 which refers to the SAC fee, the Student Administrative Council fee, it states that it can be adjusted based on the annual rate of inflation and that would depend on some of the federal government's policies. In order to be adjusted it would require a 2/3rds majority vote of the Board of Directors. But the Board can also adjust the fee without the means of inflation. In order to do that, in order for

the Board to adjust the fee for any other reason other than inflation, we need a 2/3rds vote and a simple majority vote in the form of what usually would be a referendum, I would imagine. And that would come from the public as well. So it's something that our members would be able to vote on, and we'd have to vote on as well. And so most likely that would occur during elections. That is my presentation. Thank you.

Director Small

I'm not sure this is the best time to bring this up, but I would like to address one of the articles in the Constitution. Section 3 of Article 2, states that, and I quote, members of the cooperation, that is say undergrads, be required to pay dues consisting of the SAC fees set at \$6.40 for each academic half credit, up to a maximum of four per term. So the following sections, Sections 4,5,6 outline adjustments to this fee, particularly to account for, as you've said inflation, states that payments should be fixed and effective following 2/3rds majority vote from the Board. Now I'm interested in seeing if there have been past adjustments to the fee as the figure on my access on my LORIS account doesn't quite match the math if you try and do $\$6.40 \times 4$ academic half credits per term. So my long winded question is are undergrad students actually able to see if a previous Board passed a motion to increase that fee, and if so where might they be able to go to find it?

Chair Plummer

So, your question in essence is asking for if students can- just rephrase the last bit of your question. I'll direct that to ED Champagne, and then President Brar.

Director Small

Essentially what I've noticed is that there is, and from what I've heard from several undergrads I've spoken to, is that there is a discrepancy between the amount that students pay on their termly LORIS invoice, and the amount we will be expected to pay as outlined in the Constitution. Now looking at the policy manual and looking at the constitution, we can't see if whether or not there have been changes to this fee to reflect the discrepancy. So where would we be able to access that information to see if the previous Board passed that notion, to increase the fee.

ED Champagne

So historically speaking for the last several years there has been no increase by LORIS to that fee, with the exception to CPI where CPI gets things a little bit muddied. Because we don't know how many times- I don't know off the top of my head to be specific, how many times CPI has been adjusted. I know that during the year where President Onobolu discovered some of our financial misgivings, that he made a commitment to students that we wouldn't increase that student fee to try and offset the damage we had done, and we have stayed true to that for the last 5 or 6 years, I can't remember how long it's been since he was president. At any rate, so the Board of Directors most recent of history has only ever adjusted it by CPI and most recently I believe that was two Boards ago that did that for the first time since Onobolu's year as President. In terms of actual increase to the \$6.40 fee, most of that stuff would be available in previous Board minutes that would be accessible, I believe, through the website. And what I will

do as a result of your question, is I will talk to DPRA Muller to see if he can kind of centralize all that information and present it to the Board and public, once we get that information.

Vice Chair Del Bono

Just to maybe try and add something more to the question. Correct me if I'm wrong, I don't know this for certain but I believe our members should be able to review the agenda packages online and the 2/3^{rds} majority vote of that nature, would show up there although it would be a little inconvenient, I imagine, to access because it would be sifting through lines and lines to find something. I do believe it may be there.

ED Champagne

I also feel if a vote like that had happened The Cord is an excellent resource for that. Their archives are really, really extensive and they would definitely have made note of that, so I'll make sure that Ian (Muller) takes a look at those as well.

Director Small

It's a matter of accessibility, so I really appreciate that.

Chair Plummer

Any further questions? Seeing that there are none, this last question for our cabinet speaking, of directors speaking: Director Bonnell.

Director Bonnell

I have a question regarding the arrangement VP of student affairs. I don't know if this is the perfect time or if another time is more appropriate?

Chair Plummer

I'll allow it.

Director Bonnell

In accordance to the Student's Union Strategic Plan, Section 4, it speaks to advocacy for the organizations, referring to accessibility more specifically. So they referred to two documents; the University Affairs Annual Plan and the Post- Secondary Students Support Program. I was wondering if these document would be made public for student to access so they could determine the overall benefits of these documents.

President Brar

Which page are you referring to on the Strategic Plan?

Director Bonnell

It's just the overall theme of accessibility to documents. Yeah also like the outline, it talks about advocacy, so like if we want to know what the- and I guess it would also talk

about accessibility to documents and to finance, so I was just wondering if we, and maybe you would be able to answer that question specifically. I don't know who would be better to answer that question.

President Brar

So the University Affairs department does develop an annual plan on a yearly basis and, as reflective in my updates, I'm asking all my VP's to do that moving forward, and not just University Affairs. The second part of the question which you referred to as affordability, that's one of the values of the University Affairs plan from the past, and that will change accordingly based on what's happening, and in the most recent context, would be the government increasing more money to the Post-Secondary Student Support Program (PSSSP), which was announced at the last budget announcement.

Director Bonnell

So, at some point students will be able to access those documents?

President Brar

Yeah, so the departmental plans will be presented at some time in the summer. As of now, I'm working with my team to create those.

11. Adoption of Summer Board Meeting Schedule

Motion 4 (Hakim/ Rezkalla) Motion to adopt the Summer Board Meeting Schedule as presented.

Vote: 6-1-3

Result: Motion Passes.

Director Small

I'd like to speak to my motion on my rejection of the Summer meeting schedule, if that would be alright. Based on private conference between members of the Board, I believe there is some discrepancy between meeting times that Board members feel comfortable meeting with. Now based on results of the prior vote that just took place it seems as though no one has any disagreements, but in the interest of fairness I thought I would bring up the fact that there seems to be some discrepancy between meeting times that our directors would be comfortable with as opposed to what's prescribed in the meeting schedule. It's not intended to be anything dynamic, I just thought I'd speak to my motion.

Chair Plummer

So I had a meeting with the directors about the meeting times and the reasons that were put forward in my estimation, were not sufficient to change the meeting time, and if any individual with severe conflicts came to me with that, I would have been more than willing to change that and we could have had further discussion on the matter. As

it stands the majority of the directors are in favour, and we can proceed. Thank you so much.

12. Fall & Winter Meeting Schedule Frequency & Location

Motion 5 (Bonnell/Small) : Motion to adopt the Fall and Winter meeting schedule frequency and location as presented.

Vote: 7-0-3

Result: Motion Passes

13. Monitoring Schedule

Motion 6 (Bonnell/Rezkalla): Motion to adopt the 2017-2018 Monitoring Report as presented

Vote: 6-0-4

Result: Motion Passes

Director Small

I was going to address the motion that was passed regarding the summer meeting schedule. I'm not sure if that time's passed now, but I'd like to pass a motion to move the debate be limited or extended to a later point in date, until we can come to a consensus agreement by all members of the Board of Directors, that we can all agree on a specific time and date, that suits our interests.

Chair Plummer

At this point in time to pass something of that nature just to make a collaborative decision by the Board, and because we already have the majority of the decision, we are going to proceed, as that being final.

14. Committee Elections:

Chair Plummer

Now the committee elections that we're speaking of are the Student Life Levy. Now the Student Life Levy supports special projects that enhance student life. Now any undergrad student can submit an application, and literally make their dream into a reality, provided that it provides benefits to the Laurier community at a whole. Now We're going to have the elections for the Waterloo SLL and for the Brantford SLL, and then later on we'll do it for Multi-Campus. Now for Multi-Campus the individuals will have three Board directors for Multi-Campus and they'll be selected from the Waterloo and the Brantford SLL. Now as relates to the Brantford SLL, we'll have three directors, two of which must be from Brantford and one may be from Waterloo campus. When it comes down to Waterloo SLL we'll have four directors; they can be from any campus. So at this point I will open the floor to nominations for the Brantford SLL.

Brantford Student Life Levy

Motion 11 (Bonnell/ Hakim): **Motion to approve the acclimation of Director Naeem and Director Hassan, and the motion to approve the election Director Rezkalla, and Director Wojtanowski to the Brantford Student Life Levy Committee.**

Vote: 7-0-3

Result: Motion Passes

- *Vice Chair Del Bono nominated **Director Naeem** to the Brantford Student Life Levy Committee*
- *Director Hakim nominated **Director Rezkalla** to the Brantford Student Life Levy Committee*
- *Director Naeem nominated **Director Hassan** to the Brantford Student Life Levy Committee*
- *Vice Chair Del Bono nominated **Director Wojtanowski** to the Brantford Student Life Levy Committee*

Opening Statements:

Director Naeem

The Student Life Levy I came to know very early on as I started my undergrad and being part of many student clubs and many student organizations that are running within the Student's Union. I always thought like, what is the way that they can get, to really drive their project forward. The Student Life Levy came up as a very interesting thing for me, as what it can do for student clubs. And then after reading all that they have provided in the past, and all that they are committed to providing in the future, I really felt that having understood their thoughts and their concerns and how they're happy to come forward and help out students, that made me go for joining this committee on this Board.

Director Razkella

I really wanted to run for the Student Life Levy, being someone who just became newly educated within the committee, I decided to run because I believe in enhancing the student experience in terms of the newly advanced health and personal fitness and experiential learning. I believe that this is an opportunity for me as a representative to provide an unbiased and impartial way of making sure that the student experience is enhanced in those certain aspects, whether that be in the Wellness center, or the Hall of Nations, in terms of Foot Patrol. I want to be able to provide my unbiased perspective as an asset.

Chair Plummer

Sorry we are bit of some technical difficulties here. In the meantime as we reconnect due to the fact that we have two directors nominated from Brantford campus and this is the Brantford SLL, we have two automatic places for them. So Director Naeem you have been acclaimed and Director Hassan you have also been acclaimed. So the voting process that we will have will be only between Director Rezkalla and Director Wojtanowski.

Director Wojtanowski

Sorry for the technical difficulties, and thank you for taking the time to reconnect with me. The reason that I want to run for the Student Life Levy on the Brantford campus was really to present a different perspective on the Brantford campus, but also to bring the representation of the Brantford campus back to the Board table as a whole. The Student Life Levy has the same purpose on both campuses and that's really to enhance the health and the well-being of students and it just connects, a little bit, that academic perspective. And that's because it's a very important perspective and I'd like to bring more of it back to the Board table. And I think that's a really good reason for having a Waterloo representative on that Student Life Levy committee.

Questions:**Director Naeem**

As we just had a little conversation about the food services and how they're different at Waterloo and Brantford, I would also like to mention that the services, in terms of student initiative are totally different from Brantford in Waterloo. So anyone who is going from Waterloo, they need to understand that the dynamic for Brantford students is totally different. It is more closely knit and they're almost looking for some kind of initiative, like there are so many initiatives that are starting from a ground zero and they would be asking for more prerogative, and over here, student clubs might be very established. So my question is to you, from being a Waterloo Student, how do you think you would be able to spend the time that's required to understand how the Brantford student leadership works and how that's different from the Waterloo campus?

Director Rezkalla

In terms of the Student Life Levy for the Brantford campus, the outline is the same for both, but that's the whole point of the Student Life Levy, is to be creative and to be open minded in terms of the experiential learning and enhancing the academic life of students. But in order to advance my knowledge of the Brantford perspective in terms of the initiatives, I think I would probably speak to the prior individuals who were on the Student Life Levy from the Brantford committee, and would kind of get an idea of perspectives that came to the table during those meetings, and understand what kind of issues are the precedences that continue on for the year that comes later. An example of the Hall of Nations and how did they come to the conclusion, for the approval, and what did they reject in the process of that.

Director Wojtanowski

Could you please repeat the question?

Director Naeem

So Brantford dynamic of students and the needs of the initiatives that need to be funded is different from Waterloo. As a Waterloo student, how do you think you would be able to learn about the Brantford Student initiative needs. Because over there, there are initiatives starting from ground zero, with very little support. As compared to Waterloo if a student initiative comes, it might already be strong and well established. So how would you be able to analyze being a Waterloo student under Brantford conditions?

Director Wojtanowski

So I think that what you mentioned is really important to recognize that the two campuses are different and they also have different needs and their students have different needs. When you're looking at those two perspectives, even with the Hall of Nations and getting the flags and stuff, and just creating a different culture in the Brantford campus has taken a little bit longer and they are just progressing at a different pace than what we have here at the Waterloo campus. So, recognizing that is one of the first steps, listening to the voices of the Brantford directors that are on the Board as a whole, but as well as on that committee. On the committee, you have a lot of the Brantford campus, you have several influences from there, such as the Dean of Students, the Senior Executive Officer on the Brantford campus, as well as other officials who work daily with students from the Brantford campus, they're very in tune with the needs and I think that it's very important for the Waterloo Board member that sits there on that committee, that they are listening to what those around them are saying. And also being able to ask critical questions along the way.

President Brar

On question for everyone, and for those who have been acclaimed. An important part on the committee is assessing the pool you have left and the allocations and with my past experience of the committee there have been times where the pool is able to fund every single project; but, an important part of being on the committee is being able to recognize what is important, and able to say no. Especially in the context where you're working with other full time staff and university admins. So how comfortable are you with saying no, and what experience have you had in making those decisions in the past?

Director Rezkalla

So in terms of being confident and saying no, I think the first step is actually having a legitimate reason behind it, and having those reasons laid out in front of everybody to fully understand why you're saying no in order to create that flow of understanding so there isn't a lack of communication. An example I would probably use when I've said no to someone who was like either higher in authority or was I was working on a large project with, would be in terms of when I'm in the law society, and you want to do a big event and we don't have the funds for it, and we want to reallocate in terms of prioritizing what we need for the current members of the group. It's important to recognize every perspective, but at the same time if you lay out everything in a strategic way and understand, and have that flow of communication and understanding it should be okay at the end of the day if you get to that you need.

Director Naeem

I will start by opening this weak point that I have by being on the committee. I happen to know all the student initiatives that are on the Brantford campus, I think I like to believe that I know most of the wide range student committees that are working on that campus- I am very much in touch with them. And I first want to start by saying that I will be very cautious in declaring my conflict of interest, if that's a case in our committee.

But other than that, saying a no, and relegating that in my feedback in terms of analyzing what the project is and how well it's doing in the overall mission that's there. So definitely in Brantford what I'm seeing, in the upcoming year is there will be a lot of no's that have to be said. Because what I'm seeing is there is a growing number of students, and it will be a challenge, but again you know learning with the people who are already there, I happen to know many of the people who have been in the Board in the past, and you know really connecting with them and asking them for their advice as well in terms of what they think is a true need that needs to be fulfilled. Moving forward, I do believe there will be no's that are pending because of the number of student initiatives that are starting to take off in Brantford campus.

Director Wojtanowski

I think that when it comes to serious decisions such as dealing with any financial decision in allocation of funds. I think that one of the important things when you're looking at that is knowing the right time to say no. You have to stand by all your reasoning because being one of the Waterloo directors, I think that I'll put a different perspective on the decision that the Board makes. I think on a daily basis we say no to a lot of things, for me personally I've worked a lot of staff both on the Laurier university campus, as well as in my professional career, as I embark on that. Working with all types of people is extremely important to know what their values are and what the end goal is. So going into every decision, asking if it's going to benefit the students and if we're allocating funds, are we putting it in the exact right direction. But finding out the motives behind the decisions people are making is one of the things too about saying yes or no. Finding out the reasoning behind that and being able just self articulate the reasons behind your decisions and your choices, because a simple yes or no answer is never going to involve any committee or any campus.

Director Bonnell

My question is carried to the two students nominated from the Waterloo campus. So I think Director Naeem asked a good question, but I wanted to build on that and ask, how do you intend on advocating for these students on the Brantford campus, on the greater campuses. So being on the Waterloo campus specifically, how do you intend on advocating for not only the students and the issues they represent and they stand for, but how do you intend on building the gap between the two campuses.

Director Rezkalla

In terms of the Student Levy committee for the Brantford campus, it is strictly Brantford so that would kind of go along the lines of the Multi-Campus. So if I were to be elected for the Brantford I were to be elected I would love to be a part of the Multi-Campus Student Levy, I would love to be apart of Multi-campus to provide that perspective. But in that circumstance, if I were to advocate for the Multi-campus I would basically make my presence known. The thing we all know is that that isn't necessarily as effective as we want it to be so making those connections, maybe working with my fellow Brantford students, not only on the Board but also some of these Brantford students come to our school because they have classes here, so just kind of making those connections and being available is more important than just being present.

Director Wojtanowski

I think what's really important when you're looking at that is exactly what Director Rezkalla said, that it is a different campus, and we need to look at the differences, and yes there are connections between the Brantford and Waterloo campus and that's the job of the Multi-Campus SLL. Now when looking at the Brantford campus individually, you really want to focus on the needs of those students, because exactly as Director Naeem, who is a Brantford student did mention, that there are different needs and those students have encountered different obstacles as they go about their day as opposed to the Waterloo campus. Are there some connections, absolutely, the reason we have a Waterloo student on the Brantford SLL is so that we create those connections and always keep in mind the greater good of the whole Laurier community. But as to the allocation of funds, that is for the best interest of Brantford students, keeping that in mind specifically, I think is going to be very crucial.

Vice Chair Del Bono

What did you all do to prepare for this election, and what do you expect the role to be? Did you talk to previous directors on the committee, research, anything like this.

Director Naeem

So I did, and my mentor happens to be here as well. She has been very kind and answering all the question that I had, and on top of that, there was little that I needed to learn about the Student Life Levy. I would say I have had connections with other student groups who seek help from the Student Life Levy other student bodies that are university bodies, helping student initiatives that have happened recently from them and looking after what is being provided, which things are supported. I mean that was kind of like my main lead where I started, and it was Shannon that actually helped me a lot to understand how it worked and that kind of prepared me. So that's where my appreciation comes from. It has been apart of my campaign in terms of helping students take their own initiative and that was actually apart of my election campaign initially so if you go out and have a look at that, so that's where I kind of had the drive to be that committed.

Director Wojtanowski

I have actually done extensive research into the SLL. So for me, I have spoken with the now, Ex-Chair Nick De-Summa who was both on the Student Life Levy Committee as a Director and sat on all three as the Chair, as well as Shannon Kelly, both of which are in the presence of the Board room today. She as well helped me, as well as Ashley, my mentor for the process of transitioning, and Director Martin who sat on one of the SLL committees was able to give me a little bit more insight into their functioning. I also have some good relationships on the Brantford campus including with the Dean of Students, Adam Lawrence. So, having conversations with him about Brantford students and their differences has definitely something that I have encountered at several occasions. Now I know that even speaking with other Directors on the Board from the Brantford campus, especially them being very vocal about the differences between the Waterloo and Brantford campus over the course of our transition as well as over the course of our retreat, I think that was very eye-opening for myself and I'd really like to continue that development to really help the Brantford campus grow.

Director Rezkalla

The initiatives that I took in order to prepare for the election were very casual and progressive . So, it wasn't something I decided at once and got it all done at once, it was more of asking questions here and there, kind of figuring out everything throughout the process of the transition as well as the campaigns. So it's the same individuals that was mentioned prior, Ex-Director Martin, she is one of my good friends, I've also spoken to Ex-Director Kelly. I've had multiple conversations about the Student Levy and how it works, including the strategic planning, the operations, as well as the frequency of the attendance and how its more than just the attendance, it's about actually being involved. So actually having something to say, which Director Wojtanowski has mentioned, is asking those critical questions. So being able to do the research is something that I really enjoy, and I have progressively looked at it and I did make the decision to run after going through those conversations, and I look forward to actually doing more research.

Former Chair DeSumma

What is the Student Life Levy fee on the Brantford Campus?

Director Rezkalla

So like I said previously, I actually look forward to doing more research- I'm going to be completely transparent here, that's what were here for, we're transitioning and a brand new Board- I'm really excited to be here and do more research. It's actually a great question and these are the questions that spark initiatives to find these answers, so hopefully someone here knows, I would love to know in order to put that forward. And yeah thank you for the question Nick.

Director Wojtanowski

The student Life Levy fee on the Brantford campus is a little bit different than the SLL fee on the Waterloo campus. So on the Brantford Campus it is \$4.09 per half credit to max of \$20.45. Which is a little different than the Waterloo campus because the fee is \$8.94 on the Waterloo campus. So it's just under half of that fee. Is that what you were asking?

Former Chair DeSumma

Yes that was spot on.

AVP Kelly

So there are a lot of voices around the meetings, so how are you going to be sure you are being assertive and putting in your opinions and commenting around the table and performing your function as a representative and as a Director? With so many voices how do you feel as though you will make your voice heard. How will you do this?

Director Rezkalla

In order to be assertive you, A) have to show confidence, B) have to be prepared and C) have to be able to articulate your question or opinion in a way that everyone understands. So I believe that being impartial and being prepared are two initial goals for me in order to prepare for these meeting, so I believe those are the best ways for anyone whoever gets elected, to go into those meetings.

Director Naeem

I'm just too scared that I'm going to talk too much. I'm very comfortable with the people already on the Board, I know all of them very well, the fulltime staff and stuff like that. Hopefully I can manage my jokes within reason.

Chair Plummer

That's lovely.

Director Wojtanowski

For me, for the Student Life Levy, when it comes to just having a firm stand, I think it always comes down to understanding that no vote is different than the other people have. It's about having your own voice and your opinion heard is really important, especially when you put all the responsibility of knowing that you're not representing just yourself at that Board table, but that you're representing the voice of the students. Everyone comes to that table, whether it's Waterloo or Brantford campus to be there and represent the students, but in order to understand the perspective being a student around other adults that have other interests within the organization as a whole in the SLL. So being able to stand firm and really have your voice heard and let anyone else at that table know that's its important, because they're all working toward the same goal as you, and they want to hear the opinion of you the student, at Wilfrid Laurier University. It's one of the reasons that the Board members sit on that committee, one of the reasons you have a director from Waterloo on that committee, is so you can have all those voices heard. So, taking that responsibility and initiative, I think being prepared before meetings is kind of that minimum of being actually active and engaged and vocal as your sitting around that table. Absolutely there may be some disagreements, but it's making sure it's done in a respectful and courteous manner so that everyone, together can come to a decision for the best interest of the Brantford students.

Director Small

Now President Brar raised very valid point of discussion that I would like to revisit. So the purpose of the Student Life Levy precipitates a great deal of funding from the Student's Union. So with that in mind, what's your general approach where funding is concerned. Do you consider yourself to be more fiscally conservative, or do you prefer a more, for lack of a better phrasing, 'ends always justify the means' approach?

Director Rezkalla

So when we are talking about the pool and the Student Life Levy it's something that you, it is an end, because you get at the beginning and have to work with it. But at the same time the Student Life Levy is meant to enhance the academic experience of students and you have to keep that in mind because you also have to meet strategic ends in terms of representing the students. When speaking fiscally, I personally find myself not conservative, but I am very very effectively aware of a budget and working within a budget, and knowing how to prioritize where the money goes. In terms of being unbiased and not using my personal experiences when looking at money and knowing what projects should get certain amounts, I believe that I could effectively work within a budget and be able to prioritize effectively as well.

Director Bonnell

In regards to both the Waterloo student being new Board members, but also wanting to be on SLL for Brantford. I was wondering, how do you intend on being innovative and bringing a new perspective to this role, while maintaining some kind of tradition of what people in the past have done? So how do you intend of bringing a new and innovative perspective to this role while being a new director?

Director Rezkalla

So it kind of goes hand-in-hand with all the other questions I've been asked. Bringing a new perspective, you can talk to prior Board members that have been on the committee and get their personal experiences, but at the same time you have your own personal experiences, and that's what you're going to hone in on when you approach the table and advocate for the students. And when you are at the table you also have to be unbiased, so having those personal experiences is great because it gives you the student eye level, but you have to consider everyone on the Brantford campus and as being the only Waterloo student on the Brantford SLL, you are going to be Multi-Campus, so you also have to think of both perspectives at the same time. So I believe that my innovation in terms of finding that balance of being unbiased and having personal experience is where I would start.

Director Wojtanowski

I just wanted to make sure, was the question by Director Small, directed only to Director Rezkalla, or was it for us as well?

Director Small

I was going to revisit that. It was intended for everyone, just for full disclosure. I was hoping to get some input from Director Wojtanowski and Director Naeem. I'm not sure if you want to revisit my point or continue?

Chair Plummer

We will revisit your question after we finish with this.

Director Wojtanowski

To answer your question Director Bonnell, I think that it's really important that Brantford students have their voice heard and being a Waterloo student and being a student in a five-course load I think that it's really important to understand that that comes first. It is not feasible for the Waterloo director to be in Brantford and even have the same experiences as a Brantford student. I think it's really important for the Waterloo director that is on the Brantford SLL committee to have connections and ties to that area and I am fortunate enough to be returning to the residence life community as don for another year and I have the pleasure of working with and being able to reach out to the residence life staff that are working on the Brantford campus both managers as well as actual dons in that area. And I think they have a very strong connection to the Brantford campus as they're looking at students from a very fresh perspective in their first year. I think that's just one of the many examples of ties to the community and working with the fellow directors as well as other members that are on the Student Life Levy, it is going to be extremely essential and having those conversations not just at the table, but also outside of the table to really just dig deep to try and understand. I think

at the end of the day the role of the Student Life Levy as a director is the role of approval. It's about allocating the funds not creating ideas for the new funds, but taking the proposals before you and deciding if they will be for the best interest of Laurier students on the Brantford campus.

Director Naeem

It's interesting the word innovative. I mean the root word is nov, which means new. And that's what innovative means, putting something new in terms of a method, so does that mean changing the methodology, does that mean going back to the Strategic Plan and what do you mean by the word 'innovative'?

Director Bonnell

I think what I intended by the question, it was more of like an innovative perspective. Like do you intend to bring your personal experiences with regards to your work, volunteering, education. How do you intend on bringing that new perspective to the Board?

Director Naeem

So basically, what you're saying is that as a student I have those experiences and I that perspective, and I inspire all the other members to kind of have my personal inexperience there and tell them that this is how students feel. And being innovative in their feelings is that what you mean?

Director Bonnell

Yes

Director Naeem

So yeah, I think that's again there was a previous question about would you be vocal enough. So that's what I'm planning to be, innovatively vocal through being able to express my opinions.

Chair Plummer

So to conclude the Questions, I will get the responses from Director Wojtanowski and Director Naeem to Director Small's question. Director Small would you like to restate your question.

Director Small

In a nutshell, where funding is concerned, where do you find yourself on a scale of handling the expense to Ebenezer Scrooge?

Director Wojtanowski

So, I think that in my personal life as well as in my professional life of being a business owner I think I believe in value, and at the end of the day a price tag is a price tag, but it's about what value is that going to bring, and in this case, to students. So a project may cost a large amount of money, such as working the events that happen in the 24, and it may have cost a little bit more in that case, but at the end of the day it's very important to recognize, that yes, money is money, but what kind of value and longevity does it have, and how will that benefit, not just the students we have here right now at

Laurier, but the students that are going to be here for the future. Whether its going to bring community and whether it's going to build different aspects both in the areas of mental health, if it's going to build a safe environment, it it's going to make people feel more welcome.

When I was talking of the events in the 24 I was talking about the Tribe Called Red that was happening there as well as things like that. That's an example of the Waterloo Campus, I know for the Brantford campus there are several other examples such as that. Now I hope that answers your question, but for me I believe that you can be fiscally responsible as long as you're finding value in whatever you're creating, because at the end of the day the cost does matter, but if it equals or surpasses that value.

Director Small

Thank you Director, that was a very thorough response.

Chair Plummer

Director Naeem. Last response until we go into our voting system.

Director Naeem

I was just reminded of the farmer extravagant story that I read in childhood about the farmer spends everything until he has just one dollar left for the whole family, and he rushes back and catches up on it. But what I know about SLL is that they do reconsider, they do suggest people and they say hey, this is the project in line with our values, we know who you are, we like your idea but that's a little over the budget. And I think they go back to students or whoever's putting forward whatever the proposal is, they ask them to reconsider or justify that. And the justification day requires often no justification, they want you to research the market, prove that you have chosen all the possible options, prove that you have done your work in market research in terms of market price and quality and everything. They need that justification before they release the fun, and I think that exercise kind of goes for the ideal go. And if they feel that's not there they go back to students.

So, the first thing is, are they getting funded or not, yes. Are they good to fund everything that is being asked for, the applicants better provide a good report on what they're asking for. If not, then they go back to them. So I think that is a nicely well in place and that communicates the extravagant farmer.

Chair Plummer

I am going to have former Chair De Summa hand out the voting papers. So you are going to rank the candidates. You're ranking Director Wojtanowski and Director Rezkalla. And then after we will count the votes in secret and get back to you. During that recession, Vice Chair Del Bono is going to see if he can reconnect with Directors Roitman, Liu and Hassan. And then we'll proceed into our Waterloo election process for SLL and we're going to be very strict with time. So we will move into 30 second closing statements with Director Rezkalla and Director Wojtanowski.

Closing Statements:

Director Rezkalla

Thank you guys for the opportunity in the election. I always enjoy doing these because it gives us both a learning opportunity to hear these questions and look more into the answers, and just to build that confidence in wanting to do something more and representing the students and advocating for the whole student body and organization. I am just happy to be here and be given this opportunity, so if you guys vote for me that's amazing, if not, I am going to go for more committees, because I plan to be involved and provide my perspective.

Director Wojtanowski

First of all, thank you for dealing with the technical difficulties and the obstacles that have come from me not being able to be physically present there today. But I just want to stretch out my thank you to the all directors that have listened to us and asked us all the questions. I believe that they are very insightful for all of us and the make us think about the value and significance of this position.

The reason that the Student Levy is so important, for myself, and I think that I would really fulfill that role quite well is because I believe that I can listen to several different people and several different opinions at the Board table, especially adults with different opinions is what I hope for. I think that that's absolutely critical to be able to take that and analyze that and respond in a respectful manner. I think that I have a lot of experience outside of the Board room that has really helped me and so I just wanted to say thank you for cheering us up. And I really do hope that, I know that whether it's me or Director Rezkalla, both of us will do quite the job of representing the Board on the Brantford Student Life Levy.

Motion 13 (Small/Del Bono): Motion to approve the acclamation of Director Naeem and Director Hassan, and election of Director Wojtanowski to the Waterloo Student Life Levy Committee.

Vote: 7-3-0

Result: Motion passes

15. To destroy the ballots for the Brantford SLL Committee election

Motion 14 (Small/Bonnell): Motion to destroy the ballots for the Brantford Student Life Levy election ballots

Vote: 10-0-0

Result: Motion Passes Unanimously

16. Waterloo Student Life Levy

Motion 15 (Bonnell/Hakim): Motion to approve the acclamation of Director Roitman, Director Rezkalla, Director Wojtanowski and Director Naeem to the Waterloo Student Life Levy Committee.

Vote: 5-0-4

Result: Motion Passes

- Director Rezkalla nominated **Director Roitman** to the Waterloo Student Life Levy Committee
- Director Del Bono nominated **Director Wojtanowski** to the Waterloo Student Life Levy Committee
- Director Bonnell nominated **Director Naeem** to the Waterloo Student Life Levy Committee
- Director Naeem nominated **Director Rezkalla** to the Waterloo Student Life Levy Committee
- Former Chair De Summa nominated **Vice Chair Del Bono** to the Waterloo Student Life Levy Committee
Does Not Stand

17. New Business and Announcements

Chair Plummer

Whenever there are any posts from the department, anything Board specific, more specifically what relates to the content right now anything I encourage all of us to share it. And I'm not sure if Megan wants to say anything to that?

Guest Megan Lacoursiere

No, I strongly encourage you guys to share the live feed on Facebook or Twitter.

Former Chair DeSumma

Tarique you have officially Chaired your first Board meeting so it is my time to pass along the legacy gift. Congratulations.

18. Incamera

Motion 16(Small/Rezkalla): **Motion to enter Incamera with ED Champagne, President Brar, and Secretary Cameron.**

Vote: 8-0-1

Result: Passes

19. Adjournment

Motion 8 (Small/ Naeem): **Motion to adjourn the meeting.**

Vote: 5-0-0

Result: Motion Passes Unanimously

Meeting adjourned at 6:07pm

Next Meeting June 10th at 3:00pm Waterloo

fi, For Information

fd, For Discussion

D, Decision required

adm, Administrative task

The preceding reflects an accurate and complete record of the proceedings at the aforementioned meeting of the WLUSU Board of Directors.

Date Signed: June 6, 2017

Date Signed: June 7, 2017



Tarique Plummer

Chair of the Board & Chief Governance Officer
2017-18 Students' Union BoD

Michael D. B.

Michael Del Bono
Vice Chair of the Board
2017-18 Students' Union BoD

Executive Summary

The past month has been productive as the team has settled into their roles and started to work on projects for their respective departments. I attended the OUSA Transition Conference for the first day and met my counterparts, learned about government relations and met sector partners. Senate held its last meeting of the year with changes at the Divisional Councils level and we heard information regarding the budget and the post-secondary sector. Lazaridis Hall has officially opened and I was present at the opening ceremonies as a representative of the undergraduate student body and we heard from institutional stakeholders and elected representatives. Hiring for volunteer positions is open on both campuses until June 13th at noon. Planning for Orientation Week on both campuses has begun and the VPs are working closely together with the Orientation Program Facilitator(s) to prepare for the program. Clubs are in the process of closing accounts from the previous year and planning for the upcoming year. For our advocacy efforts, we are setting up introductory meetings with relevant municipal stakeholders and counterparts at other institutions to work on projects.

President and CEO

- **OUSA Transition Conference** took place from May 16-18 and I attended on the first day and met my counterparts at other member schools along with VP: University Affairs and their equivalents. Few highlights included:
 - o Relationship building and discussing priorities for the year with my counterparts and setting up a communication channel.
 - o Government Relations training
 - o Meeting with sector partners:
 - Council of Ontario Universities (COU)
 - Ontario Confederation of University Faculty Associations (OCUFA)
 - Higher Education Quality Council of Ontario (HEQCO)
 - Ontario Council on Articulation and Transfer (ONCAT)
 - College Student Alliance (CSA)
 - o I have created a conference report and shared with Presidents' Group for discussion and sharing of information.
- **Residence Life Manager Interviews** took place and I was one of the student representatives on the hiring panel. Congratulations to

Candice Bean as the successful applicant and best of luck in her new role. Welcome to the Golden Hawk Family.

- **Turret Project** is still in the works and we finalized a few details regarding Phase 1 of the project. The goal is to have the wall torn between the Hawk's Nest and the Clubs and Associations Space and re-introduce the space as a lounge for students to use as a study and/or lounge space.
- **Senate** had its last meeting of the year followed by a reception. Few of the highlights from meeting are:
 - o Governance Review: there will be a creation of a panel and a roundtable for Fall to get more feedback and consultations on the Governance Review. It will aim to look at roles and responsibilities, committee structure, communication etc. and in hopes of generating more thorough feedback.
 - o 2017/18 Budget Context:
 - Funding Formula Review
 - Funding from the government will not be based on enrollment and will move to a corridor funding model. Enrollment envelope will be referred to as Core Operating Grant (COG).
 - Each University will have a midpoint – negotiated level of funded units called Weighted Grant Units or WGUs)
 - Institutions will be funded to the midpoint-level within +/- 3%
 - This change has resulted in a reduction of the initial forecast for 2017/18 grant funding of approximately \$2.0 million
 - Strategic Mandate Agreement
 - Second round of SMA discussions is the negotiated corridor point
 - Planned growth outside of an institution's established corridor will be determined through the SMA2 process (ex. Milton)
 - Tuition Framework
 - Existing framework from 2013/14 has been rolled over for 2 years
 - Institutions continue to be capped at an overall increase of 3% eligible enrolments
 - Additional Policy Changes
 - Net tuition billing and changes to OSAP system will provide enhanced information and access to

students, potentially influencing choice at a time of continued demographic decline of key age groups

- Medical Documentation Review
 - Exploring the option of self-declaration and moving away from paid doctor's notes
- Milton Update:
 - Ministry is engaging in discussion regarding elements of the proposal with the University.
- **Lazaridis Hall** officially opened as of May 24, 2017 and I attended the opening ceremonies alongside with Phil Champagne representing the Students' Union. It was an opportunity to engage with institutional and external partners and celebrate new beginnings.
- **Exhibition Strategy** is being finalized as I'm working on collecting information from all departments, compiling FAQs and preparing for upcoming engagement opportunities. Megan Lacoursiere and I are working together on branding and being accessible to the student body.
- **Laurier's Teaching Award Reception** took place on May 26th and I attended alongside with VP: Bellotto to celebrate the accomplishments of our faculty.
- **Financial Literacy Lunch** was held and we touched base on our next plans for the year.
- **Student VIP** held the Customer Appreciation Dinner in Hamilton, ON and I attended alongside with Chris Turner, Kelly Lee, Charlene Lacelle, Megan Lacoursiere, Anthony Massi and Phil Champagne who was present there for the AMICCUS conference. It was an opportunity to meet other General Managers/Executive Directors.
- **Residence Education** and I, alongside with Jason Verhoeve had discussions regarding the *First 40* concept, which was an integral part of my platform. We highlighted how we can work together in supporting students in a collaborative manner.
- **Community Planning and External Response (CPER)** held a debrief meeting about St. Patrick's Day from a Laurier perspective. We will have a working group meeting to discuss action-oriented next steps in preparation for the St. Patrick's Day in 2018.
- **Laurier Alumni** held the *Alumni Awards of Excellence* reception where seven unique awards were given to recipients. Congratulations to everyone who received an award, it was inspiring to see all the hard work they have done and making Laurier proud.

- **Student Teaching Celebration** Awards are taking place in September recognizing students involved in teaching at Laurier. VP: Bellotto and Megan Lacoursiere attended to discuss our partnership and how we can help promote the event, and recognize student leaders.

Finance and Administration

- Date set for Coordinator training (July 9 and August 27), planning in progress.
- All volunteer coordinators and their respective VP/AVPs will meet to receive valuable training pertaining to their roles for the upcoming year. Will cover topics such as volunteer appreciation, budget management, time management, available resources and team building.
- Implementing Police Check process and payment plan for volunteers
- Volunteers will be reimbursed \$10 for their acquired vulnerable sector checks with proof of payment.
- Determined training matrix to allocate appropriate training to each level of volunteer (Coordinator, Exec, Team Lead, General) which will be adhered to as volunteers are trained this year.
- Jason Verhoeve, Tony Massi, Sara Fisher and Courtney Collard established what training is to be delivered to what level of volunteer and when. This way there is a well-thought out plan for executing training and consistency between years to come.
- Beginning work on implementing changes to the volunteer conduct and coaching process
- Merit-Demerit policy being written and forms to accompany are being developed in order to further the process to implementation for this year's volunteers.
- Hiring is open for many volunteer opportunities across both campuses until June 13 at noon.

Programming and Services: Brantford

- **Orientation Week:**
 - o Settled Matthew Coomber (Orientation Program Facilitator Brantford) into the role.
 - o Worked on and completed a draft of Orientation Week 2017 schedule including events, locations and concepts.

- Delegated specific programming and tasks to Orientation Week Executive Team.
 - Began regular meetings with university partners to discuss collaboration and combined programming during Orientation Week.
 - Dean of Students
 - Residence Life & LOCUS
 - Diversity & Equity Office
 - Athletics & Recreation
 - Attended Orientation Week Theme Meeting to establish the characters and theme for the week.
 - Created a game plan for the new structure of GO Team on the Brantford campus alongside the OPF and AVP: FA.
 - Planned and scheduled Summer Ice Camp for icebreaker training.
- **Programming & Services Committees:**
- All committee coordinators are working on their annual plan for the year's programming.
 - First 1-on-1 meetings with coordinators took place to check in and discuss needs, updates, programming and how the summer looks from their perspective.
 - Continued the revamping of the Foot Patrol Office and Committee Space to make it more accessible and usable from a service perspective.
 - Attended Think Brantford event for incoming Laurier students to discuss the Students' Union.

Programming and Services: Waterloo

- Orientation Week
 - Have been working on finalizing and booking large scale events – focusing on building the official schedule for the week.
 - Working with campus partners and the Internal O-Week team to finalize details for the Orientation Conference Training Weekend in July and starting to map out Bootcamp and volunteer training which occurs right before Orientation Week.

- Working with the Orientation Team to get their O-Week portfolios started.
- Emergency Response Team
 - Beginning phases in the works to start putting together a policy manual for ERT Volunteer practices and expectations together.
- Overall Committee Updates
 - Working with PSW Coordinators to map out their yearly goals (personal and committee related) as well as an event/campaign calendar to get a preview of the year.
 - Will send this calendar to respective departments (such as marketing) to help them map out potential busier times of the year.
- Hiring
 - Looking to fill volunteer positions on many committees.

Clubs and Associations

Waterloo:

- Faculty Associations
 - Meeting with all the Faculty Association presidents, need to meet with one more.
 - Transition and answer any questions they had.
- Clubs and Association Volunteers
 - Introduction meeting of Waterloo and Branford Clubs and Associations Coordinators and executives to talk about our marketing ideas for this year.
 - Trained all the Coordinators on their role.
 - Governance Coordinator started to review New Club Registrations.
 - Marketing and Special Events Coordinator started to plan out what events to host this year for the department.
- Marketing
 - Meeting with the marketing team to discuss our promotional items and theme for the department.
 - Starting planning out updates on the new website for the department.

- Presidents
 - o Finish approving Co-Curricular Records for all Clubs and Associations.
 - o In the process of updating the 2017-2018 database of all returning and new clubs and associations and contact list.
- Processing the outstanding expense requests from 2016-2017 academic year and this fiscal year's expenses.
- Closing all the clubs accounts from 2016-2017 year and opening this year's accounts.
- Providing Exhibition Strategy information and FAQs for the Clubs and Associations department.
- Updating the Policy and forms for the 2017-2018 academic year.

Brantford:

- Exhibition Strategy FAQs Preparation
- Finalizing expenses from 2016-2017 academic year
- Connected with current presidents on additional platforms (updated MyLearningSpace, social media, etc)
- Worked with marketing team to establish meeting times and work through effective advertisement/promotion of the department through the year
 - o Theme ideas discussed with Waterloo/Brantford Clubs and Associations team
 - Related promotional materials
 - Mock ups bring done by marketing team
- Met with SCESA to discuss upcoming changes, transition questions, and engagement for the upcoming year

University Affairs

- Attended OUSA Transition Conference with Steering Committee
 - o Key takeaways
 - Going over the Strategic Approaches of OUSA
 - Partners Speed Dating with governmentally funded organizations such as ONTRANSFER, HEQCOO, eCampus, and Council of Ontario Universities

- Went over 2016/2017 priorities
- Trevor Mayoh presentation on gendered based violence prevention
- Erin McGinn, Deputy Minister of the Highly Skilled Workforce Division came to talk about the Career Kick-start Strategy
 - Will be following up with VP David McMurray on how this effects Laurier
- Had first Steering Committee Board Meeting – everyone went over their priorities for the year
- Sat in the last Senate Meeting as an observer.
- Presented the Ontario Undergraduate Student Alliance (OUSA) Award for Teaching Excellence for Dr. Scott Gallimore at the Teaching Award Reception.

Brantford:

- Met with Terry Skoryk to discuss collaborating/connecting Laurier Brantford Campus with the community.
- Introductory meetings with Councilor Brian Van Tilborg, Councilor Dan McCreary, and Councilor Rick Weaver.

Waterloo:

- Working on Students Rights Advisory Committee cases.
- Student Rights Advisory Committee coordinator training will take place on June 12th.
- Met with University of Waterloo Federation of Students' President Antonio Brieva as well as the President of Conestoga Students. Incorporated Aimee Calma to create a policy brief to improve the City of Waterloo's response to and support of gendered violence survivors.
- Met with the Student Housing Working group to review and come up with recommendations based on the Students Housing Survey results.
- Met with Residence Life to see how we can work together to educate students on off campus housing.
- Setting up municipal introduction meetings in conjunction with University of Waterloo Federation of Students counterpart to better understand how we can work with the city.

Executive Director & COO: Updates
Saturday, June 10, 2017

1. Student Experience

- a. Developing learning outcomes to associate with Volunteer job descriptions. Have met with residence life to discuss their competency model. Meeting with Katherine St. Louis next week to discuss this more.
- b. Working with (A)VP:FA and D,BO on implementation of merit and demerit system for volunteers.
- c. Orientation week:
 - i. working with associate Dean's on coordination of Academic Sessions.
 - ii. working with Leanne Holland Brown and Lindsay Lawrence on development of Student Success Sessions. Integrating with messaging during Headstart.
 - iii. Working with ResLife and Parking Services on improved Move-In Day experience and communication for volunteers and incoming students/parents
 - iv. Finalizing last year accounts for Clubs and Associations. Opening this year's. Starting to utilize the E-Transfer process for reimbursements.

2. Policy, Research & Advocacy

- a. Ian became a father to Young Ethan on Tuesday, May 15th
- b. Met with my counterpart at FEDS on May 12th – Monthly meetings foster collaboration and information sharing;
- c. Conducted background meetings and research on several fee issues in preparation for further discussions at the Non-Tuition Fee Protocol Committee;
- d. Completing a summary report of the Ontario Ombudsman's first year of jurisdiction over public universities;
- e. Beginning to monitor the upcoming collective agreement negotiations between WLUFA, WLUSA, and the University (Both collective agreements expire at the end of June 2017);
- f. Completed background research for the President/CEO and ED on two operational projects;
- g. External reports/studies/academic scholarship recently consulted:
 - i. Breaking the Cycle: A Study on Poverty Reduction
 - ii. Q Success: Supporting underrepresented students in transition

3. Hospitality Services

- a. Wilf's summer lunch hours have been pretty good
- b. Being open has helped with other event bookings because of visibility
- c. Summer pub nights have been little better than last year so far
- d. Planning training for our returning staff team members during the weekend of June 24th and 25th, it is not mandatory yet strongly encouraged for the returning team to attend
- e. We have had 2 planning meetings for fall term in regards to menu changes for both food and bar, opening earlier in the day for grab and go breakfast, changes to hours, staff training and other changes to operations to be able to serve our Laurier Community better. There is still 2 to 3 more planning meetings during the summer time
- f. Catering has been consistent for the summer
- g. Continue to host more and more events for university of Waterloo Engineers
- h. Williams sales have been comparable to last summer

4. Finance & Administration

- a. Student Union leadership recently met with our Health and Dental Broker to discuss a number of topics including service providers, changes to OHIP coverage for residents up to 25 years of age for drugs, the staff plan, and marketing of our plan to students.
- b. Finance staff are in the process of closing off the year end and preparing for the annual audit with KPMG.
- c. Working with business centres to model out the minimum wage increase roll out by the Provincial Government.

5. Marketing

- a. Currently creating promotional materials with updated 2017-2018 "Driven By Students" Students' Union branding for upcoming Headstart sessions (beginning June 17)
- b. Lots of meetings taking place with campus partners and 2016-2017 Orientation Week Sponsors to discuss partnerships for the upcoming year
- c. Met with Chris Baxter, website developer for yourstudentsunion.ca to discuss improvements to the current site and also how to improve accessibility of clubs.yourstudentsunion.ca and hiring.yourstudentsunion.ca (working with VP: Clubs & Associations and VP: Finance & Administration)
- d. Orientation Week discussions being had with members of Orientation Team and Student Executives to discuss laurierorientation.com and Get Involved Fair and Info Fair logistics

6. Brantford Operations

- a. Marketing in the Student Centre –frames going up shortly, awaiting delivery (DMC)
- b. Multi-Purpose Room design conversations ongoing
- c. Energy retrofitting through the Laurier Energy Efficiency Program has begun. Program run through the Sustainability Office/Physical Resources at NO cost to the Students' Union.
- d. Training inventory update – working with VP/AVP FA, DSE - Have identified an inventory and working through prioritizing the “How” & “When”.
- e. Faculty Association/Program Association policy agreements being updated to mirror policy in Waterloo and prepare for all associations to have governed fee structures under the Students' Union (VP/AVPCA, DSE)
- f. Training and onboarding opportunities for presidents and executive to better prepare and plan for programming and submitting finances etc. (VP/AVP CA and DSE)
- g. Working on updating support documentation for Faculty Associations and getting constitutions up to date with succession and finance policies for example. (AVP/VP CA, DSE)

7. Executive Director

- a. Attended AMICCUS May 28 – June 2
 - i. Michael Landsberg (Mental Health Awareness)
 - ii. Stephen Sills (Recruitment & Retention)
 - iii. Ken Steele (Industry Trends in Academia)
 - iv. Steve Kosh (Boosting Election Participation)
 - v. Janet Salopek (HR Solutions)
 - vi. Emerging Trends & GM/ED Breakouts
 - vii. Michelle Adams (Food & Bev)
 - viii. Ron Taylor (Student Centre Rebirth)
- b. OPA...Still waiting for a response from our most recent proposal.
- c. Working with President & CEO Brar on setting up 2 on 1 meetings with the Student Executive & Full Time Staff to help formalize annual goal setting.
- d. Setting up regular meetings with University partners for the new academic year.
- e. Setting up a Full Time Staff Meeting schedule with a new format for discussion.

****More information related to reports/briefs can be provided at the Board's request****

1. Customer Experience

Students are the membership, ownership and customer base of the Students' Union and it is vital that the organization provide them with the best possible experience. The Students' Union must strive to garner feedback, and use that feedback to continually improve the experience it provides in every different department.

Volunteers/ Retention

Volunteers are the backbone of the Students' Union. On an annual basis, the Students' Union hires over a thousand volunteers across both the Brantford and Waterloo campuses. Retention efforts within the Students' Union are currently limited and need to be improved going forward.

In the future, the Students' Union will:

- Establish an industry leading volunteer retention rate for all committees by seeking out and using industry best practices.
- Provide a comprehensive outline of expectations and responsibilities of all volunteers.

Hiring and Recruitment/Employment

The Hiring and Recruitment committees aid in the hiring of all volunteer positions and part-time staff. The VP: Finance and Administration aids and facilitates, in conjunction with the Human Resources Generalist, the hiring of all full-time staff. The major hiring periods for volunteers and part-time hospitality staff are fall and spring where most positions open for all undergraduate students.

In the future, the Students' Union will:

- Increase recruitment efforts across the Laurier community to engage students who are not actively involved within the Students' Union.
- Increase volunteer and part-time staff numbers across both the Waterloo and Brantford campuses.
- Continue to be a leader in hiring by evaluating and improving processes to ensure the Students' Union is following best practices.

Performance Management

Performance management is handled jointly between the Human Resources Generalist and VP: Finance and Administration. It is important that Students'

Union staff members are held to a measurable standard, while also being offered the opportunity to continually improve.

In the future, the Students' Union will:

- Become an industry leader in performance management by providing a consistent tool to evaluate all staff and volunteers.
- Evaluate and improve hiring processes in order to ensure best practices are being followed.
- Continue to offer its staff and volunteers the opportunity to improve their performance.

Professional Development and Training

Professional development and training opportunities should be offered to all paid and unpaid staff members so they can better provide for the students of the Laurier community. Professional development and training of staff, paid or unpaid, has faced issues, including budgetary constraints, interest, and a lack of measurable outcomes over the last few years.

In the future, the Students' Union will:

- Provide equitable professional development opportunities to all staff and volunteers within a reasonable financial framework.
- Provide staff with flexible training solutions that fit their individual needs.
- Benchmark against industry leaders to determine best practices and ensure maximum return on investment.

Staff Appreciation

The Students' Union exists to provide the best student experience to its members, the undergraduate students of Wilfrid Laurier University. The Students' Union is committed to identifying efforts that contribute to its goals and actively recognizing the enthusiasm, commitment and expertise of its staff and volunteers.

In the future, the Students' Union will:

- Become an industry leader in appreciating both staff and volunteers by instituting new and exciting ways to recognize commitment and excellence within a reasonable financial framework.

Operations

Operations, in this particular instance, reflect the Students' Union's business offerings to the students. There are 5 in total: Wilf's and the Turret on the Waterloo campus, William's and Golden Grounds on the Brantford campus, and the U-Desk, a multi-campus offering.

In the future, the Students' Union will:

- Continue to offer a fully comprehensive food & beverage portfolio for both take-out and dine-in meal options.
- Continue to evaluate and advocate for the best campus food & beverage offerings of any campus in Canada.
- Strive to improve service, variability of offering and the employee experience year over year.

Customer Service

Customer Service is a broad term that has been habitually redefined by the Students' Union. Through policy, all aspects of the Union are to make an effort to communicate with the membership in order to measure satisfaction levels of customer service. The goal is a top-notch customer service offering, and if that goal is not attained, an operational plan should be made to improve quality.

In the future, the Students' Union will:

- Develop annual plans to solicit feedback from its membership.
- Disseminate the data in a timely fashion and develop an annual operational plan.
- Continue to set the industry standard in communicating with its members in order to achieve a level of excellence in customer service.

Orientation Week

Orientation Week is a flagship program offered by the Students' Union in partnership with the University to welcome the incoming class to Laurier. It acclimates the students to the campus, the community and to their academic environment, therefore preparing them for their new post-secondary life.

In the future the Students' Union will:

- Continue to offer a weeklong program that balances academic and social programming in innovative ways.

- Offer unique and comprehensive opportunities for upper-year, incoming first year and mature students.
- Continue to provide comprehensive information on community programs and services through mediums that best connect with the membership.

Programming

Students' Union Programming is designed to offer unique student driven opportunities to its membership from volunteering, to enjoying a diverse lineup of events that entertain or educate.

In the future, the Students' Union will:

- Continue to develop new, diverse and innovative programming opportunities for its members.
- Continue to seek the most up to date talent in the programming world in order to stay ahead of campus trends.
- Develop into an industry leader by balancing social and educational programming.

Services

Students' Union Services are designed to be student focused and fill gaps in the service offering provided by the institution at large. The focus of these services is simply the wellbeing of Laurier students.

In the future, the Students' Union will:

- Become an industry leader by offering a comprehensive portfolio of essential services to its members.
- Continually reevaluate to minimize redundancies between its offerings and those of the University.

ARTICLE III – MEMBERS' MEETINGS

Section 1: The Annual General Meeting of the members of the Corporation shall be held at such time as the Board of Directors Determines, during the months of late January or February in the cities where offices of the corporation are situated.

Section 2: The Board of Directors may, where circumstances justify, and then only when approved by a two-thirds (2/3) majority vote of the Board of Directors, postpone the Annual General Meeting of the members of the Corporation until the month of March.

Section 3: Any General Meeting of the members of the Corporation shall be held at such time as the Board of Directors determine, in the cities where offices of the Corporation are situated.

Section 4: In the event that a General or Special General Meeting affects only a specific portion of the membership, the Board of Directors may call a meeting to be voted on by only the specified members.

Section 5: The Board of Directors shall call a Special General Meeting of the members of the Corporation on written requisition of ten percent (10%) of the members of the Corporation.

Section 6: At least thirty (30) days' notice of any Annual General or General Meeting of the members of the Corporation shall be given to the members of the Corporation.

Section 7: At least fifteen (15) days' notice of any Special General Meeting of the members of the Corporation shall be given to the members of the Corporation.

Section 8: Notice of any Special General Meeting shall contain sufficient information to permit the members to form a reasoned judgment on the decision to be taken.

Section 9: At every Annual General Meeting, in addition to any other business that may properly be transacted, the report of the Board of Directors, the financial statements and the report of the auditor shall be made available, and elections for a new Board of Directors shall be held.

Section 10: Each member of the Corporation will have the opportunity to vote for any candidate standing for election.

Section 11: Directors elected at the Annual General Meeting shall not take office until the 1st of May in the calendar year in which they are elected and shall vacate said office on the 30th day of April in the succeeding calendar year.

Section 12: Each member shall have the right to exercise one (1) vote at an Annual General Meeting, General Meeting or Special General Meeting in a manner specified by the WLUSU policies.

Section 13: The Board of Directors will determine all business to be presented to the membership during any Annual General, General, or Special General Meeting including but not limited to submissions from the membership or WLUSU corporate.

Section 14: A simple majority of the votes cast by the members present shall determine all questions in meetings except where the vote or consent of a greater number of members is required by the Corporations Act or these By-Laws.

Section 15: The Board of Directors will automatically refer any referendum to the membership at the next available Annual General Meeting, Special General Meeting, or any other General Meeting upon receiving written request from no less than five percent of the voting membership so long as the referendum:

- a) Includes a date of implementation
- b) Includes the eligible voting members
- c) Includes any associated and inflationary costs and the method of their application
- d) Includes any impact on previously approved referendum questions
- e) Does not violate any laws, the Letters Patent, or the By-Laws of the Corporation

Section 16: Any business specific to a portion of the membership will only require a quorum of ten-percent (10%) of the specified members and a simple majority of the votes cast.

Section 17: No error or omission in giving notice, of any Annual General or General Meeting or any adjourned meeting, whether Annual General or General, of the members of the Corporation, shall invalidate such meeting or any proceedings taken thereat.

Section 18: A quorum for the transaction of business at an Annual General, General or Special General Meeting of the Corporation shall be ten-percent (10%) of all members of the Corporation present in person.

Section 19: The Single Transferable Vote (STV) voting system will be used in the Annual General Meeting, Special General Meeting or any other General Meeting for all multi-winner positions of the Corporation

Section 20: The Optional Instant Runoff (IRV) voting system will be used in the Annual General Meeting, Special General Meeting or any other General Meeting for all single-winner positions of the Corporation

EL#1 Direct Inspection Committee

Products:

1. The committee will review and assess the efficacy of current Executive Limitation EL#1 and:
 - a. Ensure the evidence presented is appropriate and up-to-date;
 - b. Ensure that the wording of the policy is sound;
 - c. Ensure that the scope of the organization is captured in the policy.

Authority:

1. This committee shall issue recommendations and offer alternatives to the Board but has no authority to ratify any changes to policy.

Composition:

Membership shall consist of

1. The Chair of the Board; and
2. Two (2) Directors to be elected by the Board

Time Frame:

1. This committee shall present its final report to the Board of Directors no later than August 31st, 2017.

Products:

1. The committee will review and assess the efficacy of current Governance Process #2e and:
 - a. Ensure the evidence presented is appropriate and up-to-date;
 - b. Ensure that the wording of the policy is sound;
 - c. Ensure that the scope of the organization is captured in the policy.

Authority:

1. This committee shall issue recommendations and offer alternatives to the Board but has no authority to ratify any changes to policy.

Composition:

Membership shall consist of

1. The Chair of the Board; and
2. Two (2) Directors to be elected by the Board

Time Frame:

1. This committee shall present its final report to the Board of Directors no later than August 31st, 2017.

Products:

1. The committee will review and assess the efficacy of current Governance Process #2g2 and:
 - a. Ensure the evidence presented is appropriate and up-to-date;
 - b. Ensure that the wording of the policy is sound;
 - c. Ensure that the scope of the organization is captured in the policy.

Authority:

1. This committee shall issue recommendations and offer alternatives to the Board but has no authority to ratify any changes to policy.

Composition:

Membership shall consist of

1. The Chair of the Board; and
2. Two (2) Directors to be elected by the Board

Time Frame:

1. This committee shall present its final report to the Board of Directors no later than August 31st, 2017

Products:

1. Develop ownership linkage events for the Board with;
 - a. A schedule to ensure consistent two-way communication with members;
 - b. An implementation plan to include all Directors;
 - c. A budget that does not unnecessarily burden the organization;
 - d. A focus on engagement, transparency, and feedback; and
 - e. Specific, measurable, attainable, realistic, and timely goals.
2. A report on ends-based feedback from the members.

Authority:

1. This committee shall bring forward recommendations to the Board to be adopted by consensus regarding ownership linkage and establishing a public presence on campus.

Composition:

Membership shall consist of:

- a. The Chair of the Board;
- b. Four (4) Directors to be elected by the Board, with one (1) spot reserved for a representative from each campus; and

Time Frame:

1. This committee shall present a report to the Board no less frequent than bi-monthly with a midterm summary report on or before December 1 and a final summary report on or before April 1 of the academic year.